

**MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL  
HELD MONDAY JANUARY 23rd, 2023, AT THE STAVELY TOWN OFFICE.**

**COUNCIL PRESENT:** Mayor Gentry Hall; Councilors: Tim Martin, Ramona Whittingham, Don Norby, Michael Varey, Janice Binmore, Dale Gugala and.

**STAFF PRESENT:** Town Foreman- Jim Watson, CAO- Dacia Sundquist

**ABSENT:**

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Mayor Hall called the meeting to order at 7:00 p.m.

**AGENDA**  
**MOTION # 23-006**

Moved by Councilor Norby that the agenda be accepted as presented.  
**MOTION CARRIED**

**CONFIRMATION**  
**OF MINUTES**  
**MOTION # 23-007**

Council reviewed the minutes of the January 9<sup>th</sup>, 2023 regular council meeting.  
Moved by Councilor Whittingham that the minutes of the regular meeting of January 9<sup>th</sup>, 2023 be approved as presented.  
**MOTION CARRIED**

**DELEGATIONS-Bob Elliott**

**NEW BUSINESS**

**Request for**  
**Engagement**

**MD of Willow Creek-Water Station**  
CAO has submitted a letter the Council of the MD of Willow Creek to potentially discuss the lifespan of the Town of Stavely's existing treated water station.

**Recycling Grant**

The MD passed a motion to increase the Town of Stavely's annual recycling grant amount by \$5000 bringing the total annual amount to \$10,000. CAO to send a Thank You to the MD.

**Transporting**  
**Patients**

Within the current ICF agreement the MD has requested acceptance of Fort MacLeod, Nanton and Claresholm's Fire Department decision to agree to transport patient if ambulance response times are delayed.

**MOTION #23-008**

Councilor Varey moved that the Town of Stavely is in favor of this decision.  
**MOTION CARRIED**

**Speed Signs**

Information regarding the rental or purchase of speed signs by FOX Canada was accepted for information and may be considered at budget time.

**Stavely Elks &**

The 2023 Canadian Curling Championship will be hosted in Stavely this March 22-25, 2023 at the Stavely Arena. Councilor Gugala moved to have the Town of Stavely advertise in the event booklet with a Full Page Ad for \$100, become a Bronze Sponsor for \$100 and provide Stavely Post Cards and Pins for the Bling Bags for the teams.

**MOTION #23-009**

**Upstairs Office**  
**Ceiling**

CAO presented council with the proposed quote to finish the ceiling in the upstairs spare office. MSI funds are available to cover the cost.  
Councilor Martin moved to approve the expense of the materials to renovate the ceiling. A Public Works laborer will complete the installation.  
**MOTION CARRIED**

**MOTION #23-010**

**REPORTS**

**Mayor Hall**

Attended the Rural Immigration Experience workshop with CAO.

**Clr. Whittingham**

Attended PAC meeting. A reminder that their fundraising BINGO is on Friday, February 9<sup>th</sup> at the Stavely Community Hall.

**Clr. Norby**

Attended a Willow Creek Waste Commission meeting.

Clr. Martin Nothing to report

Clr. Varey Attended Golden Age meeting

Clr. Binmore Attended a Porcupine Hills Lodge meeting

Clr. Gugala Nothing to report

**Foreman Watson**

**CAO Sundquist**

Attended:

- January 16-The Rural Immigration Workshop hosted by the Town of Claresholm
- January 18-ICF Annual Meeting in Claresholm

Completed:

- LAPP Year End-Compliant
- 911 Agreement-Signed and Submitted
- Agreements are all up to date

Request for Decision:

- CAO Holidays-January 28 & February 13-17? Approved.

MOTION #23-011

Councilor Gugala made a motion to close the Town Office at 12:30pm-4pm on January 28th to accommodate both office staff taking time off.

**MOTION CARRIED**

Upcoming:

- FOIP Workshop-MD of Willow Creek-Feb 1
- OORSC training this Thursday in Lethbridge
- Approach MD Regional Safety Program
- Audit on site Jan 31 and February 2

#### **CORRESPONDENCE**

Received for Council's review:

MOTION 23-012      • Oldman Watershed Council-Request for donation=\$254-Councilor Binmore moved to have the requested donation amount of \$254 paid to the Oldman Watershed Council.

**MOTION CARRIED**

- AB Southwest-LocalIntel Participation?
- Approved ORRSC Executive Meeting Minutes, November 10, 2022 (upon request)
- Affordability Relief Announcement
- Community Foundation Lethbridge-Announcement of Community Recovery Funds
- Letter to Minister from Town of Bon Accord
- Emergency Services-Report to CAO December Stats

MOTION # 23-013

Moved by Councilor Gugala to adopt the information items as presented.

**MOTION CARRIED**

**BYLAWS-860-FOIP** (found to contain errors, will be presented at next regular council meeting.

#### **FINANCIAL**

**BANK REC** Councilor Martin moved to accept the December Reconciliation presented.

MOTION #23-014

**MOTION CARRIED**

A/P The accounts payable listing from January 10th, 2023 to January 23rd, 2023 was presented to council for consideration.  
MOTION # 23-015 Moved by Councilor Norby the accounts from CHO#20230019-20230033 for a total of \$27,486.45 be paid as listed.  
**MOTION CARRIED**

**CONFIDENTIAL**-No need to meet in camera.

**ADJOURNMENT** There being no further business to discuss at this time, the meeting was adjourned at 8:10 pm.

**TOWN OF STAVELY**

  
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Mayor / Deputy Mayor

  
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Chief Administrative Officer