

# Pine Hill Cemetery Association

1530 E 39th St, Davenport Iowa 52807  
Phone (563)391-5130 Fax (563)445-6621  
Email pinehillcemetery@yahoo.com

Request for headstone/grave marker approval and foundation installation  
**Fax, email or mail completed form (front and back) for approval of marker**

### Purchaser Information

Name	Phone number	Date	Email
Address	City	State	Zip Code

### Marker Description LAYOUT REQUIRED BEFORE APPROVAL

Marking the grave(s) of	Date of death	Material, Granite or Bronze
Marker style (wedge, bevel, monument etc.)	Separate base? (yes or no)	If Monument, will reverse side be used for other graves? Yes No
Base size of marker	Total height of Marker	Number of vases
Size of Vase	Attach to Marker or concrete	If Concrete, side or front center
Length of Concrete pad needed. ( length of base + vases+ 4")		<i>Actual concrete size determine by lot size</i>

**Foundation charges** length of marker (inches) + vases (if attached to concrete) x width of marker (inches) divided by 144 x \$50.00 \$100.00 (Minimum charge \$100.00)

### Monument Company

Company Name	Phone	Fax
Address	City	State
Date of Sale	Date desired in cemetery must allow 4-6 weeks	Sales person

<b>Pine Hill use only</b>	Marker approved as written	Not approved/reason
Lot Number	Section	
Foundation charge	Marker setting	Total charges
		Amount paid

Grave marker approval is subject to rules and regulations of Pine Hill Cemetery Association. Upon approval of said marker, Pine Hill Cemetery Association will install the concrete foundation. Grave markers/headstones are not covered by perpetual care, or by any damage by vandalism, acts of God etc.

I agree to have this marker installed in Pine Hill Cemetery and agree to follow the rules and regulations of Pine Hill Cemetery Association.

\_\_\_\_\_  
Purchaser  
Read back of contract for additional guidelines

\_\_\_\_\_  
Date

All grave markers and/or engraving must be pre-approved for style and size prior to final sale. Marker restrictions are based on the area of the cemetery, number of graves being marked and size of each grave. All grave markers must be placed on a concrete foundation and will be poured by Pine Hill Cemetery Association. Monument dealers are responsible for setting marker once foundation is complete. All foundation charges must be paid prior to pouring the concrete and must allow 4 – 6 weeks for completion. Concrete will only be poured during the months of April through October. Foundation request must be no later than April 15, for Memorial Day installation and no later than October 1 for fall installation.

### **General guidelines**

Some areas require ground level headstone and are very restrictive in size. Upright markers are permitted in most parts of cemetery, but restrictive in style and size based on the number and size of grave spaces. Individual markers are restricted to no more than 24 inches in length and 12” front to back. Infant markers may not be any larger than 20 inches in length by 10 inches front to back and be flush with the ground. Some infant markers will require sawed/smooth sides. Ground level markers must be a minimum thickness of 3 inches and maximum thickness of 4 inches. If two cremation burials occur in one traditional space, only one marker may be purchased and must have both names on marker and cannot exceed 24 inches in length by 12 inches front to back.

Vases will be allowed but must be bolted to concrete or headstone base. Ground vases are not permitted. Vases may affect size of headstone permitted.

### **Headstones are not permitted to be set in wet cement.**

### **Foundations will be poured under the following guidelines:**

Footing is to be dug the size of the base part of the stone 30” deep, with a posthole to depth of 48”. One post hole per 24” length of stone. If foundation sits on top of burial vault, entire depth of marker size must go to top of the vault. A concrete flange must be poured with 4” flange but not to exceed 20 total inches from front to back and no wider than 32” from side to side per traditional grave space. Flange must not cross property line of grave site. Concrete is to be flush with existing ground.

Permanent flower vases must be bolted to concrete or stone itself. If permanent vase is not purchased, a PVC pipe of 3” inside diameter must be installed in the concrete, but to allow drainage into the dirt. This is to allow flowers to be placed at the grave. 2 pipes are to be installed.

### **Charges**

Charges are figured by the square foot needed for each stone and vase. Minimum charge is \$100.00.

Above ground markers, size will be figured with minimum of 12 inches front to back.

Ground level markers requesting concrete flange will be charged additional \$50.00 which includes Pine Hill setting the stone.

Marker setting for internet orders, markers shipped from out of town dealers etc. will be charged additional setting fee of \$100.00 for single piece markers and \$200.00 for two piece markers, and will include accepting delivery and setting with appropriate seals.