

Kingston Area Taxi Commission Meeting Minutes

Meeting Information: 03-2023

- Date: March 8, 2023
- Time: 7:08 PM
- Location: Virtual (Facebook Live)
- Attendees: Chairman Dowser, Commissioner Fraser, Commissioner Abreu, Commissioner Greenlees, Commissioner Chaves

Agenda Items:

1. Declarations
2. Nominations and Elections of Executive Officers
3. Appointment of Auditors
4. Appointment of Strategic Planners
5. 2023 Fiscal Year Budget
6. Approval of Previous Meeting Minutes
7. Upcoming Meeting Dates

Discussion Points:

1. Declarations:
 - The chair, Commissioner Dowser, declared the meeting as the annual meeting of the Kingston Area Taxi Commission.
 - The chair also declared the positions and offices of the executive and its officers to be retired and vacated.
2. Nominations and Elections:
 - Commissioner Abreu nominated Chairman Dowser for the position of chair, which was seconded and approved.
 - Commissioner Fraser was nominated and elected as the vice chair.
 - Commissioner Chapelle was nominated for the position of secretary, but the election was postponed until he could accept the nomination.
3. Appointment of Auditors:

- The commission reappointed the firm MNP (Collins Barrow) as the auditors for the Kingston Area Taxi Commission.
4. Appointment of Strategic Planners:
- The commission appointed the firm Innovation Strategic Planning as the strategic planners for the Kingston Area Taxi Commission.
5. 2023 Fiscal Year Budget:
- The commission reviewed and discussed the 2023 fiscal year operational budget, which included revenue from taxi and TNC (Uber, Lyft) licensing fees.
 - The budget showed a total gross revenue of \$290,000 and total gross expenses of \$214,000, resulting in an operational net remainder of \$72,300.
6. Approval of Previous Meeting Minutes:
- The minutes of the previous meeting (February 15, 2023) were approved.
7. Upcoming Meeting Dates:
- The next taxi commission meeting will be on April 12, 2023.
 - The next standard committee meetings will be on March 14 and March 28, 2023.
 - The next accessible committee meeting will be on March 21, 2023.

Decisions Made:

1. Chairman Dowser was elected as the Chair of the Kingston Area Taxi Commission.
2. Commissioner Fraser was elected as the Vice Chair.
3. The appointment of Commissioner Chapelle as the secretary was postponed until he could accept the nomination.
4. MNP (Collins Barrow) was reappointed as the auditors for the commission.
5. Innovation Strategic Planning was appointed as the strategic planners for the commission.
6. The 2023 fiscal year operational budget was approved.
7. The minutes of the previous meeting were approved.