

**TOWN OF CASTOR
REGULAR COUNCIL MEETING MINUTES
TOWN OF CASTOR COUNCIL CHAMBERS
Monday, November 24th, 2025**

The regular meeting of the Council of the Town of Castor was held at the Town of Castor Council Chambers on Monday, November 24th, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trudy Kilner
Deputy Mayor Brenda Hepp
Councillor Chad Gilchrist
Councillor Gwen Kleinschroth
Councillor Don Sisson
Councillor Matthew Sumegi
Councillor Brenda Wismer

Donna Rowland, CAO

ABSENT

CALL TO ORDER

The meeting was called to order by Mayor Kilner at 7:00 p.m.

**ACCEPTANCE OF
AGENDA**

Res. No. 307/25

MOVED by Councillor Hepp to accept the agenda as presented with the addition Business 7 (e) Shirley McClellan Regional Water Services Commission 2026 Budget Proposal.

CARRIED

ADOPTION OF MINUTES

Res. No. 308/25

MOVED by Councillor Sisson that the minutes of the Regular Meeting of Council held on November 10th, 2025 be adopted as presented.

CARRIED

DELEGATION

Res. No. 309/25

MOVED by Councillor Wismer that the presentation from Sgt. J. Houle be accepted as presented.

CARRIED

FINANCIAL REPORTS

Res. No. 310/25

MOVED by Councillor Kleinschroth that the Cash Statement ending October 31st, 2025 be accepted as presented.

CARRIED

Res. No. 311/25

MOVED by Councillor Sumegi that the Budget Update ending October 31st, 2025 be accepted as presented.

CARRIED

Res. No. 312/25

MOVED by Councillor Hepp that the Gas Reconciliation ending October 31st, 2025 be accepted as presented.

CARRIED

Res. No. 313/25

MOVED by Councillor Gilchrist that the Water Reconciliation ending October 31st, 2025 be accepted as presented.

CARRIED

CORRESPONDENCE

Res. No. 314/25

MOVED by Councillor Sisson that the information and funding request from the Red Deer Regional Watershed Alliance be accepted as information.

CARRIED

BUSINESS

Res. No. 315/25

MOVED by Councillor Sisson that the Town of Castor sends two members of Public Works for training on the Navigator Inspection equipment and that the equipment is self-deployed by the Public Works Department to detect any leaks along the Town of Castor water feeder line.

CARRIED

Res. No. 316/25

MOVED by Councillor Hepp that reserve funds be used to cover the expenses of the project.

CARRIED

Res. No. 317/25

MOVED by Councillor Sumegi that Council uses Secret Ballot voting for the appointment of a member of Council to the East Central Rural Health Pilot Project Working Group and that the Secret Ballots are destroyed after said vote.

CARRIED

Mayor Kilner called for nominations for a representative for the East Central Rural Health Pilot Project Working Group.

Councillor Hepp nominated Councillor Kleinschroth.

Councillor Kleinschroth accepted the nomination.

Mayor Kilner called a second time for nominations.

Mayor Kilner called for a third time for nominations.

Res. No. 318/25

Councillor Sumegi that nomination cease.

CARRIED

Councillor Kleinschroth was declared appointed to the East Central Rural Health Pilot Project.

Res. No. 319/25

MOVED by Councillor Sumegi that the 2025 Tax Auction be adjourned and that the date be set for January 13th, 2026.

CARRIED

Res. No. 320/25

MOVED by Councillor Sisson that the following be appointed to the Castor Library Board with stated term end dates:

Chair: Shawn Peach - term end date: October 27, 2028
Beverly Morie - term end date: October 27, 2026
Angela Eggleston - term end date: October 27, 2026
Brenda Wismer - term end date: October 27, 2027
Sandy Shipton - term end date: October 27, 2027
Barbara Collier - term end date: October 27, 2028
Carol Ries - term end date: October 27, 2027
Matthew Sumegi - term end date: October 27, 2027

CARRIED

Res. No. 321/25

MOVED by Councillor Gilchrist that the Shirley McClellan Regional Water Services Commission 2026 Budget be accepted as information.

CARRIED

BYLAW

COMMITTEE REPORTS

Res. No. 322/25

MOVED by Councillor Hepp that Administration post the Agenda Package on the website when it is ready for distribution and that Administration post a brief Council Highlight following the meeting, as time allows; further that Draft Minutes are posted disclaiming subject to approval.

CARRIED

Res. No. 323/25

MOVED by Councillor Kleinschroth to accept the Council Reports for information.

CARRIED

Res. No. 324/25

MOVED by Councillor Hepp to accept the SMT Reports for information.

CARRIED

Res. No. 325/25

MOVED by Councillor Wismer to accept the CAO Report for information.

CARRIED

Mayor Kilner recessed the meeting for five minutes at 8:35 p.m.

The meeting reconvened at 8:40 p.m.

CLOSED SESSION

Res. No. 326/25

MOVED by Councillor Wismer that Council convene in closed session at 8:40 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 20 (1) and (4) (g) and Section 19 (1).

CARRIED

Present: 7 – Mayor Kilner, Deputy Mayor Hepp, Councillor Gilchrist, Councillor Kleinschroth, Councillor Sisson, Councillor Sumegi and Councillor Wismer.

Administration: Donna Rowland, CAO

Res. No. 327/25

MOVED by Councillor Kleinschroth that Council revert to regular meeting session at 9:31 p.m.

CARRIED

ADJOURNMENT

Mayor Kilner adjourned the meeting at 9:31 p.m.

These minutes approved this 8th day of December 2025.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

****These minutes are "draft" only and are subject to Council approval.*