



HOOLEY ON THE HUDSON XVII™
SUNDAY—September 1, 2019-- NOON UNTIL NINE
VENDOR APPLICATION—CRAFT VENDORS

Applicant Name: _ (required) _____

Business Name _ (required) _____

Address: _ (required) _____

Email Address: _ (required) _____

Phones: (required) (W)- _____ (H) _____ (Cell) _____ (Fax) _____

Auto Lic. Plate # _ (required) _____ **Make** _ (required) _____

Model _____ **Year** _____

***NYS Vendor Lic. Or Tax Number:** __ (required) _____

Insurance Certificate naming the Ulster County AOH Div 1 and City of Kingston as co-insured must be on file for you to attend* THIS IS REQUIRED***

No refunds, exchanges, or transfers. In consideration of accepting this vendor application, I the undersigned, intending to be legally bound for myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against the Ancient Order of Hibernians, the City of Kingston Parks and any Department, the City of Kingston, and any and all sponsors, and their representatives, successors and assigns for any and all injuries suffered by me in this event.

Signature _____

****Description of Items Offered for Sale:** _ (required) _____

Booth Size: ___ 10' by 10' @ \$200.00 each Plus \$40.00 for City of Kingston Vendor Fee
of Booths X \$200.00 = _____ + \$40.00 = _____ Total Payment

This charge includes the Booth Fee and City of Kingston Vendor Permit Fee

**ALL CHECKS ARE MADE OUT TO THE
ULSTER COUNTY ANCIENT ORDER OF HIBERNIANS
DO NOT SEND ANY CHECKS TO THE CITY OF KINGSTON**

**You must also complete the City of Kingston Vendor Permit (see page 3)
AND obtain an Insurance Certificate naming the Ulster County Ancient Order of Hibernians and the City of Kingston in order to participate**

If you have any questions, please call (845) 338 6622. Spaces are only sold in full 10' x 10' areas. You should calculate your required space and buy the required number of spaces you need and then add the City Vendor Fee. **No refund of any monies for space registration will be made after July 13, 2019**

This is an Irish Event. Your booth must have respectful Irish items.

For Festival Use Only

Application Received:
Space Required:
Space Assigned:



NOTES

- * NYS Vendor License or Tax Number and Insurance certificates must be submitted at time of application. *
- ** The Hooley on the Hudson™ Committee reserves the right of removal of any items for sale that are deemed offensive or inappropriate. **
- *** Vendor spaces are limited and will be assigned on a first come, first served' basis. ***

**** *The Area for Vendors does not allow for tents that have stakes or devices that would cause a hole to be placed in the site. ****No tent stakes will be allowed. *****

To be GUARANTEED space, **ALL** applications and payments must be received by **July 13, 2019**
No applications will be accepted after this date.

All Checks/Money Orders are to be made payable to
ULSTER COUNTY ANCIENT ORDER OF HIBERNIANS
(Memo: Hooley™)

and send to
PO BOX 2026,
Kingston, NY 12402

Vendors

A certificate of insurance naming the Ancient Order of Hibernians and the City of Kingston as also insured must accompany all vendor applications. Food vendors must meet the requirements of a temporary food service establishment as governed by the Ulster County Health Department, Division of Environmental Sanitation. The Health Department can be reached at (845) 340 3036.

******The City of Kingston Vendor Permit(s) must be on file 4 weeks prior the Date of the Event with the City of Kingston, NY ******

******The Temporary Food Service Form(s) must be on file 4 weeks prior of the Date of the Event with the UC Health Department******

Vendor Check-in

Access to the Festival site begins at 7:00AM. No access to the site after 10:00 AM will be allowed. If vendors haven't been notified of their locations prior to this, vendors will be given their location at this time. Vendors are responsible for providing their own supplies, including tables, chairs, electrical cords, extension cords, hoses, booth materials, etc. Electricity is available on site. **Maximum electric is 20 AMPS.** You must bring at least 100 feet of power cord to access electricity. Please notify us if you have special electrical needs or other requirements.

THERE IS NO PARKING IN THE IMMEDIATE FESTIVAL AREA.

THERE IS NO WATER HOOK UP AVAILABLE

Food vendors that use oil for cooking MUST REMOVE and take with you the used oil when you leave.

The Hooley™ officially begins promptly at 11:30AM with the opening ceremonies and will continue until 9:00 PM. Booths are not allowed to be taken down until 9:00 PM

Hooley™ events will be photographed (both video and still) to develop promotional materials for future festivals. Vendor participation implies permission to use any images captured for festival purposes.

Thank you for your support.

Page 2 of 3