

MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY SEPTEMBER 12, 2022 AT THE STAVELY TOWN OFFICE.

COUNCIL PRESENT: Mayor Gentry Hall, Councillors: Ramona Whittingham, Don Norby, Michael Varey, Janice Binmore and Dale Gugala

STAFF PRESENT: Town Foreman Jim Watson, CAO Candice Greig

DELEGATION:

ABSENT: Councillor Tim Martin

Mayor Hall called the meeting to order at 7:00 p.m.

AGENDA Agenda was presented to Council with the addition of office protocols to new business.

MOTION # 22-171 Moved by Councillor Norby that the amended agenda be approved as presented.
CARRIED

CONFIRMATION OF MINUTES Council reviewed the minutes of the August 22nd, 2022 regular council meeting.

MOTION # 22-172 Moved by Councillor Whittingham the minutes of the regular meeting of August 22nd, 2022 be approved as presented.
CARRIED

CONFIRMATION OF SPECIAL Council reviewed the minutes of the August 24th, 2022 special meeting.
MTG. MINUTES

MOTION # 22-173 Moved by Councillor Varey the minutes of the special meeting of August 24th, 2022 be approved as presented.
CARRIED



DELEGATIONS

NEW BUSINESS

Atco Gas Franchise Fee Council was presented with the opportunity to adjust Atco Franchise Fee's.

MOTION # 21-174 Moved by Clr. Gugala to maintain the franchise fee percentage at 11% for 2023 as per Clause 4(a) of the Natural Gas Distribution System Franchise Agreement with ATCO Gas and Pipelines ltd.
CARRIED

Office Protocols Discussion occurred on possible renovations or processes that should be considered for office protocols.

REPORTS

Mayor Hall Nothing to Report

Clr. Whittingham Nothing to Report

Clr. Norby Attended landfill tour in Beiseker where the process of incinerating garbage was observed with end commodity results. The pros & cons of this particular process and the future of landfills.

Clr. Martin Not in attendance

Clr. Varey Attended Golden Age Meeting

Clr. Binmore Nothing to Report

Clr. Gugala Attended ABSW Meeting

Foreman Watson The fence between auction market and residential properties has been completed. Shawnee is in Town completing approved infrastructure work, paving will occur next spring once areas have settled.

CAO Greig A lot of great feedback from the public about the 110 celebration. The Town was not successful in the lagoon grant however the Town will remain on the list for 2023 year. Tax penalty revenue has increased after the September 1st tax deadline. Auditors will be here mid October.

CORRESPONDENCE

ABSW Meeting Received for Council's review

ABSW Bulletin Received for Council's review

MOTION # 22-175 Moved by Councillor Gugala to adopt the information items as presented.
CARRIED

BYLAWS

No. 857 A proposed Emergency Management Bylaw for the purpose of providing the framework for the management of emergencies and emergency plans and programs.

MOTION # 22-176 Moved by Councillor Binmore Bylaw No. 857, being an Emergency Management bylaw be given first reading.
CARRIED

MOTION # 22-177 Moved by Councillor Varey Bylaw No. 857, being an Emergency Management bylaw be given second reading.
CARRIED

MOTION # 22-178 Moved by Councillor Whittingham all Councillor's present are in agreement of giving Bylaw No. 857 third and final reading.
CARRIED

MOTION # 22-179 Moved by Councillor Gugala Bylaw No. 857 be given third and final reading and Mayor Hall and CAO Greig be authorized to sign and countersign on behalf of the Town of Stavely.
CARRIED



FINANCIAL

August 2022 Bank Rec. The August 2022 bank reconciliation was presented to Council for consideration. No questions or concerns were brought forward.

MOTION # 22-180 Moved by Councillor Gugala to accept the August 2022 bank reconciliation as presented.
CARRIED

A/P The accounts payable listing from August 23rd, 2022 to September 9th, 2022 was presented to council for consideration.

MOTION # 22-181 Moved by Councillor Varey the accounts from chq# 20220417 to 20220473 for a total of \$81,678.57 be paid as listed.
CARRIED

CONFIDENTIAL

MOTION # 22-182 Moved by Councillor Whittingham to go into Camera at 7:36 pm to discuss the following:

FOIP – Section 16 - Contracts

CARRIED

MOTION # 22-183 Moved by Councillor Norby to come out of camera @ 7:49 pm.

CARRIED

MOTION # 22-184 Moved by Councillor Whittingham to have CAO Greig send a letter to Ferg's septic about not renewing contract for the 2023 year.

CARRIED

ADJOURNMENT There being no further business to discuss at this time, the meeting was adjourned at 7:56 pm.

TOWN OF STAVELY



Mayor / Deputy Mayor



Chief Administrative Officer