

**KINGSTON AREA TAXI LICENSING COMMISSION
MEETING MINUTES
Minutes of Meeting 08-2022. Meeting held May 11, 2022
Via Teleconference**

PRESENT:

Commissioner Aziz

Commissioner Chapelle

Commissioner Fraser

Commissioner Belzile

Commissioner Dowser

Commissioner Abreu

REGRETS:

Commissioner Budarick

STAFF:

Chloe Draeger

OTHERS PRESENT:

**THIS IS NOT A VERBATIM REPORT
[Action items are bolded]**

1. Meeting call to order

The meeting was called to order at 7:37 p.m.

2. Committee of the Whole "Closed Meeting"

Commissioner Dowser reported that the Commission resolved itself into a closed meeting for the purpose of discussing the following items:

- Transportation Network Companies (TNC)
- Human Resources
- Network and Database Management
- Strategic Planning

3. Agenda

MOTION to accept agenda

Moved by Commissioner Belzile

Seconded by Commissioner Abreu

CARRIED

4. Possible Pecuniary Interest

None declared.

5. Delegations

None.

6. Briefings

- a. Commissioner Aziz advised the Commission that the Service Level Agreement with the City of Kingston for the Commission to oversee the City's by-law on Transportation Network Companies was passed unanimously by City Council on

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May 3, 2022, and signed by the Commission on May 9, 2022. The By-Law will come into effect on June 1, 2022. The Township of Loyalist has approved their own by-law for Transportation Network Companies and will be entering into a Service Level Agreement with the Commission for oversight.

- b. Commissioner Dowser presented a briefing regarding the implementation of the new Salesforce database including features and functionality. The system will automate a majority of processes in the Commission office and offer a wide range of features. Once the system has been tested and goes “live”, training will be offered to members of the taxi industry. It is anticipated the system will go “live” in late June.

7. Adjournment

The next meeting will be held on June 8, 2022, at 7:00 p.m via teleconference.

MOTION to adjourn at 7:55 p.m.
Moved by Commissioner Aziz
Seconded by Commissioner Belzile

CARRIED

Chair

Date

Secretary

Date