



## **N'Amerind (London) Friendship Centre**

260 Colborne St.

London ON N6B 2S6

Ph (519) 672-0131 Fax (519) 672-0717

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### **EMPLOYMENT POSTING**

Position: **WASA-NABIN PROGRAM COORDINATOR**  
Term: Permanent  
Wage: \$23.00 (starting)

Posting Date: **April 21, 2023**

Closing Date: **Until position filled**

Under the direct supervision of the N'Amerind Executive Director the Wasa-Nabin Program Coordinator will provide support to Aboriginal Youth between the ages of 13-18 who are identified as at-risk with the support, tools and healthy activities which would build upon and foster their inherent ability to make healthy choices. The Coordinator will incorporate traditional cultural teachings and values and will help foster responsible positive decision making and influence critical thinking.

#### **Qualifications:**

1. Child/Youth Worker Diploma or degree in health/social related or field experience
2. Knowledge of social, cultural and recreational needs and interests of children and youth
3. Ability to work professionally, collaboratively with youth and their families as well as community and agency personnel
4. Understanding of Indigenous cultures
5. Knowledgeable about health, social and economic influences impacting Aboriginal people
6. Knowledge of Indigenous organizations in the London area
7. Excellent interpersonal, organizational, coordination and facilitation skills
8. Self directed and motivated
9. Strong verbal and written communication skills
10. Own vehicle and possess valid driver's license

#### **Responsibilities:**

1. Provides monthly, quarterly and annual written reports as required
2. Assists in the development of program budget
3. Manages resources and materials within the program
4. Responsible for the development and maintenance of program records and statistics
5. Develops and maintains client files
6. Participates in relevant activities at community level
7. Actively seeks funding through proposals for new initiatives
8. Develops and maintains effective partnerships

9. Develops referral system, carries out client intake
10. Develops schedule based on program description and work plan
11. Recruits volunteers/student placements
12. Energetically promotes the availability of the program
13. Actively recruits program participants within the Aboriginal Community
14. To undertake any other such reasonable duties as may be assigned from time to time.

Interested applicants please submit:

- Cover letter
- Resume
- The names of three Work Related references
- Copy of relevant certificate, diploma, degree
- Copy of drivers' abstract
- Vulnerable CPIC to:

Mail:                               Hiring Committee  
  Re: Wasa-Nabin Program Coordinator  
  N' Amerind Friendship Centre  
  260 Colborne Street  
  London, ON  
  N6B 2S6

Email:                               **executive.director@namerind.on.ca**  
  Re: **Wasa-Nabin Program Coordinator**

Fax:                                   (519) 672 0717  
  Hiring Committee  
  Re: Wasa-Nabin Program Coordinator

- All applications will be screened based on receiving a complete application package and according to the qualifications listed in the posting.
- Only those contacted will be granted an interview.
- A registered member of a First Nation as per Section 16 (1) of the Human Rights Act is preferred.

Application Deadline:           **Until position filled**