

MINUTES OF THE REGULAR MEETING OF THE STAVELY TOWN COUNCIL HELD MONDAY DECEMBER 14, 2020 AT THE STAVELY TOWN OFFICE.

PRESENT: Mayor Gentry Hall, Clrs. Ramona Whittingham, Don Norby, Tim Martin, Michael Varey, Janice Binmore, Dale Gugala, Foreman Jim Watson and CAO Candice Greig

NOT PRESENT:

Mayor Hall called the meeting to order at 7:00 p.m.

Agenda

MOTION # 20-243

The Agenda was presented for consideration.
Moved by Clr. Norby to adopt the agenda as presented.
MOTION CARRIED

**Confirmation
Of Minutes**

MOTION # 20-244

Council reviewed the minutes of the November 23rd, 2020 regular council meeting.
Moved by Clr. Martin the minutes of the regular meeting of November 23rd, 2020 be approved as presented.
MOTION CARRIED

DELEGATIONS

**DEM Annual
Report**

Clay Moss the DEM (Director of Emergency Management) for the Town of Stavely was present to give his annual report. Highlighted were the projects that have been completed to date including Bylaws, Municipal Emergency Plan and the joining of a regional management exercise and training program. There has been an increase in the requirements of municipalities regarding emergency management and it may be something that Council should consider going forward. Also for future planning is a formal regional management agreement with the M.D. of Willow Creek.

CA RW

Council thanked DEM Clay Moss for his work thus far on all the projects as well as through the Covid-19 pandemic.

Clay Moss then left the meeting at 7:14pm.

NEW BUSINESS

**ORRSC
Orthophotography
2021**

MOTION # 20-245

Council was presented with the option to join in the Orthophotography 2021 project for the Town. The Town of Fort MacLeod will be the managing partner for the project application to Alberta Community Partnership Grant. Should the Grant not be successful costs could vary between \$2,247.66 and \$2,921.96. Council discussed the last time this photography was take of the Town which appears to be 2005 and needs updating.
Moved by Clr. Gugala that Town move forward with this partnership in the ACP Grant.
MOTION CARRIED

Interim Budget The 2020 budget was presented to Council with a request to utilize the 2020 budget as an interim budget until such time as the 2021 budget is finalized. Discussion followed- normal occurrence at this time of the year.

MOTION # 20-246 Moved by Clr. Varey the 2020 operating budget with the inclusion of approved wage changes be utilized as the interim budget for 2021 until the 2021 operating budget is approved.
MOTION CARRIED

MOST Grant Program Much review and discussion around the MOST Grant program and the requirements and guidelines to qualify occurred. The applications submitted were reviewed from all the entities in Town that provide services to our citizens that incur fixed costs.

MOTION # 20-247 Moved by Clr. Gugala that the listed organizations be given the following grant funds due to the shortfalls from Covid-19.

Stavely Golden Age Centre	\$ 5,831.10
Stavely Museum	\$ 800.00
Stavely Archery Lanes	\$ 1,727.50
Stavely Youth Hall	\$ 800.00
Stavely Ag Society	\$12,123.90
Stavely Community Centre	<u>\$ 6,108.00</u>
Total	\$27,390.50

MOTION CARRIED

REPORTS

Mayor Hall Attended ICF Economic Development committee meeting, where it was decided to get Alberta SW involved to help amongst the communities economic development. Also attended a Physician Recruitment meeting where there will be a full time doctor coming as well as a Locum to the Claresholm clinic.

Clr. Whittingham Attended Library meeting where the books are still available from the Library if you call in Bev will get the order ready and take it out for pickup.

Clr. Martin Attended Emergency Management meeting and Ag Society later in the week.

Clr. Varey Attended Museum AGM and Recreation Sub Committee meeting where things are progressing.

Clr. Binmore Attended Porcupine Hills Lodge meeting where the staff are doing a great job with the residents during Covid-19. Attended Emergency Management meeting where they have changed the EOC number from one case of Covid-19 to 5% of the population before activating an EOC in the Town. Next year FCSS would like to help organize decorating the spruce tree at the Corner by the United Church and adopt it as the "Town" Christmas Tree.

Clr. Gugala Nothing to Report

Clr. Norby Nothing to Report

CE/RW

Foreman Watson The Christmas Lights along main street seem to get hit regularly by various vehicles. Foreman Watson is proposing to move up the brackets on the light standards and utilize some new extra lights that are in the old shop. Approx. \$1,000 to have this project completed.

MOTION # 20-248 Moved by Clr. Binmore to have the brackets moved and lighting updated for next Christmas season for approx. \$1,000.

MOTION CARRIED

CAO Greig New filters installed at Sugarbud did not rectify the odor problem they are having. Sugarbud continues to work with their suppliers to mitigate the odor problem. Attending a lot of year end webinars for accounting & LAPP. Meetings once a week for recreation sub-committee work group where progress is being made.

CORRESPONDENCE

RCMP Report Council was presented with an RCMP Report where 206 calls were made since January from addresses in Stavely. A large portion of the calls were from complaints along highway 2 and also from rural Stavely phoning in about suspicious vehicles.

COVID-19 Council was made aware there are several COVID documents for their review.

BYLAWS

CAFW
No. 836 A bylaw respecting the water works, sewers, plumbing as well as rates in the Town of Stavely.

MOTION # 20-249 Moved by Clr. Varey to give Bylaw No. 836, respecting water, sewer and plumbing as well as rates be given 2nd reading.

MOTION CARRIED

MOTION # 20-250 Moved by Clr. Binmore to give Bylaw No. 836, respecting water, sewer and plumbing as well as rates be given 3rd and final reading.

MOTION CARRIED

No. 838 A bylaw amending the waste collection rate bylaw to set new fees and rates for waste collections services.

MOTION # 20-251 Moved by Clr. Norby Bylaw No. 838 be given 2nd reading.

MOTION CARRIED

MOTION # 20-252 Moved by Clr. Gugala Bylaw No. 838 be given 3rd and final reading.

MOTION CARRIED

No. 839 A Bylaw of the Town of Stavely to incur indebtedness by the issuance of borrowing the amount of \$165,000 for the purchase of 9.81 +/- acres of Urban Reserve land located within the Town of Stavely Boundaries.

MOTION # 20-253 Moved by Clr. Gugala that bylaw No. 839 to incur indebtedness of \$165,000 for purchase of 9.81 +/- acres of urban reserve land in Town of Stavely be given first reading.

MOTION CARRIED

No. 840 A Bylaw to repeal outdated Bylaws.

MOTION # 20-254 Moved by Clr. Martin to give Bylaw No. 840 a Bylaw to repeal outdated Bylaws 1st reading.

MOTION CARRIED

MOTION # 20-255 Moved by Clr. Varey to give Bylaw No. 840 a Bylaw to repeal outdated Bylaws 2nd reading.

MOTION CARRIED

MOTION # 20-256 Moved by Clr. Gugala to proceed to 3rd reading of Bylaw No. 840.

MOTION CARRIED UNANIMOUSLY

MOTION # 20-257 Moved by Clr. Whittingham that Bylaw No. 840 be given its 3rd and final reading.

MOTION CARRIED

FINANCIAL

Nov. Bank Rec. The November 2020 bank reconciliation was presented to Council for consideration. No questions or discussions noted.

MOTION # 20-258 Moved by Clr. Whittingham the November 2020 bank reconciliation be approved as presented.

MOTION CARRIED

A/P The accounts payable listing from November 24th, 2020 to December 14th, 2020 was presented to council for consideration.

MOTION # 20-259 Moved by Clr. Norby the accounts from chq# 20200621 to 20200671 for a total of \$63,825.02 be paid as listed.

MOTION CARRIED

CONFIDENTIAL

Adjournment There being no further business to discuss at this time, the meeting was adjourned at 8:06 pm.

TOWN OF STAVELY


Mayor / Deputy Mayor


Chief Administrative Officer