

Meeting Minutes -
Slave Lake Dance Creations Society
March 13th, 2022

Location: Dance Studio

Meeting Type: Executive

Board members in attendance: Julie Hunt, Karlene Ching, Sable Seppola, Jennifer Hansen, Alyssa McSweyn, Mikia Wilgenbusch, Karen Dana, Rachael Bellerose, April Garon

Board members absent: Tara Maitland

Agenda Items:

1. **Call to order:** Meeting called to order at 6:09 PM by Julie.
2. **Adoption of last meeting minutes:** Mikia motions to adopt the February 13th, 2022 minutes, Sable 2nds.
3. **Discussion Topics:**
 - a. **Scheduling and use of studio when studio is closed:**
 - i. We have decided that a board member will volunteer to open and lock up the studio during the set times.
 - ii. Set times will be out soon for solo/duet/trio on March 22nd & 24th. Also set times for groups on March 26th and possibly one weekend in April.
 - iii. There must be 1 parent there at all times.
 - iv. We will put out a reminder to bring your own music and speaker, as the studio equipment is not to be used.
 - b. **Conduct manual & disciplinary committee:**
 - i. We will put out a reminder about the handbook & code of conduct on the facebook page.
 - ii. A disciplinary committee will be created if ever needed.
 - iii. Idea of creating an incident log if needed.
4. **Director Updates:**
 - a. **Studio:**
 - i. Jen has contacted Miss Madi about the possibility of running one more session of Tiny Dancers.
 - ii. Extra numbers will do dress rehearsal at the studio this year. In the past we have done dress rehearsal over 3 days, this year we have only 2 days to fit

everyone in. Also parents paid extra in the past to rent the Legacy for a longer time if this is something we want to offer.

- iii. Miss Brooklyn is done teaching for this season. Miss Jodi will cover her Monday classes and Miss Jade will cover her Wednesday classes.

b. Fundraising:

- i. Little Caesars fundraiser is currently running, orders are due by March 23rd.

c. Costume/Apparel:

- i. Costumes are all confirmed shipped. We are still waiting for an apparel update.
- ii. Jacket sizers should be here soon for accelerated dancers to try on.
- iii. We discussed Canadian costume companies. Jen has found in the past that there are not many and most are more expensive than American companies even including the duty fees. Also Weissman has more selection so you can get a bigger discount from having a larger order.
- iv. Lookbooks are out and the instructors will go over things with parents during parent watch week next week.

d. Performance:

- i. Stage rehearsal and photo day schedules are completed.
- ii. Pre-Jr, Junior, Inter 1, Inter 2 and Advanced are registered for Ft. Sask, St. Albert and Red Deer.
- iii. April is making a sign up sheet for stage rehearsal and year end recital volunteers, also making sure the board rooms are booked for recital.
- iv. April is reaching out to the photographer to find out details about photo day and ordering.

e. Treasurer Report:

- i. \$18,313.83 ATB, \$5601.81 Servus total in accounts before expenses.
- ii. February - Income \$5215.67 / Expenses \$16,023.99

f. Registration:

- i. We still have some outstanding balances, we discussed our next steps and decided that Julie will send emails and make phone calls to the families to let them know of their outstanding balance and also let them know that costumes are here, costumes won't be handed over until accounts are up to date.

g. Communications:

- i. Pre-Registration for next season is booked for May 17 & 18. It will be in person at the studio. We will send a reminder to bring cheques for fundraising and volunteer time.
- ii. Sable is looking for the festival information to be able to post about cost of admission & program fees and whether or not there is videography available. Also rules of the specific festival. Also send a reminder to bring cash as some places don't take Cards. April will send what she has and pass along new info as she receives it.

h. Vice-President:

- i. Karen is making a volunteer sign up sheet for parents to gather groups at festivals.
- ii. Karen is also making a sign up sheet for parents to help with a deep clean of the studio in May.
- iii. We will have 1 parent volunteer at the studio photo day to make sure groups are ready and that everyone is there.

i. Secretary: Nothing to report

j. President:

- i. Currently planning a celebration for RAD exams, to hand out certificates. It will be held after photos on Sunday April 3rd. Karen and Julie will present to the girls.
- ii. We will apply for the gaming license after our AGM when we have finalized financials for the year.
- iii. Julie has supplied a studio phone to use for keeping all the music for festivals and recitals. She will leave it with Miss Jodi to upload the music.

5. Round Table:

- a. The board will meet Sunday March 20th @ 10AM for a recital meeting.
- b. Jessica Bergesen-Davis has offered to take photos at the recital.

6. Next meeting: Sunday April 10th, 2022 @ 6:00 PM

7. Adjournment of meeting: meeting adjourned by Julie at 8:15 PM