

**Minutes of the  
Regular Meeting of the Council  
Of the Town Of Castor  
Held Monday, January 23, 2017  
Council Chambers, Castor Town Hall  
Castor, Alberta**

The meeting was called to order at 7:00 p.m. by Mayor Garry DeVloo.

**Councillors in Attendance:**

Lonny Nelner, Brenda Wismer, Travis Ryan, Tony Nichols, Rod Zinger, and Richard Elhard.

**Also in Attendance:**

Sandi Jackson – C.A.O.  
Arjan Van Hienen – Foreman  
Diana Stratton – RCMP  
Allan Keller – East Central 911

**Agenda:**

**007/17 MOTION:** Councillor Ryan that the agenda be approved with an addition.

CARRIED

**Delegations:**

East Central 911:

Allan Keller, representing East Central 911 attended the Council meeting to update Council.

- Presented a graph to explain changes in revenue.
- Much of the system has been upgraded.
- Pushed rate down last year because they had a surplus.
- This year they are heavy in administration, going forward they hope to see a fairly steady budget.
- We can access the budget information on line.
- East Central 911 provides services to 42,000 people.
- 27 member communities plus some non-member communities.
- They are required to have a back-up partner, currently are partnered with Fort McMurray. Proposing to partner with both Lloydminster and Fort McMurray.

*Mr. Keller left the meeting at 7:40pm.*

RCMP

Constable Diana Stratton appeared before Council to give the quarterly RCMP Report.

- They are now in their third quarter.
- Traffic enforcement – numbers are low and there is an increase in property crime.
- Habitual Offenders Management program – this is where they identify people in our communities that are habitually participating in crime. They have a no-nonsense policy in enforcement but offer everything they can to help the habitual offenders try to turn around. Currently have had two very prolific offenders in this area.
- The RCMP is undergoing a number of personnel changes.
- There is room in the budget to bring in some ticketing management.
- Constable McDonald is currently taking the DARE training.

- Constable Stratton would like to spend one day a week in Castor (Wednesdays).
- Will be developing their priority plan for the upcoming year. They are reaching out to partners for direction.

*Constable Stratton left the meeting at 7:58pm.*

**Minutes:**

Council reviewed the minutes of the January 8, 2017 regular Meeting of Council.

**008/17 MOTION:** Councillor Elhard that the Minutes of the January 8, 2017 Regular meeting of Council be approved.

CARRIED

**Accounts:**

The Lists of Accounts was presented to Council for payment.

*Councillor Nelner declared an interest in account numbers 21106 and 21128 Payable to That's My Specialty.*

**009/17 MOTION:** Councillor Nichols that Account numbers 21087 to 21132 with the exception of account numbers 21106 and 21128 to That's My Specialty be approved for payment and that the list of Accounts be marked Schedule "A" and attached to these minutes of Council.

CARRIED

**010/17 MOTION:** Councillor Zinger that Account numbers 21106 and 21128 payable to That's My Specialty be approved for payment.

CARRIED

*Councillor Nelner did not participate in any discussions concerning these accounts.*

**Gas and Water Comparisons:**

The C.A.O. presented the gas and water comparisons to December 31, 2016. In 2016 the Town lost roughly 3500 more cubes of water than in 2015. This can partly be attributed to extra flushing during road construction. The gas system seen a loss of approximately 2.55% which falls within an acceptable loss.

**011/17 MOTION:** Councillor Elhard that the Gas and Water Comparison reports be accepted as information.

CARRIED

**Correspondence:**

Alberta Electoral  
Boundaries:

A review of the Provincial constituency boundaries will need to take place before the next Provincial election. Council is welcome to provide input.

Presented for Councils information.

Regional Housing  
Authority:

Council received a letter from the Town of Coronation expressing their endorsement and approval of the dissolution of the Castor and District Housing Authority and the Town of Coronation Housing Authority for the purpose of forming a new Regional Housing Authority.

Council received this as information.

**Old Business:**

Canada 150 Project:

At the last meeting of Council a request to have trees removed in front of the pool in order to upgrade the facade of the building for the Canada 150 project was brought forward. Council had the opportunity to assess the request.

Council felt that the tree to the south of the entry should just be trimmed up and the remainder be left up.

Brigley/Wiart Tree:

A request has been brought forward for the removal of a boulevard tree. Council discussed the request.

**012/17 MOTION:** Councilor Elhard that the request to remove the tree be granted.

Council will take a look at the tree before making a final decision.

**New Business:**

PRWM:

A unanimous consent resolution of the members of the Paintearth Regional Waste Management Ltd. to provide a donation to the Paintearth Economic Partnership Society in the amount of \$215,000.00 was presented to the Town of Castor as a signatory. This amount is \$115,000.00 above previous donations as it will cover all requisitions for 2017, relieving Municipalities of this cost for one year.

**013/17 MOTION:** Councillor Zinger that the Town of Castor consent to the provisions of a unanimous consent resolution of the Paintearth Regional Waste Management Ltd. authorizing a donation in the amount of \$215,000.00 to the Paintearth Economic Partnership Society.

CARRIED

Gas Federation – O & M  
Manual:

Updates to the Gas Federation O & M Manual are required from time to time throughout the year. The O & M Manual is used by the Town of Castor staff as a guideline in operating and maintaining the Town gas system.

**014/17 MOTION:** Councillor Nichols that the Town of Castor adopt the Gas Federation O & M Manual, as revised from time to time in 2017 as a guideline in operating and maintaining our distribution system.

CARRIED

ByLaw 1048

Borrowing for Operating:

A By Law for the purpose of borrowing funds for the purpose of financing operational expenditures.

**015/17 MOTION:** Councillor Ryan that ByLaw Number 1048 be Introduced and Read a First Time this 23<sup>rd</sup> Day of January, 2017.

CARRIED

**016/17 MOTION:** Councillor Zinger that ByLaw Number 1048 be Read a Second time this 23<sup>rd</sup> Day of January, 2017.

CARRIED

**017/17 MOTION:** Councillor Elhard that ByLaw Number 1048 be given a Third Reading at this Regular Meeting of Council.

CARRIED UNANIMOUSLY

**018/17 MOTION:** Councillor Nelner that ByLaw Number 1048 be Read a Third Time and Finally Passed this 23<sup>rd</sup> Day of January, 2017.

CARRIED

Equipment Rental  
Rates:

Council was presented with an updated policy for Fees and Charges for Goods and Services.

**019/17 MOTION:** Councillor Ehard that the Fees and Charges for Goods and Services policy be approved as presented.

CARRIED

Equipment Rental  
Rates:

Council was presented with an updated policy for Equipment Rental Rates.

**020/17 MOTION:** Councillor Nichols that the Equipment Rental Rates policy be approved as presented.

CARRIED

Doctor's House –  
2017 Budget:

Council received the 2017 budget for the Doctor's House and the Locum Rental House. Presented as information.

**Committee Reports:**

Councillor Nelner:

- Continued researching the Red Deer 911. Cost of a 5 year contract would be approximately 1/3 of what we currently pay. Equipment costs would be on top. Councillor Nelner will continue to look into this.

Councillor Zinger:

- Would like to attend the next SCF meeting.

Councillor Elhard:

- Reported that \$905.00 was made at the prize table for hockey days.
- Recreation Director did a fantastic job of running the "hockey days" this weekend.

- Working on snow removal to get drainage.
- Putting sand down.
- Will start tree trimming with warmer weather coming.

C.A.O.:

- The Recreation Director has made a submission to "Kraft Hockeyville" on behalf of Castor Minor Sports. She would be willing to make a submission on behalf of the Town as well. The more submissions, the greater the chance of winning.
- Shaye Anderson is now the Minister of Municipal Affairs.
- Had a discussion with the Foreman on the state of some of the sidewalks in Town. Some people have not removed snow from the sidewalks in front of their properties all winter. The Town crew has considered using the small tractor to remove the snow if residents don't and levy a charge to the residents as per our bylaw. Council discussed the issue and will leave the removal to the Foreman's discretion.
- Attended a Castor Community Network meeting. Tasks and strategies were set up for walking trails and for a photo contest/video display.
- Auditors will be back at the end of February to finish the financial statement. All invoices have been sent out and we should only have one cheque run left for 2016.
- Canada Summer Jobs applications and STEP applications have been applied for.

Mayor DeVloo:

- Attended a golf club meeting.

**In Camera Session:**

Council moved to an in camera session to discuss C.A.O. wages.

**021/17 MOTION:** Councillor Wismer to move to an in camera session to discuss the C.A.O.'s wage.

CARRIED

*Council moved to an in camera session at 9:15  
The C.A.O. left the meeting at 9:15*

**022/17 MOTION:** Councillor Zinger to return to the Regular meeting of Council.

CARRIED

*Council returned to the regular meeting at 9:20pm.  
The C.A.O. returned to the meeting at 9:20pm.*

**023/17 MOTION:** Councillor Ryan that the C.A.O. be moved up one step on the wage grid.

CARRIED

Adjournment:

**024/17 MOTION:** Councilor Wismer that the meeting be adjourned.

CARRIED

The meeting adjourned at 9:23pm.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER