

**TOWN OF CASTOR
REGULAR COUNCIL MEETING MINUTES
TOWN OF CASTOR COUNCIL CHAMBERS
Monday July 14th, 2025**

The regular meeting of the Council of the Town of Castor was held at the Town of Castor Council Chambers on Monday July 14th, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Richard Elhard
Deputy Mayor Trudy Kilner
Councillor Kevin McDougall
Councillor Don Sisson
Councillor Brenda Wismer
Councillor Cecil Yates

Donna Rowland, CAO

ABSENT

Councillor Shawn Peach

CALL TO ORDER

The meeting was called to order by Mayor Elhard at 7:00 p.m.

**ACCEPTANCE OF
AGENDA**

Res. No. 188/25

MOVED by Councillor Yates to accept the agenda as presented with the addition of Business (i) Pyro Knight Fireworks.

CARRIED

**ADOPTION OF
MINUTES**

Res. No. 189/25

MOVED by Councillor Wismer that the minutes of the Regular Meeting of Council held on June 23rd, 2025 be adopted as presented, with the date correction.

CARRIED

DELEGATION

FINANCIAL REPORTS

Councillor McDougall declared an interest on account 32218 and exited the meeting at 7:04 p.m.

Res. No. 190/25 MOVED by Councillor Kilner to approve account 32218 for payment.

CARRIED

Councillor McDougall returned to the meeting at 7:05 p.m.

Res. No. 191/25 MOVED by Councillor Yates to approve accounts 32145 to 32230 for payment, excepting 32218.

CARRIED

Res. No. 192/25 MOVED by Councillor McDougall that the Gas Reconciliation ending June 30th, 2025 be accepted as presented.

CARRIED

Res. No. 193/25 MOVED by Councillor Sisson that the Water Reconciliation ending June 30th, 2025 be accepted as presented.

CARRIED

CORRESPONDENCE

BUSINESS

Res. No. 194/25 MOVED by Councillor Yates that the Town of Castor does not enter into agreements with the potential renters and that the arena ice is installed accordingly to the regular schedule for 2025.

CARRIED

Res. No. 195/25 MOVED by Councillor McDougall that Administration enters into a new seller agreement with the relator for the property located at 5310 50th Avenue; Plan 861 0113; Block 16; Lot

15, furthermore that the list price on the property remain two hundred and twenty-five thousand dollars (\$225,000.00)

CARRIED

Res. No. 196/25

MOVED by Councillor McDougall that the Town of Castor approves the request from the Castor Cruise-In for the temporary road closure of 50th Street, 49th Avenue to 50th Avenue, further that the barricades will be left on the boulevard and the Castor Cruise-In will place the barricades prior to the event, man the barricades during the event and remove the barricades after the event on August 16th, 2025.

CARRIED

Res. No. 197/25

MOVED by Councillor Kilner that the Town of Castor approves the proposal for in-ice advertisements at the Beaverdome for the 2025-2026 season and allow administration to create the advertising packages for potential sponsor at the rates that have been provided.

CARRIED

Res. No. 198/25

MOVED by Councillor Sisson that the Town of Castor approves the request from the Castor Elks for the temporary road closure on 50th Street, from the alleyway between 50th Avenue and 51st Avenue, to 51st Avenue; further that the barricades will be left by the Castor Centennial Pool and that the Castor Elks will place the barricades prior to the event, man the barricades during the event and remove the barricades after the event on August 16th, 2025.

CARRIED

Res. No. 199/25

MOVED by Councillor Kilner that the Town of Castor does not send a delegation to the 2025 Alberta CARE Conference in Westlock.

CARRIED

Res. No. 200/25

MOVED by Councillor Yates that the Town of Castor sends a delegation of four (4) members of Council and two (2) members of administration to the 2025 Alberta Municipalities Convention and Trad Show in Calgary November 12th – 14th, 2025.

CARRIED

Res. No. 201/25

MOVED by Councillor Kilner that the Town of Castor approves the U13D softball team request for funding for the Provincial Tournament of two hundred dollars (\$200.00) and that a formal policy regarding funding for Provincial level or higher tournaments be created.

CARRIED

Res. No. 202/25

MOVED by Councillor Sisson that the Town of Castor approves the request for the use of space at the Castor Airport on August 16th, 2025 for the Pyro Knight Fireworks Show, further that Pyro Knight Fireworks provides their permit to host the show, insurance for the show and written confirmation that the Castor Fire Department will be on scene for stand by protection; further that in the event that the runway needs to be opened due to an emergency that the show will be stopped and the runway will be reopened to facilitate emergency services landing and that at the end of the show Pyro Knight Fireworks will ensure the runway is cleared of any debris; no vehicle parking is allowed on site and Pyro Knight Fireworks will need to provide security to ensure no parking occurs.

CARRIED

BYLAW

COMMITTEE REPORTS

Res. No. 203/25

MOVED by Councillor McDougall to accept the Council Reports for information.

CARRIED

Res. No. 204/25

MOVED by Councillor Kilner to accept the CAO report for information.

CARRIED

CLOSED SESSION

Res. No. 205/25

MOVED by Councillor Wismer that Council convene in closed session at 8:11 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by 17 (1) of the Freedom of Information and Protection of Privacy Act.

CARRIED

Present: 6 – Mayor Elhard, Deputy Mayor Kilner, Councillor McDougall, Councillor Sisson, Councillor Wismer and Councillor Yates.

Administration: Donna Rowland, CAO

Res. No. 206/25

MOVED by Councillor McDougall that Council revert to regular meeting session at 8:26 p.m.

ADJOURNMENT

Mayor Elhard adjourned the meeting at 8:27 p.m.

These minutes approved this 11th day of August 2025.

MAYOR

CHIEF ADMINISTRATIVE OFFICER