



## NWO Well Services Ltd.

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### NWOWS OH&S Book: Part 2: PPE

Personal Protection Equipment at NWO Well Services is an integral part of working safely. As such, and unlike most companies in our field, we provide all PPE for employees. The exact PPE provided, as well as the regularity of replacement equipment is set by management - with the goal that employees shall have enough PPE given to them to never have the need to go out and purchase their own.

It must be noted however, that it is the employees responsibility to bring their PPE to work everyday if it is not stored at work, as well as their responsibility to inform their supervisor if something needs to be replaced immediately or within a short timeframe. As well, supervisors are to ensure that all employees have the appropriate PPE that they need for the day, and report any infractions to management for discipline.

Employees **MUST** wear their PPE when told to do so, or when our policies or procedures outline that PPE should be worn. Supervisors **MUST** ensure that employees wear PPE, and have the ability to write up employees who fail to wear PPE, and in extreme cases of negligence or insubordination may send an employee home without needing to ask for Management's permission first.

PPE to be worn:

- **Green triangle footwear** at all times while outdoors or in our shop
- **High Viz clothing** at all times while outdoors or in our shop
- **Safety glasses** at all times while outdoors or in our shop
- **Face Shields** whenever cutting or grinding
- **Welding Masks** whenever welding
- **Gloves** whenever performing any handling our manual tool task - **WITH THE EXCEPTION OF CERTAIN TYPES OF DRILLING WORK CLOSE TO OR BELOW FREEZING TEMPERATURES**
- **Hearing protection** whenever using an air tool, manual hammers/mauls, and whenever working near the Schramm T66H
- **Dust masks** whenever cutting, grinding, or handling dusty materials
- **Hardhats** must be worn at drill sites, or in the yard if a mast is up and operational

**NOT TO BE WORN:**

- **Rings, chains, and loose clothing is not to be worn while at work.**
- **Long hair must be safely controlled by a hat, net, or ties.**

Supervisors and Employees are to work together to ensure that PPE is in good condition and worn when required. Everyone forgets, so it is everyone's responsibility to remind each other to wear PPE. Supervisors who notice that a specific employee consistently forgets (3 times in one day or 10 times in one week) to wear PPE when required, and or is insubordinate about PPE is to write up the employee and pass the write up to Management. An employee who refuses to sign a write up, follow PPE instructions, or fails to bring his or her PPE to work is to be sent home.