

**TOWN OF CASTOR
REGULAR COUNCIL MEETING MINUTES
TOWN OF CASTOR COUNCIL CHAMBERS
Tuesday October 14th, 2025**

The regular meeting of the Council of the Town of Castor was held at the Town of Castor Council Chambers on Tuesday October 14th, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Richard Elhard
Deputy Mayor Trudy Kilner
Councillor Kevin McDougall
Councillor Shawn Peach
Councillor Don Sisson
Councillor Brenda Wismer
Councillor Cecil Yates

Donna Rowland, CAO

ABSENT
CALL TO ORDER

The meeting was called to order by Mayor Elhard at 7:00 p.m.

ACCEPTANCE OF
AGENDA

Res. No. 270/25

MOVED by Councillor Wismer to accept the agenda as presented with the date correction.

CARRIED

ADOPTION OF
MINUTES

Res. No. 271/25

MOVED by Councillor Kilner that the minutes of the Regular Meeting of Council held on September 22nd, 2025 be adopted as presented.

CARRIED

Res. No. 272/25

MOVED by Councillor McDougall that the minutes of the Special Meeting of Council held on September 28th, 2025 be adopted with the following corrections Shawn Peach was absent and Brenda Wismer attended via telephone.

CARRIED

DELEGATION

FINANCIAL REPORTS

Res. No. 273/25

MOVED by Councillor McDougall to approve account 32513-32565 for payment.

CARRIED

Res. No. 274/25

MOVED by Councillor Peach that the Cash Statement ending September 30th, 2025 be accepted as presented.

CARRIED

CORRESPONDENCE

BUSINESS

Res. No. 275/25

MOVED by Councillor Yates that Council approves converting to residential and commercial solid waste collection on a three-year term, as per the proposal; further that Administration may enter into an agreement with the third party and that the collection begins January 1st, 2026. The Council also directs Administration to amend Schedule "D" contained within Bylaw 1103 and present the updated Schedule at a future meeting of Council and create a new Garbage Policy.

CARRIED

Res. No. 276/25

MOVED by Councillor Sisson that Council appoints Barbara Collier to the Castor Library Board with a term ending on October 28th, 2027.

CARRIED

Councillor Yates declared an interest and left the meeting at 7:26 p.m.

Res. No. 277/25

MOVED by Councillor Kilner that Council approves the request for the Residential Tax Incentive Program at Plan 102 5348; Block 10; Lot 10 for the tax years 2026, 2027 and 2028; further that the assessed value on the property will be nineteen thousand-seven hundred and sixty dollars for the municipal portion of property taxes during this period.

CARRIED

Councillor Yates returned to the meeting at 7:27 p.m.

Res. No. 278/25

MOVED by Councillor McDougall that Council approves the proposed Parkland Regional Library System 2026 Budget and that Administration forward the appropriate documentation indicating their member approval.

CARRIED

BYLAW

COMMITTEE REPORTS

Res. No. 279/25

MOVED by Councillor Sisson to accept the Council Reports for information.

CARRIED

Res. No. 280/25

MOVED by Councillor Wismer to accept the CAO report for information.

CARRIED

CLOSED SESSION

Res. No. 281/25

MOVED by Councillor McDougall that Council convene in closed session at 7:48 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 26 (1) (a) (ii).

CARRIED

Present: 7 – Mayor Elhard, Deputy Mayor Kilner, Councillor McDougall, Councillor Peach, Councillor Sisson, Councillor Wismer and Councillor Yates.

Administration: Donna Rowland, CAO

Res. No. 282/25

MOVED by Councillor McDougall that Council revert to regular meeting session at 7:53 p.m.

CARRIED

ADJOURNMENT

Mayor Elhard adjourned the meeting at 7:53 p.m.

These minutes approved this 10th day of November 2025.

MAYOR

CHIEF ADMINISTRATIVE OFFICER