

**MINUTES OF THE ORGANIZATIONAL MEETING OF
THE STAVELY TOWN COUNCIL HELD MONDAY,
OCTOBER 25th, 2021 AT THE STAVELY TOWN
OFFICE.**

PRESENT: Mayor Gentry Hall, Clrs. Ramona Whittingham, Don Norby, Tim Martin, Michael Varey, Janice Binmore, Dale Gugala, and CAO Candice Greig.

NOT PRESENT: Town Foreman Jim Watson

The meeting was called to order at 7:00 p.m. by CAO Candice Greig.

OATH OF OFFICE The Mayor and Councillor's took the Oath of Office.

CODE OF CONDUCT CAO Greig presented a Code of Conduct Policy for Council's review. Council each signed the Code of Conduct.

Agenda The agenda was presented for consideration.

MOTION # 21-208 Moved by Clr. Tim Martin to adopt to agenda as presented.

MOTION CARRIED

Deputy Mayors The deputy mayor appointments were presented for consideration:

October 19, 2021 – June 27, 2022 – Clr. Janice Binmore
June 28, 2022 – February 27, 2023 – Clr. Dale Gugala
February 28, 2023 to October 23, 2023 – Clr. Tim Martin
October 24, 2023 to June 24, 2024 – Clr. Don Norby
June 25, 2024 to February 24, 2025 – Clr. Michael Varey
February 25, 2025 to October 20, 2025 – Clr. Ramona Whittingham

MOTION # 21-209 Moved by Clr. Michael Varey to approve the Deputy Mayor appointments as presented.

MOTION CARRIED

Committees The committees were presented for consideration.

Committee No. 1 – Clr. Gugala & Norby
Committee No. 2 – Clr. Varey & Whittingham
Committee No. 3 – Clr. Binmore & Martin

MOTION # 21-210 Moved by Clr Dale Gugala to approve the committee appointments as presented.

MOTION CARRIED

Board Reps The board representatives for the different committees were discussed and noted as follows:

Alberta SW – Clr. Dale Gugala
By-Law Enforcement Board – Clr. Don Norby, Kelly Starling,
Clr. Michael Varey
Emergency Management Committee – Clr. Janice Binmore,
Clr. Tim Martin
Fire Department – Clr. Dale Gugala
Fort Macleod SDAB – Clr. Don Norby

ICF – Mayor Gentry Hall, Clr. Michael Varey
 ICF – EDO Sub Committee – Mayor Gentry Hall,
 CAO Candice Greig
 ICF – Recreation Sub Committee – Clr. Michael Varey,
 CAO Candice Greig
 IDP – Mayor Gentry Hall, Clr. Janice Binmore
 M.D. of Willow Creek, Subdivision & Development Appeal
 Board – Clr. Binmore, Alternate Clr. Michael Varey
 Mayors & Reeves of Southern AB – Mayor Gentry Hall
 Mosquito Creek Foundation – Dave Richardson
 MPC – Mayor Gentry Hall, Clr. Dale Gugala
 O.R.R.S.C. – Clr. Don Norby
 O.R.R.S.C. Regional Assessment Review Board – Clr. Don Norby
 Parent Advisory Committee – Clr. Ramona Whittingham
 Porcupine Hills Lodge – Clr. Janice Binmore
 Risk Control Committee – Clr. Tim Martin, Foreman Jim Watson
 Stavely Agricultural Society – Clr. Tim Martin
 Stavely Community Chest – Mayor Gentry Hall &
 Clr. Ramona Whittingham
 Stavely FCSS Board – Clr. Dale Gugala
 Stavely Golden Age – Clr. Michael Varey
 Stavely Golf Club – Clr. Michael Varey
 Stavely Library Board – Clr. Ramona Whittingham
 Stavely Museum Society – Clr. Janice Binmore
 Stavely Recreation Board – Clr. Tim Martin
 Stavely Youth Society – Clr. Janice Binmore
 Subdivision & Development Appeal Board –
 Clr. Don Norby, Bruce Alsgard,
 W.C. Regional Landfill Committee – Clr. Don Norby

MOTION # 20-211 Moved by Clr. Tim Martin board reps be approved as appointed.
MOTION CARRIED

**Community
 Representatives**

Chinook Arch Library Board – Brydon Saunders
 Deputy Director of Emergency Management – Vacant
 Director of Emergency Management – Clay Moss
 Emergency Management Committee – Clay Moss
 Emergency Management Public Information Manager – Vacant
 Municipal Planning Commission – Randy Perusse
 Porcupine Hills Board – Howard Paulsen

MOTION # 20-212 Moved by Clr. Dale Gugala board representatives be approved
 as presented.
MOTION CARRIED.

Procedure Bylaw

Council reviewed the Procedural Bylaw, this Bylaw is normally
 reviewed at the organizational meeting. No changes needed at
 this time.

Adjournment

Being the agenda matters have been concluded, the meeting
 adjourned at 7:18 p.m.



 Mayor



 Chief Administrative Officer