

**TOWN OF CASTOR  
REGULAR COUNCIL MEETING MINUTES  
TOWN OF CASTOR COUNCIL CHAMBERS  
Monday, April 28<sup>th</sup>, 2025**

The regular meeting of the Council of the Town of Castor was held at the Town of Castor Council Chambers on Monday, April 28<sup>th</sup>, 2025, commencing at 7:00 p.m.

**IN ATTENDANCE**

Deputy Mayor Trudy Kilner  
Councillor Kevin McDougall  
Councillor Shawn Peach  
Councillor Don Sisson  
Councillor Brenda Wismer  
Councillor Cecil Yates

Donna Rowland, CAO

**ABSENT**

Mayor Richard Elhard

**CALL TO ORDER**

The meeting was called to order by Deputy Mayor Kilner at 7:00 p.m.

**ACCEPTANCE OF  
AGENDA**

Res. No. 098/25

MOVED by Councillor Sisson to accept the agenda as presented with the deletion of Delegation (a) Jackson, Dane and an addition of Business (f) Castor Crush Candy Cup.

CARRIED

**ADOPTION OF  
MINUTES**

Res. No. 099/25

MOVED by Councillor McDougall that the minutes of the Regular Meeting of Council held on April 14<sup>th</sup>, 2025 be adopted as presented.

CARRIED

DELEGATION

FINANCIAL REPORTS

Res. No. 100/25                      MOVED by Councillor Yates to approve accounts 31905 to 31951 for payment.

CARRIED

Res. No. 101/25                      MOVED by Councillor Wismer to approve the Interim Budget report ending March 31<sup>st</sup>, 2025.

CARRIED

CORRESPONDENCE

BYLAWS

Res. No. 102/25                      MOVED by Councillor Sisson to read Bylaw 1104 – Procedural Bylaw for the first time.

CARRIED

BUSINESS

Res. No. 103/25                      MOVED by Councillor McDougall to approve the Castor and District Family and Community Support Services for the Fishing Day and Street Dance, providing that the Castor Family and Community Support Services place the barricades prior to the event, mans the barricades during the event and removes the barricades after the event on August 15<sup>th</sup>, 2025; and that a port-a-potty be placed at the fish pond prior to their Family fishing day on May 31<sup>st</sup>, 2025.

CARRIED

Res. No. 104/25                      MOVED by Councillor Peach that a letter of support be sent to Alberta Transportation for the temporary closure of 50<sup>th</sup> Avenue, and the other street closures be approved, and that Public Works place the barricades at the appropriate

locations for the parade on August 16<sup>th</sup>, 2025.

CARRIED

Res. No. 105/25

MOVED by Councillor Sisson that the property located at 5004 – 49 Avenue may be used for the Petting Zoo on August 15<sup>th</sup>, 2025 and for the Flyin' Bob Circus Academy and Show on August 16<sup>th</sup>, 2025; further that the portable bleachers be moved from the ball diamonds and pool facilities from August 14<sup>th</sup> – August 17<sup>th</sup>, 2025 and that in the event of inclement weather the arena facility may be used for the Flyin' Bob Circus Academy and Show provided a rental agreement is in place.

CARRIED

Res. No. 106/25

MOVED by Councillor McDougall that the property located at 5308 – 49 Avenue may be used for the Touch a Truck event on August 16<sup>th</sup>, 2025; and to enter the Garbage Truck in the event, providing we have staff resources to facilitate the request.

CARRIED

Res. No. 107/25

MOVED by Councillor Sisson to grant the request to place a Port-A-Potty at 47 Street and 55 Avenue, providing that the Castor Fair Board manage the required supplies and cleanliness throughout the event.

CARRIED

Res. No. 108/25

MOVED by Councillor Yates to set the rates at the Multi Use Facility serviced lots at forty-five dollars (\$45.00) per night or three hundred dollars (\$300.00) per week and twenty-five dollars (\$25.00) per night for tenting areas during May 1<sup>st</sup> until October 31<sup>st</sup> and that during November 1<sup>st</sup> – April 30<sup>th</sup> the rates be one thousand and five hundred dollars (\$1,500) per month (subject to change); further that during the construction a fifty percent (50%) discount be given.

CARRIED

Res. No. 109/25

MOVED by Councillor Yates that if requested Administration may lease the property Plan 102 2267; Block 50; Lot 2 at a value equivalent to the minimum tax levy of that year.

CARRIED

Res. No. 110/25                      MOVED by Councillor McDougall that the Vulnerable Sector Check Policy Number 2025-001 be tabled and brought back to the next meeting.

CARRIED

Res. No. 111/25                      MOVED by Councillor Sisson that the rental for the Castor Elks Shed be waived for the Castor Crush Candy Cup.

CARRIED

**COMMITTEE REPORTS**

Res. No. 112/25                      MOVED by Councillor Wismer to accept the Council Reports for information.

CARRIED

Res. No. 113/25                      MOVED by Councillor Peach to accept the SMT reports for information.

CARRIED

Res. No. 114/25                      MOVED by Councillor McDougall to accept the CAO report for information.

CARRIED

**CLOSED SESSION**

Res. No. 115/25                      MOVED by Councillor Wismer that Council convene in closed session at 8:53 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 17 (1), and 16 (1) (a) of the Freedom of Information and Protection of Privacy Act.

CARRIED

Present: 5 – Deputy Mayor Kilner, Councillor McDougall, Councillor Peach, Councillor Sisson, Councillor Wismer and Councillor Yates.

Administration: Donna Rowland, CAO

Res. No. 116/25

MOVED by Councillor McDougall that Council revert to regular meeting session at 9:13 p.m.

CARRIED

ADJOURNMENT

Deputy Mayor Kilner adjourned the meeting at 9:14 p.m.

These minutes approved this 12<sup>th</sup> day of May 2025.

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DEPUTY MAYOR

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CHIEF ADMINISTRATIVE OFFICER