

BOARD OF SELECTMEN

Meeting Highlights

October 22, 2018

CALL TO ORDER: Sonny opened the Meeting at 7:05 PM with the flag salute.

SELECTMEN IN ATTENDANCE:

Roland C. LePage, Joanne L. Andrews, Gilbert S. Harris, Wendy M. Thorne, Dorothy M. Richard.

ATTENDEES:

- Bill Jones, Ed Morgan, Steve Malmude, Sue & John McIntyre, Steve McLean, John Cleveland, Bob Smyth, Steve Mellen, Jason Johnson, Pete Proctor

MINUTES:

- Gil **motioned** to approve the minutes of October 15, 2018. Wendy **seconded**. **All were in favor.**

DEPARTMENT REPORTS:

- Jason Johnson gave his monthly report. Jason mentioned that they do not have a specific "Safety" policy but do have many other policies that would comply. Joanne asked if MMA had audited them. Jason does not remember them asking for it. Last week Jason received an email regarding the fire station. He asked if we had a plan on how we want to address it. Sonny said unless we have a Special Town Meeting it will have to wait till March. The cost for second shift coverage he has to come out of the operation budget. Laura told him that at the end of September there was about \$60,000 left to play with. He said the department runs about \$10,000 per month so it appears there will be about \$30,000 left to cover the second shift. He also feels there is about \$5 to \$10 thousand left in the per diem budget. His estimates of the added shifts will come to about \$23 to \$24 thousand to get us to the end of the year. Dottie asked if that is with the new rate of pay of \$13, \$15, \$17. Jason said he averaged it out to \$17.00 per hour. Sonny asked Jason if he thought this would help the problem. Jason said it would help. There will be an increase in coverage. It won't solve it. It is anticipated that it will cover about 83% of the calls. We will need about seven additional people. Sonny what Jason proposes after the first of the year. Jason would like to do the blended coverage but because it isn't in place for this year it can't be instituted until Town Meeting. What his suggestion is will be to go with the on-call - 11 pm to 7 am stipend shift and take it out of Rescue Billing. Jason estimates it to be about \$7,200 to come out of Rescue Billing for the first three month of the year. Wendy made the motion to accept the Fire Chiefs proposal for coverage from November 1st to December 31st with the funds being allocated from the current operational budget of the fire department and that also to cover from January 1st to Town Meeting to take those funds

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from Rescue Billing Account for the night stipend shift with the new rate of pay. Dottie seconded. All were in favor.

- Dottie asked Jason if there have been any accidents at the intersection of Burnham and Range E since the new solar stop signs have been installed. Jason reported that there haven't been any reported.

SCHEDULED SPEAKERS:

- John Cleveland brought to the Board the CDAC Committee recommendation for the Main Street Water/Sewer engineering project. The Committee recommended going with A. E. Hodsdon. It was sent to twelve engineering firms and five responded: A. E. Hodsdon, Waterville, Berry Huff McDonald Milligan, Inc., Gorham, CES, Inc., Saco, Dirigo Engineering, Fairfield, HEG Engineers, Inc., Bridgeton. The two lowest firms (Hodsdon & Dirigo) were further reviewed and discussed. Dirigo was \$25,500 but did not give a figure for Construction Monitoring; Hodsdon was \$28,500 and had a fixed price of \$6,500 for Construction Monitoring. Because of the fixed price the Committee chose Hodsdon. Wendy **motioned** to have A. E. Hodsdon Engineers out of Waterville do the design engineering work for the water/sewer project on Main Street. Gil **seconded** the motion. Ed Morgan asked John about the total "soft" cost and how much would be left of the \$297,000 for the replacement work. John mentioned that the only other soft cost would be his CDBG administrative costs that will be much less than the engineering costs. The bids should be in by the end of February and if they are higher than expected the Committee will look to see if there is some aspect of the project they can eliminate without compromising the project. John said we may save on the patching of the road based on a conversation he had with Maine DOT. John also mentioned that part of the project has lines that are not quite as old and are not clay pipe. Steve McLean asked if the Water/Sewer District has been involved in this whole project. John said they had a copy of the proposals but were not able to make the meeting. Sonny took the vote – four were in **favor, one abstention**. John said he would get the contract going and bring it back to the Board.

OLD BUSINESS:

- Steve Mellen is here to sign the Door to Door contract. Wendy made the **motion** to have Steve Mellen, from Mellen and Sons, sign the contract for the Door to Door contract for a three year term beginning on January 1, 2019 and ending on December 31, 2021. Dottie **seconded** the motion. Joanne stated that it is for \$120,000 per year. Steve Mellen spoke up and notified the Board he was not ready to sign the contract due to a change that he found in the contract of an increase in the insurance from 2 million dollars to 5 million dollars. Dottie stated that it was the same contract. Steve again said it had an increase in the insurance premiums. The Board tabled the discussion until next week so we can check the prior contract.

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NEW BUSINESS:

- Joanne talked briefly about the Safety and Policy Plan for the Transfer Station and that we can use it to create one for the Municipal Building. Dottie will email the Board the plan for review and discussion next week so we can have a policy in place before we get audited by MMA.
- Animal Emergency and Specialty Care Contract – the last contract was signed in 2010. This contract allows our Animal Control Officer to bring animals to them for a contracted fee when the Vets around here are closed. This is a separate contract from the Animal Shelter Contract. Joanne **moved** that we sign the Emergency Clinic contract located at 739 Warren Avenue in Portland, Wendy **seconded**. **All were in favor**. Sonny signed the contract.
- Front doors to the Municipal Building do not work properly. Dottie told the Board that on the Holiday a person did not realize the building was closed and walked right in. He told Judy the next day. The doors were replaced a few years ago with residential doors. They should have been replaced with commercial doors. The last place to repair them was Biddeford Hardware (Dupuis Hardware in Biddeford). Sonny said what we need to look at is a good set of commercial doors. He feels that should fix the problem. Dottie will call in the morning to have the doors fixed.

ANNOUNCEMENTS:

- Wendy read the Announcements

WARRANT:

- Wendy **motioned** Joanne **seconded** the motion to accept the Warrant

HEARING OF CITIZENS:

- Ed Morgan wants to know if the Board can sell the remaining lots in the Business Park. Sonny said no, he doesn't think so. Ed would like to know for sure. Joanne said the people have to vote to sell the lots. Ed asked if this could be done as a lump and get approval to sell all the lots. Sonny said that the Development Corporation does the paperwork when the property is sold. Ed asked/stated that the Town does not have to go through the Development Corporation to sell the lots. Sonny stated the easiest way to do the paperwork is to go through the Corporation. Ed heard that the Development Corporation owns lot 5 and there were two offers made that were turned down. One was for \$75,000 and another for \$50,000. Sonny said he didn't think so but couldn't say for sure. Ed would like an answer on that also. Ed then said "I'm sure there isn't an agreement between the Limerick Development Corporation and the Town of Limerick for the \$150,000 grant that was transferred to them". Sonny said "I don't know the Business Park Committee". Sonny believes it was the Business Park Committee that received the funds. Ed wants to know if there was a loan documents done up and if the Town is going to get paid back from that

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Corporation or is it just a “Gentlemen’s Agreement”. Sonny said he couldn’t tell him. Wendy said if you go back to the Annual Reports of 2009, 2010 & 2011 you will see warrant articles discussing. Wendy stated there is no paperwork to her knowledge. Ed asked if there was a plan to pave the rest of the road which would help in the selling of the lots. Sonny said that as they sold the lot they would continue to pave the road. Ed asked if the Business Park Committee was appointed this year. Sonny said no. Wendy thinks 2014 was the last time the committee was appointed. Dottie asked what the purpose of the committee was. Wendy/Sonny said to get the Business Park engineered, the lots sold and subdivision approval. Ed said the tax transfer on Lot #4 was sold to Max Torque for \$90,000 and from what he understands there wasn’t \$90,000 collected. Wendy said she has a spread sheet on it. Sonny said we can’t get any answers until we can get back in to the Vault.

- Steve McLean thinks the Business Park Committee sat with the Board last year to set a price for the lots. Joanne and Sonny think that it was two years ago when an upholstery company was interested in purchasing a lot.
- John McIntyre commented on how long the Business Park has been around. He feels the Town should just sell the lots and get business in here. Joanne said that is what John Medici was working on that.

OTHER:

- Dottie mentioned that Jason was to be here tonight to discuss where the funding was coming from for coverage 16 hours a day and an on call from 11 pm to 7 am. He thought there was enough in the per diem account because of all the shifts that were not covered. Sonny said either Jason or his assistant should come up to present it. Dottie had asked if Pete could come up but Jason thought he was going to make it.
- Bill Jones talked about the last election when the Fire Department was voted in as Municipal so now the Board has the ultimate say in what takes place at the Fire Department. Sonny said “not really” we oversee just like any other department. We don’t try to tell them what to do. Billy asked why we don’t hire more people. Billy wants to know where the Boards sense of urgency is to make sure the department has coverage. It’s been over three months since the Board was notified that shifts are not being covered and we need to hire more people. Dottie stated that this is the third time she has asked Jason to come in and he hasn’t shown up. (Jason showed up at the end of this conversation)

ADJOURN MEETING:

- Wendy **motioned** to adjourn, Dottie **seconded**. All were in favor.
- **The Meeting was adjourned at 8:15 PM.**

These minutes were approved by the Limerick Board of Selectmen on: October 29, 2018

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End of Broadcast

Respectfully submitted,

Dottie Richard

**FOR DETAILS OF MEETING
SEE RECORDING
“Limerick Selectmen’s Meeting”
October 22, 2018**

By Scott Pomerleau