



N'Amerind (London) Friendship Centre

260 Colborne St.

London ON N6B 2S6

Ph (519) 672-0131 Fax (519) 672-0717

EMPLOYMENT POSTING

Position: Akew:Go Program Coordinator

Term: Full time – Maternity Leave

Wage: Negotiable

Posting Date: May 25, 2023

Closing Date: Open until position filled

The N'Amerind (LONDON) Friendship Centre is centrally located in the urban Indigenous community of London and has been an active supporter of Urban Indigenous people since its incorporation in 1967. Under the direct supervision of the Youth Section Manager, the successful candidate will be an energetic, innovative person who will have an understanding of the Friendship Centre movement and its operations. The Akew:Go Program Coordinator will be responsible to improve the quality of life of urban Indigenous Children aged 7-12 years through the delivery of appropriate activities and services. Traditional cultural teachings and values are the guiding principles through client based programming and individualized supports that encourage healthy lifestyle choices. The program's focus is on enhancing the skills, knowledge, attitudes, and values that will demonstrate positive personal choices and develop awareness of the consequences of negative behaviours. We are looking for a dynamic employee who is willing to work hard to ensure the promotion of The N'Amerind (LONDON) Friendship Centre Mission, Value and Visions.

JOB SUMMARY

- Ensure that Akwe:go program is grounded in culture-based child development principles and practices.
- Strong knowledge and awareness of Indigenous culture and history, with particular emphasis on residential schooling, the impacts of trauma, Indigenous engagement, and community outreach; knowledge of an Indigenous Language(s) considered an asset.
- Promote awareness and access to the Akwe:go program, while providing the effective safe delivery of all Akwe:go Program activities.
- Conduct a needs assessment for children and to develop a plan of action to meet the needs of children registered to the Akwe:go program.
- Provide referral documentation for children to appropriate services as required to meet the needs of the children/families.
- Maintain accurate, comprehensive documentation regarding all interactions with program participants.
- Assist in program and service development to ensure that quality, effective and client-centered and program participant programs, and services are delivered.
- Work collaboratively with all team members and partnering agencies to achieve desired excellent service and outcomes.

Qualifications:

- **Successful completion of two years post-secondary education**, such as a diploma/degree in social Work or an Indigenous Studies program.

- Ongoing involvement with Indigenous culture and traditions, comprehensive knowledge, understanding and awareness of Indigenous traditions, ceremony, teachings, and practices.
- Strong knowledge and awareness of Indigenous culture and history, with particular emphasis on residential schooling, the impacts of trauma, Indigenous engagement, and community outreach; knowledge of an Indigenous language(s) and asset.
- Understanding of the barriers and issues facing Urban based Indigenous individuals.
- Ability to work independently and ensure confidentiality.
- Ability to engage people to build trust and rapport; effective verbal and listening communication skills; effective crisis intervention skills.
- Ability to work flexible hours, including evenings and/or weekends.
- Initiative-taking individual with the ability to work with minimal supervision in a collaborative setting.
- Group facilitation, team building and decision-making skills; able to problem solve and take initiative.
- Excellent organizational and time management skills.
- Excellent verbal and written communication and interpersonal skills
- Proficiency in Teams, Microsoft applications and database applications.
- Safe Food Handling Certificate, an asset.
- Must provide copy of valid Ontario Driver's License

INTERESTED CANDIDATES ARE TO SUBMIT A COMPLETE APPLICATION PACKAGE, INCLUDING:

1. **Cover letter**
2. **Resume**
3. **Two work related references and One-character reference**
4. **Copy of relevant certificate, diploma, degree**

Mail or Hand Deliver: **Hiring Committee**
Re: Akew:Go Program Coordinator
 N'Amerind (LONDON) Friendship Centre
 260 Colborne Street
 London, ON
 N6B 2S6

Email: **executive.director@namerind.on.ca**
Re: Akew:Go Program Coordinator

Fax: (519) 672-0717
 Attention: **Hiring Committee**
Re: Akew:Go Program Coordinator

All applications will be screened based on the receipt of a COMPLETE APPLICATION PACKAGE. Only those contacted will be granted an interview. A registered member of a First Nation as per Section 16 (1) of the Human Rights Act is preferred. All applicants understand and agree that by submitting a job application; at their cost, the **Successful candidate will be required to submit a clear Vulnerable Sector Police Record Check (Level 3) as a condition of employment.**