

Meeting Minutes -  
**Slave Lake Dance Creations Society**  
February 13th, 2022

**Location:** Dance Studio

**Meeting Type:** Executive

**Board members in attendance:** Julie Hunt, Karlene Ching, Sable Seppola, Jennifer Hansen, Alyssa McSweyn, Mikia Wilgenbusch, Karen Dana, April Garon

**Board members absent:** Rachael Bellerose, Tara Maitland

**Agenda Items:**

1. **Call to order:** Julie called to order at 4:09 PM.
2. **Adoption of last meeting minutes:** Mikia motions to adopt the January 16th, 2022 minutes, April 2nds.
3. **Standing Items:**
  - a. **Public Health Measure Update:**
    - i. Alberta has entered Step 1 - Mandatory Masking requirements are removed for children 12 and under in all settings.
    - ii. Step 2 is scheduled for March 1, if hospitalizations are trending downward. Indoor masking will no longer be required.
    - iii. When we enter step 2 and restrictions are lifted, the studio will be open for parents to come into the lobby/viewing area. We will put out guidelines regarding the studio lobby.
  - b. **Studio Music Device:**
    - i. Jen is in charge of collecting music from all the studio's Instructors.
    - ii. Julie will create an Apple ID for the studio, and donate an old phone to use to keep all music in one place.
    - iii. The main Instructor for each festival will be responsible for the music for the entirety of the festival. ( Jodi- Ft. Sask and St. Albert, Madi-Red Deer)
4. **Director Updates:**
  - a. **Studio:**
    - i. Certificates have arrived for all the dancers who took part in RAD exams in December. We are currently planning an event to hand out their certificates. There are 22 dancers and we are budgeting \$15/student.

- ii. Makeup classes are aimed at being all caught up by the end of February. Also all choreography should be completed by March 1st.
  - iii. Jen is currently gathering videos from all instructors of their choreography.
- b. Fundraising:**
- i. (4/6) March - Little Caesars Pizza Fundraiser.
  - ii. (5/6) April - Calahoo Meats fundraiser.
  - iii. (6/6) May - Recital
- c. Costume/Apparel:**
- i. Currently working on a lookbook for the studio and to email to parents.
  - ii. Order forms for a studio wide tights order will be coming out soon.
  - iii. Jacket sizes should be shipped soon.
  - iv. Apparel fit night is being planned for the near future.
- d. Performance:**
- i. We are fully registered for the Red Deer festival, and hotel block information has been shared.
  - ii. Currently working on schedules for dress rehearsal days and picture day.
  - iii. We have the schedule for Dance Vibe and Shyanne, draft schedules will be sent out as soon as some suggested changes are finalized.
- e. Treasurer Report:**
- i. \$25,000 has been transferred from Servus to ATB.
  - ii. \$36926.95 total in accounts before expenses.
  - iii. January - Income \$6989.33 / Expenses \$11077.85
- f. Registration:**
- i. Discussion about afternoon tiny tots family who were not notified about canceled classes. We will reimburse her for that class and offer her a 2 for 1 deal in the March session. All agree.
- g. Communications:**
- i. Parents asking about festival schedules, as stated above they will be shared very soon.
  - ii. How do we streamline communication from instructors to all families?
- h. Secretary:**
- i. Entandem has been filed for 2022 year.
- i. Vice-President:**
- i. Discussed the possibility of sign up sheets for Volunteer Time in the lobby.
  - ii. Discussed the Idea of a parent volunteer at festivals for Inter 1 and below.
  - iii. Cleaning- extra deep cleaning needs done (walls, doors and baseboards, windows) We can offer this as an option for volunteer time for parents.
  - iv. Option for parents to shovel or put ice melt out and put towards volunteer time.

**j. President:**

- i. Currently researching the possibility of hiring a RAD certified instructor from out of the country.
- ii. Jen has a job posting for a certified instructor through RAD and will be posting to Alberta Ballet.

**5. Round Table:**

- a. Next year we will do a registration night where you will sign up, fill out forms and bring your cheques. We will be able to do 50/50 next year as well.

**6. Next meeting:** Sunday March 13th, 2022 @ 6:00 PM

**7. Adjournment of meeting:** meeting adjourned by Julie at 6:18 PM