



Kingston Area Taxi Commission Meeting 05-2023 Agenda

Wednesday, May 10, 2023 at 7:00pm
in virtual electronic format hosted on Zoom and Facebook LIVE.

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**Kingston Area Taxi Commission
Meeting 05-2023 Agenda**

Wednesday, May 10, 2023 at 7:00pm
in virtual electronic format hosted on Zoom and Facebook LIVE.

Call Meeting to Order

Roll Call

Approval of Agenda

Disclosure of Potential Pecuniary Interest

Presentations

Delegations

Briefings

Petitions

Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery

Standing Committee Items

1. Digital Testing

(See Miscellaneous Business – Item 1)

2. Taxicab Safety Certificates

(See Report SC-23-004)

3. Community Barbeque

(See Miscellaneous Business – Item 2)

Accessible Committee Items

Deferred Motions

Reports

Report Number 05: Received from the Standing Committee

Report Number 05

To the Members of the Kingston Area Taxi Commission:

The Standing Committee reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Digital Testing

That the Kingston Area Taxi Commission, on recommendation of the Standing Committee, approve the “New Applicant Testing” format change from paper to digital.

2. Taxicab Safety Certificates

That the Kingston Area Taxi Commission, approve the report regarding Taxicab Safety Certificates based on recommendations from the Standing Committee, and;

That the Kingston Area Taxi Commission amend By-Law Number 2, section 3(6)(a), a By-law respecting “Equipment and Its Uses” as follows:

- 3(6)(a) All Plateholders shall submit a Safety Standard Certificate by a provincially authorized Motor Vehicle Inspection mechanic issued within the last 30 days for each Taxicab that is 10 model years or newer registered with the Commission:
- (i) When a Taxi Plate is issued, upon registering a vehicle to be used as a taxicab to which the issued Taxi Plate is attached;
 - (ii) Upon registering a replacement vehicle to be used as a taxicab to which the issued Taxi Plate is attached;
 - (iii) once yearly upon the taxi plate renewal date, and;
 - (iv) Notwithstanding clauses (i) through (iii), new vehicles require Safety Standard Certificates issued six (6) months from the vehicle approval date.

Report Number 06: Received from the Standing Committee

Report Number 06

To the Members of the Kingston Area Taxi Commission:

The Standing Committee reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. **That** the Kingston Area Taxi Commission, on recommendation of the Standing Committee, approve the “Second Annual Community Barbeque”, and;
2. **That** the Kingston Area Taxi Commission begin promoting the event via digital social media at its earliest convenience.

Report Number 07: Received from the Chair, Kingston Area Taxi Commission

Report Number 07

To the Members of the Kingston Area Taxi Commission:

The Chair reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. New Taxi Driver’s License Design

That the Kingston Area Taxi Commission approve the design of the New Taxi License as shown in Exhibit B to Report TC-23-003, and its implementation, and;

That the Kingston Area Taxi Commission amend By-Law Number 2, section 15, a By-Law to “General Provisions – Drivers” as follows:

- 15 Every Driver shall have on their person while in the operation of a taxicab a Commission issued Taxi Driver’s License, and this license;
 - (a) Shall not be made available or produced upon request by any passengers or other persons not part of an official Commission capacity, and;
 - (b) Shall be made available and produced upon request by any Law Enforcement Officer, Taxi License Inspector, or any other person part of an official Commission capacity.

2. Taxi Driver's ID Badge (Card)

That the Kingston Area Taxi Commission approve the design of the New Taxi Driver's License as shown in Exhibit C to Report TC-23-003, and its implementation, and;

That the Kingston Area Taxi Commission amend By-Law Number 2, section 15, a By-Law to "General Provisions – Drivers" as follows:

- 15(1) Every Driver shall have on display their Taxi Driver's ID Badge issued by the Commission while in the operation of a taxicab, and at all times;
- (a) Be clean and in good condition;
 - (b) Be clipped to the rear-view mirror or similar placement, and;
 - (c) Be unobstructed and clearly visible to all passengers.

Information Reports

Information Reports from Commission Members

Miscellaneous Business

Miscellaneous Business Items are voted on as one motion.

1. Moved by Commissioner Dowser
Seconded by Commissioner Fraser

Digital Testing
23-004 (See Report SC-23-004)

That the Kingston Area Taxi Commission, on recommendation of the Standing Committee, approve the "New Applicant Testing" format change from paper to digital.

2. Moved by Commissioner Abreu
Seconded by Commissioner Chapelle

Second Annual Community Barbeque
23-005 (See Report SC-23-005)

That the Kingston Area Taxi Commission, on recommendation of the Standing Committee, approve the "Second Annual Community Barbeque", and;

That the Kingston Area Taxi Commission begin promoting the event via digital social media at its earliest convenience.

New Motions

1. Moved by Commissioner Dowser
Seconded by Commissioner Chapelle

New Taxi License Design
23-006 (See Report TC-23-003)

Whereas the current design of the Taxi Driver's License is a simple design, has no security features, and could be easily reproduced outside of the Commission;

Whereas the current design does not fit the professional image deserving of Licensee's;

Whereas the new Taxi Driver's License will be modelled after the current design of the Ontario Driver's Licence, deters counterfeit reproduction, provides relevant information to Enforcement Officers, and to fit the professional image of a modernised industry;

Whereas the Taxi License shall remain private, and not subject to public request for viewing.

Therefore Be It Resolved That the Kingston Area Taxi Commission approve the design of the New Taxi License as shown in Exhibit B to Report TC-23-003, and its implementation, and;

That the Kingston Area Taxi Commission amend By-Law Number 2, section 15, a By-Law to "General Provisions – Drivers". as follows:

- 15 Every Driver shall have on their person while in the operation of a taxicab a Commission issued Taxi Driver's License, and this license;
 - (a) Shall not be made available or produced upon request by any passengers or other persons not part of an official Commission capacity, and;
 - (b) Shall be made available and produced upon request by any Law Enforcement Officer, Taxi License Inspector, or any other person part of an official Commission capacity.

2. Moved by Commissioner Dowser
Seconded by Commissioner Fraser

Taxicab Safety Certificate
23-007 (See Report SC-23-004)

Whereas the Standing Committee discussed the current requirement in By-Law Number 2 regarding Taxicab Safety Certificates;

Whereas By-Law Number 2 currently states Plateholders are required to perform and submit two safety certificates per vehicle per calendar year;

Whereas a reasonable person could perceive this requirement as overly redundant to the overall condition of the taxicab vehicle;

Whereas the added costs associated with vehicle safety certificate to the plateholder due to the current By-Law requirement is unreasonable and unnecessary;

Whereas other municipalities require only one safety certificate per vehicle per calendar year, due upon plate renewal;

Whereas a single safety certificate requirement annually is more than sufficient to meet the industry safety standards of “for hire” passenger service, otherwise known as taxicabs

Therefore Be It Resolved That the Kingston Area Taxi Commission amend By-Law Number 2, section 3(6)(a), a By-law respecting “Equipment and Its Uses” as follows:

- 3(6)(a) All Plateholders shall submit a Safety Standard Certificate by a provincially authorized Motor Vehicle Inspection mechanic issued within the last 30 days for each Taxicab that is 10 model years or newer registered with the Commission:
- (i) When a Taxi Plate is issued, upon registering a vehicle to be used as a taxicab to which the issued Taxi Plate is attached;
 - (ii) Upon registering a replacement vehicle to be used as a taxicab to which the issued Taxi Plate is attached;
 - (iii) once yearly upon the taxi plate renewal date, and;

Notwithstanding clauses (i) through (iii), new vehicles require Safety Standard Certificates issued six (6) months from the vehicle approval date.

3. Moved by Commissioner Dowser
Seconded by Commissioner Fraser

Taxi ID Badge
23-008 (See Report TC-23-003)

Whereas the Kingston Area Taxi Commission carried a motion in 2021 and in 2022 with friendly amendments on request of the industry members;

Whereas the Commission agreed to producing the initial Taxi Driver ID Badges at no cost to industry members during issuance and/or renewal of the Taxi License;

Whereas it is recommended that the Taxi Driver's ID Badge design be adjusted to take into consideration the advancements and modernisation of the Commission's technology;

Whereas the Taxi Driver's ID Badge (Card) can be readily produced at the Commission's office using existing equipment and supplies.

Therefore Be It Resolved That the Kingston Area Taxi Commission approve the design of the New Taxi Driver's License as shown in Exhibit C to Report TC-23-003, and its implementation, and;

That the Kingston Area Taxi Commission amend By-Law Number 2, section 15, a By-Law to "General Provisions – Drivers" as follows:

- 15(1) Every Driver shall have on display their Taxi Driver's ID Badge issued by the Commission while in the operation of a taxicab, and at all times;
 - (a) Be clean and in good condition;
 - (b) Be clipped to the rear-view mirror or similar placement, and;
 - (c) Be unobstructed and clearly visible to all passengers.

Notices on Motions

Minutes

That the Minutes of Kingston Area Taxi Commission Meeting 04-2023, held Wednesday, April 12, 2023, be confirmed.

(Distributed to all members of the Commission on May 8, 2023)

Tabling Documents

Communications

Other Business

1. Proclamation – Taxi Operator Awareness Week

(See Exhibit D)

2. Reminder – May Renewals

By-Laws

- a) **That** By-Law (1) through (3) be given their first and second reading.
 - b) **That** Clause 3.28 of By-Law Number 1 be suspended for the purpose of giving By-Law (1) through (3) three readings.
 - c) **That** By-Law (1) through (3) be given their third reading.
1. A By-Law to Amend By-Law Number 2, section 3(6)(a), a By-law respecting “Equipment and Its Uses”.

Three Readings

(Clause 2, Report Number 05)

2. A By-Law to Amend By-Law Number 2, section 15, a By-Law to “General Provisions – Drivers”.

Three Readings

(Clause 1, Report Number 07)

3. A By-Law to Amend By-Law Number 2, section 15, a By-Law to “General Provisions – Drivers”.

Three Readings

(Clause 2, Report Number 07)

Adjournment



**Kingston Area Taxi Licensing Commission
Standing Committee**

Report Number: SC-23-004

To: Members of the Kingston Area Taxi Commission
From: Standing Committee
Resource Staff: NA
Date of Meeting: April 18, 2023
Subject: Digital Testing and Taxicab Safety Certificate Requirements

Commission Strategic Plan Alignment:

Theme: Administration and Regulation

Goal: See above

Executive Summary:

The purpose of this report is to provide the Commission with an overview of the Standing Committee items discussed during its meeting held Tuesday, April 18, 2023, meeting number SC-03-2023.

1. Digital Testing

During the meeting of the Standing Committee, committee members discussed the necessity to move from a written test to a digital format.

The Standing Committee moved and carried to approve this format change at the next meeting of the Taxi Commission based on the following details:

Currently, new applicants upon approval for testing, schedule and write their taxi exam at the Commission office using a paper copy of a static list of 28 questions.

This method in time could potentially present clear issues, such as the ability to share these static questions with other potential applicants and provide the correct answers to the test, ultimately guaranteeing a “passing” grade.

Moving the current paper testing to digital provides for many benefits, including but not limited to, allowing applicants to write their exam in the language of their choice, auto-population of a specified number of questions to be answered, questions are grouped based upon subject matter and position applied for, and is automatically graded upon submission. In addition, digital testing is 100% secure with no two tests being the same.



Kingston Area Taxi Licensing Commission Standing Committee

Report Number: SC-23-004

2. Taxicab Safety Certificates

During the meeting of the Standing Committee, committee members discussed the current requirement in By-Law Number 2 regarding Taxicab Safety Certificates.

The Standing Committee moved and carried to approve this format change at the next meeting of the Taxi Commission based on the following details:

Currently, the By-Law states Plateholders are required to perform and submit two safety certificates per vehicle per calendar year as detailed below:

- 3(6)(a) *All Plateholders shall submit a Safety Standard Certificate issued by a provincially authorized motor vehicle inspection mechanic for each Taxicab registered with the Commission twice yearly; first when a Taxi Plate is issued and then every six (6) months thereafter. New vehicles require Safety Standard Certificates issued six (6) months from the application date.*

To a reasonable person, this could be perceived as overly redundant, or “over-kill”, to the overall condition of the taxicab vehicle. The added costs associated with vehicle safety certificate absorbed by the plateholder due to the current By-Law requirement is unreasonable and unnecessary.

Other municipalities require only one safety certificate per vehicle per calendar year, due upon plate renewal.

This single safety certificate requirement is more than sufficient to meet the industry safety standards of “for hire” passenger service, otherwise known as taxicabs, and that the current requirement for two safety certificates per year is redundant.

With the new addition of the model year restriction extension into the By-Law, whereas the vehicle used as a taxicab is over 10 years of age, provides for that added level of two safety certificates per vehicle per calendar year based upon the age of vehicle.

Recommendations:

1. Digital Testing

That the Kingston Area Taxi Commission, on recommendation of the Standing Committee, approve the “New Applicant Testing” format change from paper to digital.

2. Taxicab Safety Certificates

That the Kingston Area Taxi Commission, approve the report regarding Taxicab Safety Certificates based on recommendations from the Standing Committee, and;



**Kingston Area Taxi Licensing Commission
Standing Committee**

Report Number: SC-23-004

That the Kingston Area Taxi Commission amend By-Law Number 2, section 3(6)(a), a By-law respecting “Equipment and Its Uses” as follows:

- 3(6)(a) All Plateholders shall submit a Safety Standard Certificate by a provincially authorized Motor Vehicle Inspection mechanic issued within the last 30 days for each Taxicab that is 10 model years or newer registered with the Commission:
- (i) When a Taxi Plate is issued, upon registering a vehicle to be used as a taxicab to which the issued Taxi Plate is attached;
 - (ii) Upon registering a replacement vehicle to be used as a taxicab to which the issued Taxi Plate is attached;
 - (iii) once yearly upon the taxi plate renewal date, and;
 - (iv) Notwithstanding clauses (i) through (iii), new vehicles require Safety Standard Certificates issued six (6) months from the vehicle approval date.



**Kingston Area Taxi Licensing Commission
Standing Committee**

Report Number: SC-23-005

To: Members of the Kingston Area Taxi Commission
From: Standing Committee
Resource Staff: NA
Date of Meeting: May 2, 2023
Subject: Second Annual Community Barbeque

Commission Strategic Plan Alignment:

Theme: Miscellaneous

Goal: See above

Executive Summary:

The purpose of this report is to provide the Commission with an overview of the Standing Committee items discussed during its meeting held Tuesday, May 2, 2023, meeting number SC-04-2023.

1. Second Annual Community BBQ

During the meeting of the Standing Committee, committee members discussed the “Second Annual Community Barbeque” and moved and carried to approve the details listed below at the next meeting of the Taxi Commission:

Date / Time: Wednesday, June 14, 2023 – 11:00 am to 3:00 pm
Food / Drink: Hot Dogs, Hamburgers, cans of Pepsi, Coca-Cola, etc., and bottled water
Condiments: Ketchup, Mustard, Relish, Mayonnaise
Side Items: Small bags of potato chips
Utensils: Disposable plates, napkins, straws

Equipment required for the Barbeque will be rented from the same vendor, Kingston Party Rentals, and will consist of the same equipment from the previous year: Tent, Barbeque, Fuel Tank, Tables, Chairs. Taxi Industry member raffle prizes include: \$100 / \$75 / \$25 dollar gas cards per first, second, and third place draws respectfully.

Recommendations:

1. **That** the Kingston Area Taxi Commission, on recommendation of the Standing Committee, approve the “Second Annual Community Barbeque”, and;
2. **That** the Kingston Area Taxi Commission begin promoting the event via digital social media at its earliest convenience.



Kingston Area Tax Licensing Commission Taxi Commission

Report Number: TC-23-003

To: Members of the Kingston Area Tax Commission
From: Commissioner Dowser, Chair, Kingston Area Tax Commission
Resource Staff: NA
Date of Meeting: May 10, 2023
Subject: New Taxi License Design / Taxi ID Badge

Commission Strategic Plan Alignment:

Theme: Administration

Goal: See above

Executive Summary:

The purpose of this report is to provide the Commission with an overview of the current design of both the Taxi Driver's License and Taxi Driver's ID Badge, and that of proposed changes to both designs and implementation.

1. New Taxi Driver's License Design

In similarity to the reasoning and logic respecting the changes made to the design of the Taxi Plate, it is recommended as part of modernisation, that the design of the Taxi License also be updated.

The current Taxi License (see Exhibit A to Report TC-23-003) is a simple design that has no security features and could potentially be easily reproduced outside of the Commission. Additionally, the current design does not fit the professional image deserving of Licensee's.

The new Taxi Driver's License (see Exhibit B to Report TC-23-003) would be modelled after the current design of the Ontario Driver's Licence, and includes features to deter counterfeit reproduction, provide relevant and immediate information to Enforcement Officers, and to fit the professional image of a modernised industry.

Furthermore, the new Taxi License shall remain private, and not subject to public request for viewing. It shall be always on the Licensee's person while in the operation of a taxicab and be made available upon request to any person of authority, such as a peace officer, enforcement officer, etc.



Kingston Area Taxi Licensing Commission Taxi Commission

Report Number: TC-23-003

2. Taxi Driver's ID Badge (Card)

The Kingston Area Taxi Commission did carry a motion in 2021 and in 2022 with friendly amendments on request of the industry members, the requirement that all Taxi Drivers/Plateholders have always on display their Taxi ID Badge while in operation of a taxicab.

The Commission agreed to producing the initial Taxi Driver ID Badges at no cost to industry members during issuance and/or renewal of the Taxi License. However, in review of the many items necessary to implement this requirement, such as card holders, production, costs, etc., it is recommended that the Taxi ID Badge design and implementation be adjusted to take into consideration the advancements and modernisation of the Commission's technology.

The new Taxi ID Badge (see Exhibit C to Report TC-23-003) can be readily produced at the Commission's office using existing equipment and supplies while not incurring additional costs or additional supplies and can be easily implemented natively throughout the industry.

Recommendations:

1. New Taxi Driver's License Design

That the Kingston Area Taxi Commission approve the design of the New Taxi License as shown in Exhibit B to Report TC-23-003, and its implementation, and;

That the Kingston Area Taxi Commission amend By-Law Number 2, section 15, a By-Law to "General Provisions – Drivers" as follows:

- 15 Every Driver shall have on their person while in the operation of a taxicab a Commission issued Taxi Driver's License, and this license;
 - (a) Shall not be made available or produced upon request by any passengers or other persons not part of an official Commission capacity, and;
 - (b) Shall be made available and produced upon request by any Law Enforcement Officer, Taxi License Inspector, or any other person part of an official Commission capacity.

2. Taxi Driver's ID Badge (Card)

That the Kingston Area Taxi Commission approve the design of the New Taxi Driver's License as shown in Exhibit C to Report TC-23-003, and its implementation, and;

That the Kingston Area Taxi Commission amend By-Law Number 2, section 15, a By-Law to "General Provisions – Drivers" as follows:

- 15(1) Every Driver shall have on display their Taxi Driver's ID Badge issued by the Commission while in the operation of a taxicab, and at all times;



**Kingston Area Taxi Licensing Commission
Taxi Commission**

Report Number: TC-23-003

- (a) Be clean and in good condition;
- (b) Be clipped to the rear-view mirror or similar placement, and;
- (c) Be unobstructed and clearly visible to all passengers.



**Kingston Area Tax Licensing Commission
Taxi Commission**

Report Number: TC-23-003

Exhibit A to Report TC-23-003

Current Taxi Driver's License



Exhibit B to Report TC-23-003

Proposed Taxi Driver's License



Exhibit C to Report TC-23-003

Taxi Driver's ID Badge





PROCLAMATION

Taxi Operator Awareness Week

June 5 – 11 2023

Whereas the Kingston Area Taxi Commission, in recognition of the members of the taxi industry, recently carried a motion to proclaim a week in June to celebrate their work; and

Whereas taxi operators play a vital role in keeping our communities connected by their commitment to providing continuous transportation services; and

Whereas taxi operators are ambassadors of the City of Kingston.

Therefore, I, Mayor Bryan Paterson, on behalf of Kingston City Council, hereby proclaim June 5 – 11, 2023 to be “Taxi Operator Awareness Week” in the City of Kingston.

Dated at Kingston this 3rd day of May, 2023.

Bryan Paterson
Mayor

