

DANCE CREATIONS LTD.

**Student & Parent Handbook
2020-2021**



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Introduction to Dance Creations

Owned and operated by Jennifer Hansen, Dance Creations Ltd was established in 2003 and re-opened for the 2010-2011 season as an internationally certified ballet studio by offering Royal Academy of Dance (RAD) certified instruction. The studio offers many more genres of dance lessons to children aged 18 months-adult.

Dance Creations aspires to bring quality dance instruction to the town of Slave Lake and is proud to staff teachers who are trained and certified in Acrobatic Arts, Alixa Flexibility, Canadian Dance Teachers Association, and Royal Academy of Dance (RAD). The studio's goal is to inspire students to be the best dancer they can be by delivering quality lessons and opportunities for performances, workshops, and exams.

Miss Georgina (Moore), Miss Jodi (van Den Heuvel), and Miss Brooklyn (Horvath) and Miss Jenn (Bolan) are all instructors at the studio.

Contact Information

Website: www.dancecreations.ca

Email: SLdancecreations@gmail.com

Address : 336 3 street NE, Slave Lake Alberta

Phone: 780-260-2010

Hours: **New Covid-19 restrictions for 20-21 season.** Doors will be locked at all times and only open by teachers 5 minutes prior to class, and locked 5 minutes after class. Timely drop offs and pick-ups is important for smoot and full learning.

The lobby will be closed to family members of dancers ages 5+, and is not be able to accommodate early drop-offs except for the pre-arranged afterschool times.

Please note: the studio does not have a staffed office. If you have questions or concerns you may email, call, or text Miss Jen.

Dance Creations 2020-2021 Calendar

September 8	Full season classes commence
Sept 29/Oct 1	10- week session classes commence
October 12	Thanksgiving (Closed)
November 11	Remembrance Day (Closed)
Dec 19-Jan 3	Christmas Break (Closed)
February 3-7	Teacher Convention (Closed Weds-Fri)
February 15	Family Day- (Closed)
March 7 (<i>tentative</i>)	Dance photos by Artistic Creations (Sunday)
Apr 2-11	Easter Break (Closed-possible extra festival classes)
April 7-11	Festival, Sundance Stars (ShyAnn)**, Fort Sask.
April 22-25	Festival, Dance Vibe***, St Albert
May 6 th -9 th	Festival, Dance Rage**, Camrose
May 14&15	Recital****, Slave Legacy Centre

*Dance Rage= Juniors, Pre-Int, Inter, Senior

** Santana (ShyAnn) =Performance 6/7 & all Accelerated groups.

*** Dance Vibe= All Performance and Accelerated dancers (not TinyDancers)

****Recital = All dancers

NOTE: At this time participation in festivals for 5 year olds is un-certain but will be confirmed.

New Covid Policies

Understand that we at Dance Creations Ltd take safety precautions very seriously and have implemented numerous safety measures including; increased cleaning of the floors, disinfecting of high touch areas, germicidal lights to purify the heating system, hand sanitizer upon entry.

Virtual Lobby- We have closed our lobby to families of dancers aged 5+, but have provided safe and secure online access to viewing your child's class.

Hybrid Classes- all classes will be running a zoom component, so if your dancer is ill they don't have to be forced to miss their practice. In the event we can't meet in person, the studio will be able to provide quality lessons with optimal sound quality and teacher attention.

Dance Creations did not charge families during shut down last spring, but in the event a future shut down occurs the survival of the studio will be dependent on constant support of our families in the event we need to temporarily transition to online offering. Dance Creations is proud to offer the best instruction for dance lessons, and is committed to a successful future for the children, and your support is valued and cherished.

Timely Pick-up/Drop-off- Doors will be locked at all times and only open by teachers 5 minutes prior to class, and locked 5 minutes after class.

Health- Daily Health checklists are expected to be done by parents everyday, and if your child is showing signs of illness, even mild symptoms, they are asked to stay home and participate virtually.

Tuition Payment Policies.

1. \$30 + gst registration fee per dancer (to a max of \$60 = gst per family) is due at time of registration to secure your dancer's placement in class.
2. A non-refundable tuition deposit equal to 1st & last month's monthly tuition is due September 1st, then Sept 21st respectively.
3. Tiny Dancer and single (45 minute) classes are payable in 2 payments; September & December 1st.
4. Full Season Program Tuition Fees is calculated on at least 32 weeks of classes, and divided evenly over 9 months (Sept-May).
5. EMT payments sent to SLdancecreations@gmail.com passwords = your oldest dancer's first name in lower case.

6. Monthly tuition is due on the 1st of every month using EMT, or post dated cheques, for the remaining 7 months tuition installments (Oct to April). If paying by cash arrangements need to be made through Miss Jen.
7. Late fees of \$10 will be applied to each month's past due fees after the 7th day of the month.
8. Credit Card option can be provided through PayPay invoicing. Once a PayPal invoice is issued, you will incur a 4% fee service fee even if an alternate method is used. Payments will not be automatically deducted with this method. **Added September 3rd**

Cancellations:

1. Registration fee, and Sept & May tuition deposit are non-refundable.
2. Class cancellation is accepted by providing 30 days written notice for the first of the following month, and refunds on pre-payments will only be issued on unused classes.
3. Class transfer cut-off is October 15th. No New registrations as of October 1st
4. Costume fees and festival registrations are non-refundable at October 15th.

Costumes & Festival Fees:

1. Costume deposit of \$75.00 per costume is due November 1st and are non-refundable. Note: \$105 deposit for Accelerated level dancers.
2. Festival registrations of \$45 per festival, per routine is due November 1st and are non-refundable.
3. Costume balances (if any) will be due when costumes arrive. Differences in budget costume costs are relating to conversion rates, and delivery/duties.
4. Returning dancers will have festival fee credits, and we'll aim to re-use costumes purchased last season when possible.

Costuming

All dancers enrolled in the Full Season Dance Program will be required to purchase a costume for each class that includes choreography. All classes (excluding Acro technique) classes have a choreography routine to perform. We attempt to keep our costuming as economical as possible, however the average price of each costume can vary depending on the currency conversion rate and delivery costs to Canada.

Costumes are special order; therefore cannot be returned or refunded.

Please note: costumes are ordered based on a general measurement chart.

Therefore, it is possible that minor alterations may be required for your dancer's costume(s) and the responsibility of the parent.

*Costumes deposits are due November 1st and are required before a costume is ordered.

Costume Requirements - A list of information referred to as "Costume Requirements" will be provided via email and posted on the notice board for each class costume. The sheet will have the Instructors Name, Class Discipline, Class Day and Time, Name of the Class Dance (as listed in the recital program), general performance dates, a description of the costume, as well as detailed information regarding the tights, shoes, hair, makeup and accessory requirements for each dancer.

Dance & Costume Accessories - Dance tights, and all other requirements will be needed for dress rehearsal & performances.

Festival Information

Festivals provide dancers the opportunity to perform their class dance on stage in front of an audience, and have an adjudicator (judge) assess their performance. All participants of festivals will receive a medal for each performance based on the adjudicator's assessment. The festivals take place in the spring and each class will perform once at each of the festivals. This may take place during the school/workday, and an estimated 2 to 3 hours will be required at the venue for each performance.

*The cost for festival registration and costume deposits are by November 1st

Performance Level & Combo Classes:

All performance level dancers and Combo classes (excluding Acro) participate in one festival.

Accelerated Level:

All accelerated level classes attend 2 or 3 festivals depending on age group.

* two festivals; Novice, Pre-Junior

* three festivals; Junior, Intermediate 1, Intermediate 2, Senior.

Student's Code

Attendance and Punctuality - All students are expected to attend classes regularly and on time, in consideration of the teacher and the other students. If a dancer is continually late, or absent, with no prior notification, they may be asked to sit out- this is particularly enforced in the Accelerated Program.

Conduct - We ask that all students and guests respect the studio and dancers by; using the boot racks provided/ placing shoes neatly in the entrance area, remaining quiet, & refraining from running or throwing items in the lobby.

Dancers eating in these areas are expected to clean up after themselves. Water bottles are acceptable in the studios. Cell phones must be turned off while dancers are in class.

Parent's Code

Attendance and Punctuality - It is appreciated if parents email the studio (info@dancecreations.ca) if any dancer will be missing classes two or more weeks in a row.

Conduct - Every child is entitled to dance and is to be treated with kindness and respect. We expect that only positive comments and actions will be relayed between parents as well as toward ALL our dancers. Questions and concerns should be addresses to the teacher or Miss Jen.

Parking - Please park respectfully to ensure all available 10 spaces may be used by studio parents. Parking spots to the rear of the building are reserved (from fence to garage). Additional space is available along 3rd street, and street parking in front of Pioneer drop in Centre. If your dancer is too young to locate your vehicle in the parking lot please come inside the studio to meet them.

Performances- Dance performances are a team effort and it is important to attend all performances. The studio and instructors provide lots of information on events such as dress rehearsals, festivals, recital, and photos.

Staying Informed - Remaining aware of what is happening within your child's program is extremely important. We at Dance Creations attempt to do everything possible to ensure that all parents and dancers are well informed. Email is our preferred method of communication. We also request that you ensure you are receiving studio emails (sent at least monthly), facebook page, and website at www.dancecreations.ca on a regular basis to stay informed.

The studio is a NO NUT or PET POLICY due to severe allergies.

Dress Code

All dancewear colours are suggested, and not mandatory
If you other styles or colours already.

Tiny Dancer & Tiny Tots

PINK bodysuit (Suggest Monday brand style # 3535- cap sleeve, or #3545-sleeveless.

<https://www.all4dance.ca/40035-cotton-short-sleeve.html>

Shoes- pink leather ballet shoe with elastics (boys=black leather shoes)

Ballet pink tights (Mondor brand in 'ballerina pink'). Optional skirt.

Hair- slicked back ballet bun, or hair band for short hair.

Please, no fluffy skirts or distracting "costumes"

Dance-5/6 COMBO

PINK bodysuit (Suggest Monday brand style # 3535- cap sleeve, or #3545- sleeveless.

<https://www.all4dance.ca/40035-cotton-short-sleeve.html>

Combo 5/6 Shoes- pink leather ballet shoe with elastics. (boys=black shoes same style as girls)

Combo- Tap/Ballet- Beige "Tan" tap shoes <https://www.all4dance.ca/capezio-girls-jr-tyette-by-capezio.html>

Ballet pink tights (Mondor brand in 'ballerina pink'). Optional skirt.

Hair- slicked back ballet bun, or hair band for short hair.

Dance-6/7 LILAC bodysuit (Suggest Monday brand style # 3535- cap sleeve, or #3545- sleeveless.

<https://www.all4dance.ca/mondor-girls-short-sleeve-cotton-by-mondor.html>

- **Ballet 6/7** Shoes- pink leather ballet shoe with elastics. (boys=black leather shoes)

Ballet pink tights (Mondor brand in 'ballerina pink'). Optional skirt.

Hair- slicked back ballet bun, or hair band for short hair.

- **Jazz 6/7** Shoes- Beige "Elasta-bootie" Bloche brand (non-lacing Jazz shoe) Boys=black colour.

Beige tights (Mondor brand in 'light tan'). Optional black shorts/ leggings

Hair- slicked back ballet bun, or hair band for short hair.

- **Tap 6/7** Shoes- Beige "Tan" tap shoes <https://www.all4dance.ca/merry-jane.html>

Beige tights (Mondor brand in 'light tan'). Optional black shorts/ leggings

Hair- slicked back ballet bun, or hair band for short hair.

Dance-8/9 BLACK bodysuit – any style will be required for classes.

<https://www.all4dance.ca/dancewear/bodysuits/>

Shoes- Beige "Elasta-bootie" Bloche brand (non-lacing Jazz shoe) Boys=black colour.

Beige tights (Mondor brand in 'light tan'). Optional black shorts/ leggings

Hair- slicked back ballet bun, or hair band for short hair.

Jazz 10+ BLACK bodysuit – any style will be required for classes.

<https://www.all4dance.ca/dancewear/bodysuits/>

Shoes- Beige "Elasta-bootie" Bloche brand (non-lacing Jazz shoe) Boys=black colour.

Beige tights (Mondor brand in 'light tan'). Optional black shorts/ leggings

Hair- slicked back ballet bun, or hair band for short hair.

Acrobatics

Shoes- none (bare feet)

Attire- Black bodysuit, beige tights (Mondor *capri tights in light tan) Optional dance shorts, or leggings.

<https://www.all4dance.ca/dancewear/bodysuits/>

Hair- slicked back ballet bun, or braids. No baggy clothing or loose hair will be accepted- it is a hazard to the activity.

Dress Code (cont...)

ACCELERATED Level Classes:

BLACK bodysuit – any style will be required for classes. <https://www.all4dance.ca/dancewear/bodysuits/> Classes examining for R.A.D. ballet exams will require a specific bodysuit for their class, but will be clarified once exam participation is confirmed.

Ballet

Shoes- pink leather ballet shoe with elastics.
 FULL SOLE Leather for Novice, Pre-Junior, Junior.
 Intermediate 1 & 2 & Senior will have CANVAS split sole
 Attire- Black bodysuit, Mondor convertible tights in 'ballerina pink'.
 Optional skirt. Hair- slicked back ballet bun.

Jazz

Shoes- Beige "Elasta-bootie" Bloche brand (no laces) <https://www.all4dance.ca/shoes/jazz/>
 Attire- Black bodysuit, beige tights (Mondor convertible tights in light tan) Optional dance shorts, leggings, or yoga style pants.
 Hair- slicked back ponytail, or hair band for short hair.

Lyrical/Contemporary

Shoes- = jazz shoes dancers already have. Contemporary will be bare feet.
 Attire- Black bodysuit, beige tights (Mondor *capri tights in light tan) Optional dance shorts, leggings.
 Hair- slicked back ponytail, or hair band for short hair.

Tap

Novice (6/7 Tap) shoes= Beige "Tan" <https://www.all4dance.ca/capezio-girls-jr-tyette-by-capezio.html>
Pre-Junior/ Junior shoes= Beige "Tan" <https://www.all4dance.ca/merry-jane.html>
Intermediate shoes= Beige "Tan" <https://www.all4dance.ca/bloch-showtapper-by-bloch.html>
 Attire- Black bodysuit, beige tights (Mondor *capri tights in light tan) Optional dance shorts, leggings.
 Hair- slicked back ponytail, or hair band for short hair

**Tights: CONVERTIBLE- have a hole in the bottom of the foot to allow conversion into bare feet. CAPRI- have no foot coverage.*

Class Genre Information:

AcroDance (Ages 5+)

The ACROBATIC ARTS syllabus is taught by certified instructors and is based on safe and effective progressions in five divisions of AcroDance: Flexibility, Strength, Balancing, Limbering, and Tumbling. Participants learn skills and must pass all skills in each division before entering next level.

Ballet (Ages 5+)

*The R.A.D. (Royal Academy of Dance) syllabus is taught by the area's only trained and certified ballet teacher. Dancers learn ballet and dance technique that will establish a strong technical base for other genres and promote safe practice. Exams are offered in the Accelerated level and provide individuals with attainable goals to reach and gain recognition for their achievements.

Creative Dance (Ages 18 months-4 years)

Learn basic skills that will establish skills in your little one that will enable them to progress into specialized genres when their bodies and minds are ready. Creative dance develops movement skills, with musicality, while keeping young minds open to interpretation. Your dancer will develop strength, flexibility and rhythm through guided instruction.

Contemporary (~Ages 14+)

An expressive dance that incorporates elements of several dance genres including ballet, jazz, lyrical, and modern. This is a mature style suited to older and experienced dancers.

Jazz (Ages 5+)

A high energy dance style that incorporates sharp, controlled movements and typically incorporates pop music. Although there are many different styles of Jazz, most children's jazz is linked closely to ballet technique then progresses with experience.

Lyrical (~Ages 10+)

Is a smooth moving dance form that merges jazz and ballet techniques and typically uses the lyrics of the music to accentuate a story or feeling.

Modern (~Ages 12+)

Is a genre of dance that was created as a contrast to classical ballet to create more freedom in movement.

Tap (Ages 5+)

Using specialized shoes with metal taps on the heel and ball of foot, dancers create music with their feet. A sense of rhythm and musicality is developed through tap dance.

Miscellaneous:

Dancewear buy/sell/swap: access new, or gently used items and connect with the seller through facebook: Dance Resale Dance Swap!

https://www.facebook.com/groups/334487707921095/?fref=gs&dti=218617838699361&hc_location=group

Parent's Committee: This is a group created by a group of parents and is a separate entity from the studio's classes and operations. The group's activities are run by a board of volunteers and parents who attend meetings. 100% of monies go back to the children who dance at Dance Creations.

You will automatically gain membership by registering with Dance Creations Ltd. If you would like to be a part of the board, or join any meetings, pay attention to the notice board for meetings and events. You may also find them on Facebook under "slave lake dance creations support committee" where you will be verified as a dance family member and added upon request.

<https://www.facebook.com/groups/slavelakedcsc/> .

DC branded gear

Wear with pride! The gorgeous new logo is available on water bottles, hot drink containers, tanks, and hoodies! Order information available soon!

Accelerated Handbook: If you're in the accelerated level, ensure you've received and read and signed the Accelerated Level supplement.