

CAVUNP Calgary Chapter BY-LAWS

10/15/2025



UNITED NATIONS

Danielle Boudreau, CD, Vice-President

THE CANADIAN ASSOCIATION OF VETERANS
IN UNITED NATIONS PEACEKEEPING

BY-LAWS OF THE
CALGARY CHAPTER

These By-laws are set forth to underline and expand upon the General By-laws of the Association, as detailed at the time of the incorporation and any amendments herein after duly enacted thereto.

The fiscal year of the Calgary Chapter is the Calendar year, ending December 31st.

ARTICLE I

NAME

- 1.01 The Calgary Chapter encompasses the City of Calgary Region Boundaries, in the Province of Alberta, in the Western Region of the Association, as incorporated as a Canadian Chapter of the Association, dated October 24, 1991 and identified in the Association's By-laws.

ARTICLE II

OBJECTIVES

- 2.01 In addition to the CAVUNP objectives, the Calgary Chapter will:
- (a) Raise funds and support the Charity of choice in Calgary.
 - (b) Maintain the Peacekeeping presence at the Calgary Remembrance Day ceremonies.
 - (c) Maintain a speakers' bureau for such agencies as schools and media interviews.
 - (d) Maintain a library of Peacekeeping material to be retained by the Secretary.
 - (e) Arrange such social events as appropriate.

- (f) **Also follow the objectives of the Association, in the General By-laws.**

ARTICLE III

MEMBERSHIP

- 3.01 Membership in the Calgary Chapter is a privilege, not a right, and therefore is subject to the provisions of the Chapter and the General By-laws of the Association.**
- 3.02 Except as set forth in the Chapter of the Association or its By-laws as they are from time to time amended, there shall be three (3) categories of Membership in the Association and they are:
 - (1) Ordinary Members**
 - (2) Associate Members**
 - (3) Honorary Members****
- 3.03 To become a member of the Association, one must become a member of a Chapter, therefore when applying for membership, the application form supplied by the Association shall be used. An Ordinary Member in good standing shall sponsor each applicants.**
- 3.04 The criteria for each of the three (3) categories of membership shall be Adhere to as stated in the General By-laws of the Association, with no exceptions.**
- 3.05 All members of the Calgary Chapter must be willing and able to accept the Obligations set in the Chapter of the Association abide by its By-laws and any amendments herein after duly enacted.**

ARTICLE IV

DUES

- 4.01** When becoming a member of the Calgary Chapter, the first year's Dues will be the sum of Thirty-five (\$35.00) dollars and every year after the dues will be the sum of Twenty-five (\$25.00) dollars.
- 4.02** Membership dues shall be paid by the last day in January, of the Renewal year.
- 4.03** Membership dues can only be raised when 75% of the Calgary Chapter's membership votes in favor of the motion.

ARTICLE V

OFFICERS

- 5.01** The following Executive Officer's positions shall be filled by a Majority vote by the Chapter member's:
- (a)** President
 - (b)** Vice President
 - (c)** Secretary
 - (d)** Treasurer
 - (e)** Membership Chairperson
- 5.02** These officers shall perform the duties as prescribed by the By-laws and by the parliamentary authority adopted by the Chapter, as detailed in Robert's Rules of Order.
- 5.03** At the General Meeting held on the third Wednesday in September, a Committee of two (2) members shall be selected by the Executive, whose duty will be to nominate candidates, whose names have been

submitted to them, for the offices to be filled at the meeting in November. Before the elections, at the meeting, additional nominations from the floor shall be permitted.

- 5.04 The officers elected shall serve a term of two (2) years. The term of office shall commence January 01, and end December 31. The handover shall take place from the end of November meeting to December 31 for all executive positions.

ARTICLE VI

MEETINGS

- 6.01 The regular meetings for the Calgary Chapter shall be normally held on the 3rd Wednesday of each month at 1900 hours, except for August and December.
- 6.02 Special meetings may be called by the Executive Committee and upon written request by ten (10) members of the Calgary Chapter. The purpose of the meeting shall be stated when the meeting has been called. Except in cases of emergency, a seven- (7) day notice shall be given.
- 6.03 Five (5%) percent of the Chapter's membership shall constitute a Quorum.

ARTICLE VII

EXECUTIVE COMMITTEE

- 7.01 The officers of the Calgary Chapter shall be known as the Executive Committee.

- 7.02** **The Executive Committee shall have the general supervision of the Affairs of the Chapter between its business meetings and shall perform such other duties as those specified by these By-laws and those of the Association. The committee shall be subject to the orders of the Chapter and none of its acts shall conflict with the action taken by the Chapter.**
- 7.03** **Meetings of the Executive Committee shall be called by the President and may be called by written request of three (3) members of the Executive Committee.**

ARTICLE VIII

CHAPTER COMMITTEES

- 8.01** **The following Committees will be formed within the Chapter:**
- (a) Entertainment Committee**
 - (b) Hospital Committee**
 - (c) Ways and Means Committee**
 - (d) Park Co-ord**
 - (e) Casino**
 - (f) Poppy Committee**
 - (g) Any other committees that are deemed necessary.**
- 8.02** **The Chapter Committees shall be appointed by the President of the Chapter, or by the Executive Committee, from time to time as deemed necessary to carry out the work of the Chapter. The President shall be an ex-officio member of all committees except the Nominating Committee.**

ARTICLE IX

PARLIAMENTARY AUTHORITY

- 9.01** The rules contained in the current edition of Robert's Rules of Order (newly revised) shall govern the Chapter in all cases to which they are applicable and in which they are not inconsistent with these By-laws and any special rules of order the Chapter may adopt.

ARTICLE X

AMENDMENTS OF THE BY-LAWS

- 10.01** The attending members may amend these By-laws at any regular monthly meeting of the Chapter, by a two-thirds vote, provided that the amendment has been submitted in writing prior to the commencement of the said meeting. Voting on any amendment may be adjourned to the following meeting.

ARTICLE XI

DISSOLUTION

- 11.01** In the event of the dissolution of the Chapter for any reason, any assets remaining after paying debts and satisfying all liabilities are to be disbursed to another non-profit organization with purposes similar to those of the Chapter.

ARTICLE XII

DRESS REGULATIONS

- 12.01** The dress regulations are as follows for the Calgary Chapter:
- (a)** United Nations blue blazer with crest

- (b) Navy blue slacks men, women Navy blue skirts or slacks
- (c) White shirt with navy blue tie
- (d) Black shoes
- (e) Blue beret with Association's hat badge
- (f) Medals to be worn only on special occasions or parades as requested.

NOTES:

- (1) Association pin to be worn 3 ½ inches down from the top of the tie knot.
- (2) A white plastic disc 2 inches in diameter to be mounted Behind the Association's hat badge.

Dated this 19th Day of June A D 1991.

Amended this 15th Day of November, 2006
Amended this 04th Day of September, 2008
Amended this 17th Day of September, 2008
Amended this 15th Day of October, 2025

Dated this _____ Day of _____ A D 2025

At the City of Calgary in the Province of Alberta, Canada.

Mrs. Danielle Boudreau, CD

Mr. Rick Wright, CD

Calgary Chapter Vice-President

Calgary Chapter President

DUTIES OF ELECTED OFFICERS

President:

- 1. Overall responsibility for the operation of the Calgary Chapter.**
- 2. Calls and chairs general meetings**
- 3. Calls and chairs committee meetings**
- 4. Provides direction**
- 5. Carries out PR on behalf of the Association**
- 6. Initiates monthly President's letter**
- 7. Any other duties that may arise.**

Vice President:

- 1. Assists the President with all his duties and responsibilities**
- 2. Advises and assists the President on various decisions**
- 3. Acts as the Chapter's President in the absence of the President**
- 4. Any other duties and responsibilities as determined by the President.**

Secretary:

- 1. Records all proceedings at General and committee meetings**
- 2. Produces minutes for signature by the President**
- 3. Initiates and circulates Chapter advertisement**
- 4. Distributes Chapter correspondences**

5. Carries out the administrative tasks associate with voting by mail
6. Acquires and keep up all Chapter stationery needs
7. Liaison with other committee members to ensure a smooth operation.

Treasurer:

1. Controls all incoming and outgoing Chapter funds
2. Keeps records of all transactions, including casino account, complete with receipts when applicable
3. Produces the financial statement as and when required

Membership Chair:

1. Processes all membership related correspondence
2. Sends out Association information that relates to membership
3. Provides, receives and processes application forms for new members and all renewals
4. Maintains a data base of all members and their current status
5. Receives and forwards membership dues to the Treasurer
6. Liaison with other committee members to ensure a smooth operation.

DUTIES OF VOLUNTEER OFFICERS

Sergeant at Arms:

1. Custodian of the Chapter's Colors
2. Ensure that the Colors are displayed at all Chapter meeting

- 3. Organize and supplies Color parties as required**

Casino Chair:

- 1. Primary contact with AGLC on all casino and other gaming matters as appropriate**
- 2. Coordinates Chapter participation in casinos and other gaming activities as appropriate.**