

Beaux Esprits Playschool

Registration Form

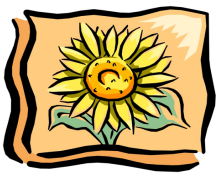
Expected Start Date: _____

Child's Name:		Birthdate:
Parent/Guardian Name:		Address:
Parent/Guardian Name:		Address:
Child's Primary Address:		

**Please include all Court Documents for Custody Agreements if necessary*

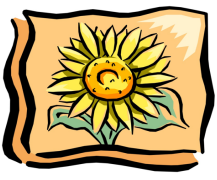
Parent/Guardian Information	
Parent/Guardian Name:	Relationship to Child:
Occupation:	Main Phone:
Work Address:	Work Phone:
Home Address:	Email:
Parent/Guardian Name:	Relationship to Child:
Occupation:	Main Phone:
Work Address:	Work Phone:
Home Address:	Email:

Emergency Contact Information	
Emergency Contact 1:	Relationship to Child:
Home Address:	Main Phone:
Work Address:	Work Phone:
Permission to pick up:	Email:
Emergency Contact 2:	Relationship to Child:
Home Address:	Main Phone:
Work Address:	Work Phone:
Permission to pick up:	Email:



Beaux Esprits Playschool

Health Information
Child's Alberta Health Number(<i>please attach copy</i>):
Physician:
Immunizations Up to Date: YES NO
Allergies: YES NO
Describe the reaction and medication needed:
Is your child on long term medication: YES NO
Describe the medication and procedure:
I give the staff permission to administer Emergency medication: YES NO
Does your child have reoccurring health concerns? YES NO
Describe the concern:
Has your child contracted any serious Contagious Diseases? (i.e. Whooping Cough, Measles, etc.): YES NO
Describe:
Any other concerns we should be aware of?
Please attach any documentation or information required.
Do the Staff of Beaux Esprits Playschool have permission to administer first aid? YES NO
Parent Initial:
I understand that if a circumstance arises where emergency medical teams are required (I.E Ambulance) it will be the parents responsibility to cover any cost that may be a result of such incident.
Parent Initial:



Beaux Esprits Playschool

Health and Wellness Policy

Beaux Esprits Playschool adheres to the Health and Wellness policy that is set by the Alberta Government. By signing off on this policy, I (legal guardian) understand that if my child is presenting any of the following symptoms (while at the centre), that they will be required to be picked up and either taken home or to a doctor within a 1 hour time window. They will be welcomed back to the centre once these symptoms have subsided for a minimum 24-hour period. If you are not able to pick up your child within the hour, your emergency contacts will be contacted. If your emergency contacts are not available, child services may be called.

- Fever of 38C or a lower fever that persists for a few days
- Two (2) bouts of diarrhoea within class time
- Vomiting
- Persistent coughing that may or may not result in gagging or vomiting
- A new and unexplained rash or cough.
- Any communicable disease
- The child is unable to participate in the planned activities (lethargic, pain)
- Pink eye
- The child has a persistent runny nose (may be green or yellow mucus)

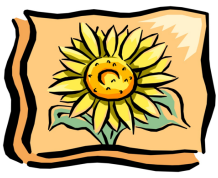
The child may return when:

- Fever has subsided for minimum 24 hours (without medication)
- Diarrhoea has subsided for minimum 24 hours
- Vomiting has subsided for minimum 24 hours
- If your child has been prescribed antibiotics for any reason, we require that it be administered for 24 hours before the child returns to the Centre
- Child has been given a doctor's note stating that they are well enough to be at the centre, and that they are no longer contagious.

****IMPORTANT - your child may not return unless they have been without a fever for 24 hours WITHOUT the use of Tylenol or Advil. Although these medications do help to reduce the fever, your child must be FEVER FREE/SYMPTOM FREE without any medications****

Parent/Guardian Signature: _____

Date: _____



Beaux Esprits Playschool

General Offsite Excursion Permission

I give permission for staff at Beaux Esprits Playschool to take my child on walks within a 20-block radius as long as proper staff to child ratios is maintained.

Initial: _____

I understand that in the event of an offsite excursion outside of the 20-block radius, a permission form with full details (including destination address, method of transportation, and staff to child ratios) will be provided for my review.

Initial: _____

I understand that in the event of an offsite excursion that I do not wish my child to participate in; it is my responsibility to find alternative plans for the scheduled school day. Beaux Esprits will not be able to provide alternative plans on this day.

Initial: _____

Beaux Esprits Playschool takes the children outside when reasonable I understand that I need to ensure that my child has weather appropriate clothing, and appropriate footwear for outside play.

Initial: _____

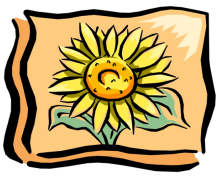
I understand that if my child has their fieldtrip privileges revoked, I will need to find alternate care for them on that day. Beaux Esprits Playschool will not be able to provide alternate care on this day. Parents may be welcomed to accompany their child as a one on one, if privileges are revoked due to safety concerns.

(Ex: hurting other children, listening skills, and/or unsafe behaviour)

Initial: _____

Parent/Guardian Signature: _____

Date: _____



Beaux Esprits Playschool

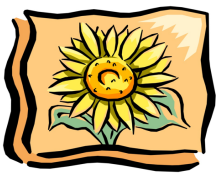
Beaux Esprits Playschool Hours of Operation:

Hours of Operation and Holiday Closures

Beaux Esprits Playschool is closed on all government office holidays and follows the Catholic school schedule. In the event that a Statutory Holiday falls on a weekend, the next working day will be closed in lieu of.

January	Christmas Holidays (first day back January 6 th)
February	February 4 th , Family Day(February 17 th), February 27 th & 28 th
March	Spring Break (April 21 st - 29 th)
April	Good Friday (April 10 th) and Easter Monday (April 13 th)
May	Victoria Day (May 18 th)
June	Summer Holidays starts June 17 th
July	Summer Holidays
August	Summer Holidays
September	
October	Thanksgiving Day (October 14 th)
November	Remembrance Day (November 11 th)
December	Christmas Holiday (December 21 st - January 5 th)

Doors open: 8:50 am
Pick up: 11:20 am
Parent/Guardian Signature: _____ Date: _____



Beaux Esprits Playschool

Terms & Conditions

I agree to pay Beaux Esprits Playschool the monthly fee that is coordinated with my child's class.

Class/ Colour	Current Fee	Non- refundable registration fee (\$50.00 if registered at Registration Night)	Toy Wash deposit	Parent Duty Deposit	Fundraiser Deposit
Yellow Class	\$160.00	\$60.00	\$50.00	\$50.00	\$500.00
Blue Class	\$110.00	\$60.00	\$50.00	\$50.00	\$500.00

All fees are must be payed Via cheque made Payable to Beaux Esprits Playschool. NO CASH. All cheques must be dated for the FIRST of every month from September to June. Please ensure the correct year from January on. Lump sum payment is also possible (1 or 2 cheques). The full monthly fee is required even if your child will not attend the program offered. (i.e., attended only 2 of the 3 classes)

A \$25.00 N.S.F fee will be applied to all N.S.F cheques.

The registration forms completed, registration fees, parental involvement sign-up, and all post-dated cheques must be received by the registrar before the child will be considered enrolled.

Parent/Guardian Name (printed): _____

Parent/Guardian Signature: _____

Date: _____



Photo/Video Release form

I have no objection to the staff at Beaux Esprits Playschool taking pictures of my child for display purposes and/or publicity and/or closed Facebook group. . I hereby release Beaux Esprits Playschool and those acting pursuant to it's authority from liability, claims, and demands for any violation of any personal or proprietary right I may have in connection with such use, including any and all claims for libel, defamation, or invasion of privacy.

- Media Platforms (Facebook, Instagram, Twitter)
- Advertising Purposes
- Within the Playschool
- Beaux Esprits Website and or Blog

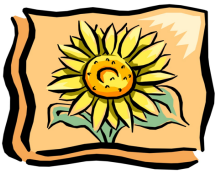
Parent/Guardian Initial: _____ Date: _____

Videos:

Display video on facility website Grant Permission Decline Permission
Use videos in promotional materials Grant Permission Decline Permission

Signature: _____ Child's Name: _____

Print Name: _____ Class Colour: _____



Getting Started!

Starting out at Playschool can be scary and intimidating- both for parents and children! We have provided a simple checklist to make your transition a little smoother.

Paper Work

- Copy of your child's insurance card (Alberta Health)
- Completed Child Registration package and Registration Fees
- Copy of Custody arrangements (if applicable)

Items to Bring on your first day

- A 4x6 family picture
- An extra set of clothing to be left in your child's backpack for the centre
(socks/underwear/pants/shirt (long sleeve and short))
- Seasonal (weather appropriate) clothing for outside play
- Indoor shoes to leave at school
- Please ensure that your child is wearing comfortable, washable clothing (we will get dirty!)
- Snack (with a drink included)

Parent/Guardian Signature

By signing this agreement, I am stating that I understand and have read the above, as well as the parent handbook that has been provided to me.

Parent/Guardian Signature: _____

Date: _____