



JOCKO BEAUCAGE COMMUNITY SERVICES INC.

Ontario 01383876

1082 Jocko Point Road, R. R. 4, North Bay, ON P1B 8G5

705-753-4067

www.jockopoint.com

Minutes

Annual General Meeting, September 22, 2013

1. **Opening:** JBCSI President Barry MacNeil opened the meeting at 1:05 pm.
2. **Quorum:** Including Board members, there were 18 people present. Quorum established.
3. The members of the Board were introduced:

Fire Chief	Leo Bos, Jr.
President	Barry MacNeil
Secretary	Heather Morrish
Treasurer	Christine Leonhardt
Communication Director	Annette Tremblay
Kitchen Director	Catherine Pike
Building Director	Michelle Langlois-Lebel (absent)

4. **Summary of past year's activities:** Board members will summarize activities for which they are responsible.
5. **Minutes** of the Annual General Meeting held on September 23, 2012, were read, and the membership was asked if there were any errors or omissions.

Motion-AGM-22-09-2013—Motion A. Moved by Christine Leonhardt, seconded by Terry Brent, that the minutes of the 2012 AGM be adopted, and that the membership's adoption of the minutes means agreement that all motions made at the meeting were carried despite the lack of a show of hands. Motion carried.

6. Annual Reports

The annual reports presented by the following Board members are attached to these minutes: Fire Chief, Vice President, Treasurer, Communication Director, Activity Director, Kitchen Director. The list of attendees and the reports of the Auxiliary President and the Breakfast Club President are also attached.

Motions introduced during the Vice-President's report:

Motion AGM-22-09-2013—Motion B. Moved by Terry Brent, seconded by Hugie Depatie, that bylaw Article III, Section 3.2.k) be changed to read: “No active firefighter or Umbrella Group Executive Member is eligible to hold any Executive position on the JBCSI Board.” Motion defeated.

Motion AGM-22-09-2013—Motion C. Moved by Terry Brent, seconded by Leo Bos, Jr., that Motion 163 made at the 2008 AGM be repealed; that motion would have added a bylaw as Article III, Section 3.2k), “No active firefighter is eligible to hold any executive position on the JBCS Board.” Motion carried.

Motion AGM-22-09-2013—Motion D. Moved by Terry Brent, seconded by Heather Morrish, that the JBCSI consult an independent accountant to obtain objective recommendations regarding the setup of our accounts and financial practices, and to recommend appropriate financial bylaws. Motion carried.

7. New Business

- i) **Motion AGM-22-09-2013—Motion E.** Moved by Barry MacNeil, seconded by Christine Leonhardt, that the fire-protection fees for 2014-2015 be confirmed at \$100.00 and that they continue to be collected by Nipissing First Nation on our behalf. Motion carried.
- ii) **Motion AGM-22-09-2013—Motion F.** Moved by Terry Brent, seconded by Tammy Lynn Bos, that Fire Department financial activities and budget be reviewed to address plans to support the Fire Department, with a view to setting the annual fire-protection fee one year in advance. Motion carried.
- iii) **Motion AGM-22-09-2013—Motion G.** Moved by Terry Brent, seconded by Heather Morrish, that the next Annual General Meeting be held on June 22, 2014. Motion carried.
- iv) By applause, members present expressed their appreciation to Robert Lacasse and Leo Bos for the installation of the generator free of labour costs, and their agreement that taking these residents up on their offer to do the installation was clearly in the community’s best interests.

8. Elections.

The next Board will have the responsibility of finding a Fire Chief, as Leo Bos, Jr., stepped down; he will continue to do the job until someone replaces him.

Those members of the Board whose terms had finished stepped down. A list of available positions was given.

Election Results

Two-year terms

Treasurer	Heather Morrish
Secretary	Christine Leonhardt
Kitchen Director	Catherine Pike
Building Director	Leo Bos, Sr.
Vice-President	vacant

One-year terms

Communication Director	Annette Tremblay
Administration Director	vacant

Motion AGM-22-09-2013—Motion H. Moved by Dan Chaulk, seconded by Tammy Bos, that the election results be accepted. Motion carried.

9. Adjournment. President Barry MacNeil declared the meeting adjourned at 4:20 pm.

10. Board President Barry MacNeil administered the Oath of Office to new Board members.

The following written annual reports are filed with these minutes: Fire Chief, Vice-President, Treasurer, Communication Director, Activity Director, Kitchen Director, Auxiliary, Breakfast Club.

Christine Leonhardt

Treasurer

June 17, 2014



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Ontario, 01383876

1082 Jocko Point Rd. RR # 4

North Bay, ON P1B 8G5

Community Centre 705-753-4067

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ANNUAL GENERAL MEETING

SUNDAY, SEPTEMBER 22, 2013

Eligibility to membership shall be open to any adult who can offer proof of residency or ownership in either Jocko Point or Beaucage subdivision. A resident with paid-up fire protection dues is a member in good standing.

Members in good standing are entitled to attend the Annual General Meeting (AGM) and Special Meetings and to engage in debate about and vote on all issues on the agenda.

Please provide your e-mail address to help us improve community communications.

Sign-In List of Members in Good Standing

NAME	ADDRESS	E-MAIL ADDRESS
Christine Leonhardt	269 Jocko	christine.leonhardt@sympatico.ca
Leo Bos sr	1895 Jocko	elbos@persona.ca
Wally Leonhardt	269 Jocko	
Eve Bos	1895 Jocko	elbos@persona.ca
Leo Bos jr	1872 Jocko Pt.	
Dan Chaulk	784 Jocko Pt.	heatherdan@persona.ca
Musie Depatie	384 Margaret Dr.	jockopoint400@hotmail.com
TERRY BREWSTER	384 MARGARET DR.	
JOHN KRIZMANICH	1023 Jocko	

ANNUAL FIRE CHIEFS REPORT 2013

Good day everyone thank you for taking time to attend.

Let me start out by thanking these individuals sitting up here as well as all the individuals in attendance who have worked so tirelessly again this past year.

For those who do not know me my name is Leo Bos and I am your Fire Chief. I have held this position for the last 5 years.

During the past year we did not have any major fires, we did have a few minor calls.

We are currently running with 9 firefighters and desperately need volunteers, As this is a physically demanding job you can imagine how tiring it can be to work a fire for hours with little or no relief coming. The need for fire fighters has never been greater. So if you or any one you know has the time and ability to help please join before we are forced to close the doors.

We still have joint responses with Garden village. But when dealing with a fire time is important and the garden village department is a minimum of half an hour away so you can see how much ground can be lost.

So let's try to be proactive and get the volunteer numbers up so we can offer you and your neighbors the protection you deserve.

Thank you for your time this afternoon.

Good afternoon neighbours.

I did take the position of Vice-President last year with the understanding that there was to be changes and the board would now operate with open books and clarity.

The review of the Bylaws and the Sops started out very positive and we did all agree to the opening statement:

What the not-for-profit sector is all about.

"It's about capacity-building, transparency, accountability and knowledge-sharing. It uses the best practices of the private and public sectors for the economic, health and social benefits of the community members."

Sorry but that is where it ended.

The Board you elected last year had little to no say on the spending and functions of the board. Two people dictated everything with no accountability.

Motion #153: by Terry Brent "That all agreements or contracts for services that JBCS provides be made with the JBCS and approved by the JBCS Board of Directors, this is to include agreements negotiated by the Fire Chief on our behalf." - Seconded by Catherine Pike. - Motion Carried.

Never happened ! The DND contract we think was renewed, but the cheque was sent to JPLA. No board member seen or approved this, along with many other things; check the minutes for lack of motions to spend your funds.

Section 3.2 Fire Protection and Member Privileges

a) The annual fire protection fee will be determined at the Annual Meeting held in September and will be payable one year in advance. The JBCSI Board will determine the manner of collection.

b) The annual fire protection fee is valid for one year, commencing on the **1st of April** and expiring on the **31st of March** of the following year. A resident with a paid up fire protection fee is a member in good standing. Glossary:

Annual Dues The deemed amount of money required for fire coverage, burning permits, and association privileges for an individual home in the covered area.

When will this be addressed? What are the exact dollars that are needed? and what has been spent to date?

Section 5.5 Procedures for AGM (Annual General Meeting) and Special Meetings

- a) Robert's Rules of Order Newly Revised shall decide any matters not covered by the Bylaws, which is the parliamentary guide for this corporation. Article IX
- b) When a motion is in debate, no further motion shall be received. All questions of order arising after a motion is made are in order, except: when a person is speaking, when a vote is being taken, or when a motion to adjourn has been defeated.
- c) A majority vote shall decide all motions.

Bylaw Glossary:


- Motion** A proposal for action presented by stating: "I move that ..."
Long or complex motions are presented as resolutions. They should be prepared in advance of the meeting and presented in writing. They are then presented in the following way: "I move the adoption of the following resolution..."
- Second a Motion** To add one's name to a motion. This allows the motion to be debated and voted upon by the members.

Proposed Motions:

To Revise Motion #163: Bylaw.

Section 3.2 k) No Active firefighter is eligible to hold any executive position on the JBSC Board.

Motion #___ BY Terry Brent: "That bylaw ,**ARTICLE III ,Members, Section 3.2 k)** be changed to read. **No Active firefighter or Umbrella Group Executive Member is eligible to hold any Executive position on the JBCSI Board."**

Seconded by: 

Motion#___ By Terry Brent : "That the JBCSI consult an independent accountant to obtain objective recommendations regarding the setup of our accounts and financial practices, and to recommend appropriate financial bylaws."

Seconded by:

Hope this is helpful.

Terry Brent, JBCSI, Vice-President.

JOCKO BEAUCAGE COMMUNITY SERVICES INC
ANNUAL REPORT OF THE TREASURER
SEPTEMBER 2012-AUGUST 2013

Mister President, fellow Board members and community members, I appreciate the opportunity to present the annual report of the Treasurer.

I am pleased to report that JBCSI continues to enjoy a stable and positive phase, from a financial point of view.

The corporate returns and HST rebate claim for fiscal year 2012 were prepared by Jeannine Morin and submitted on March 5, 2013. We showed a net income of \$10,044.00. Our HST rebate was \$4,942.00, and our bank balance at the end of 2012 was \$16,721.48, mainly owing to the HST rebate of \$10,500 for 2011, which was deposited in October.

As always, I am very grateful for Jeannine's valuable assistance in auditing our books and preparing our returns. In addition, Jeannine offers me the advice I need to do my job as well as possible.

I would like to provide some information about transactions since last year's AGM.

During the period from September 1, 2012 to August 31, 2013, our income was \$59,146.00 and our expenses were \$59,062.00, plus \$5,900 in loan payments and \$1,650.00 in changes to the building and equipment. Fire-protection fees and dues brought in about 53% of our income, while fundraisers, donations and bar sales account for the other 47%. The HST rebate for 2011 definitely helped make the loan payments.

As of August 31, 2013, our bank balance was \$5,571.12.

The entire insurance premium for 2013-2014 (\$11,364.00) was paid in July.

There have been a number of major expenses since the last AGM:

- The security system was upgraded and we switched to a different monitoring company, all of which cost about \$1,260.00
- The water-supply system needed to be repaired on an emergency basis, at a cost of \$1,600.00. (Many thanks to Rob Lacasse, Leo Bos, Jr., and Leo Bos, Sr.)
- The generator was installed over the course of a couple of weekends this summer. Two quotes that we received for this job ranged between \$4,000 and \$6,000. Then Rob Lacasse, an electrician who is a Jocko Point resident, volunteered to do the work for the cost of materials only, as long as our Fire Chief helped him. Thanks to the donation of some materials, the cost came to only \$800.00. As recently as the August Board meeting, four Board members insisted that a committee should have been struck to evaluate these offers and choose the one that was best for the

community. In fact, the donation of expertise and time by our residents is extremely precious, and I would like the minutes of this AGM to include an expression of our heartfelt appreciation to Rob and Leo. I can't speak for the community, but would ask that you indicate, by applause, whether you agree that we are all grateful for their work, and that taking them up on their offer was clearly in the community's best interests.

- A roof was built over the generator, and a fence was put up around it, at a cost of \$715.00. (Many thanks to Leo Bos, Sr., and Leo Bos, Jr.)
- The Fire Department's promotion budget was stretched to accommodate the purchase of fireworks and related materials, at a cost of \$1,485.00.

At the January Board meeting, at the request of Terry Brent, the bar float was increased by \$400.00, to a total of \$650.00. This allowed him to be reimbursed for purchases he made for the Rainbow Darts Fun Nights prior to the Board meeting. While the function sheet for the January-February Fun Night session reflected the deduction of these liquor expenses from the proceeds of the first few weeks, the money was not, in fact, returned to the lockup when the Fun Night sessions finished in April. When Terry was asked to return the float at the June Board meeting, he returned only the initial \$250.00 in August. This JBCSI asset has consequently been unavailable for several months, and does not appear in the Balance Sheet.

A Finance Committee was set up to review budgets and financial transactions and make recommendations concerning our funds.

In the coming year, income will probably just cover expenses. Expected expenses include reshingling of the Fire Hall roof, stripping and waxing of the floors, and cleaning of the inside of the range hood.

Many thanks to all of the volunteers and supporters of our fundraisers and of our Fire Department for making this a financially successful year.

COMMUNICATIONS DIRECTOR REPORT

September 22, 2013

The Duties & Responsibilities of the Communications Director is to:

Serve on the Board of Directors and act a public relations officer with the Media.

Assume some responsibility for newsletter release in collaboration with the president and the Activity Director and Board Members.

Assure the publications of events published in the Jocko Point Annual Calendar should there be one again this year. Thank you Christine for a job well done.

Prepare a report for the Annual General Meeting.

Attached is a list of sponsors who so kindly publish our Events at no charge because we are a non-profit organization. Just to mention a few, the Nugget, TV Stations and Radio Stations. They have proven to be very friendly an cooperative.

Anything that does not benefit our Volunteer Fire Department and Community Centre, can still be done but there will be a charge.

As always we try to inform our members and our surrounding Communities of our coming events the best way possible. Up to date and on behalf of the Communications Director, last February, Christine sent 1 packages of flyers (350 flyers per package) to our members here on Jocko and Beaucage via the Post Office at a cost of approximately \$60.

I would like at this time to encourage those of you who would like to serve in Communications to please step up and do so. It takes a few hours of your time monthly. I will certainly help you get started and I know you will find your participation as a member of the Board to be rewarding.

Thank you,

Annette Tremblay
Communications Director for the JBCS Inc.
(Non-profit organization)
705-753-2736 - E-mail: biskitt@eastlink.ca

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Activity Director's Report.

Annual General Meeting.

Sept.22, 2013

Good afternoon

First Event.

This was to organize darts, which I called "Fun night, Darts or cards".

-Needless to say Friday nights where a blast.

-Hats off to Doreen for being our bartender.

Second event.

The sweetheart dance.

-With the help of Michelle, Heather, Dan, Terry, Rolly, Darren, Doreen, Nick and my grand-children, this event was very successful.

We made \$ 316.38 plus the bar.

Third Event

The St.Patricks Dance

Once again with the help of Michelle, Heather, Darren, Doreen, Rolly, Terry, Nick Crystalynn, Tammy and Lynn Roberge this event was a success as well.

We made \$110.10 plus the bar.

With the Darts & these 2 events, we donated approximately \$ 3,000.00 to the Board.

Fourth Event

Was a fundraiser for Paige Ritch.

We had a very good attendance, a great meal and a spectacular Martial Arts Demonstration.

This fundraiser was very much appreciated by team Canada.

There was a "Thank You" note posted on the bulletin board, but unfortunately it was taken down before I could read it.

So Treena and Mike, Thank You.

And On that note I will say have a good day.

Hugie Depatie

JBCSI Activity Director.

J.B.C.S.Inc.

1082 Jocko Point Rd.

Kitchen report 2013

As kitchen director, my duties include supervising the kitchen practices, and arranging training courses for food handling, which this year will take place in November. Date yet to be confirmed.

The kitchen director is also responsible for seeing that all usual and staple foods are on hand on a timely basis for scheduled event. This part of the position requires weekly research on pricing to know where to get the most for least. As we are in the fund-raising business, it is to be noted, that our wholesale supplier is one of our most expensive sources and I use them only when I cannot buy the product elsewhere for less.

We have been very busy this year in the kitchen, as most of you know.

Altho Breakfast numbers are down with the loss of the AA group attending, Brunch numbers continue to increase.

Our gross income from these events was approx \$19500.00. The net profit was approximately \$10225.00.

Included in these expenses was the purchase of 6 dozen new dinner plates and 9 dozen additional dinner forks which makes it easier to keep up with resetting tables at the brunches.

We are continuing to pursue the kitchen grant as the need increases with the increase in Brunch attendance.

Again this year the kitchen has become the main source of fund raising for the Community centre and Fire hall needs.

The Board and Auxiliary are both thankful that we have been able to receive the help of several younger members of the community, we older volunteers are very much enjoying having their good humour, companionship and energy available to us.

Congratulations to all who have been involved in making it happen.

We thank you.

C.Pike

Kitchen Director

Breakfast Club

Secretary

Report from October 21, 2012, to September 15, 2013

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The Breakfast Club has been operating since September 2004. Our mandate is to contribute to the JBCSI Board for the upkeep of our valuable Volunteer Fire Department and our Community Centre.

The Total for the fiscal year October 2012 to September 15, 2013: **\$5,453.89**

The Grand total since 2004 is: **\$53,101.94**

Last year on a trial basis, Hugie came up with the idea to offer the public a bake table at the same time of our Breakfasts. As many of you now know it was a huge success bringing in \$1,010.50 this year. With last year's intake the grand total is: **\$2,157.75**. Special thanks to those of you who donated.

As of June of this year, the monthly Bake Sale was cancelled because it was noted that it was always the same generous people donating and that was not acceptable to continue it this way. It was decided to offer the Bake Sale twice a year instead.

December and July. If you would like to donate some baking for December, please call Hugie, Jeannine, Carmen, or myself. It surely would be appreciated.

As for the Wednesdays & Thursdays Coffee Pot Social, thanks to Art Fraser and his volunteers who offered to continue for a second year starting September of last year to June of this year. He served Toast & Jam, juice and Coffee from 8 to 11 a.m. for only \$2 and the chats were free, bringing in a total of **\$1,669.23** this year alone. The grand total for the 2 years: **\$3,439.83**. What puzzles me is how Art managed to get **\$463.23** in tips and the rest of the Breakfast Club only **\$218.46**? We need your dress code Art.

The "Social" is under the direction of the Breakfast Club and as usual, all proceeds benefit our Jocko Point Volunteer Fire Department and Community Centre. At this time, I don't think Art will be able to offer it again. If not, sadly, it will be discontinued unless someone else would care to take it over. If so, just let me know. Art closed for the Christmas holidays and July & August. Hours would be optional. But for now, Art, Carmen, Bob, Leo & Eve, thank you so much for donating your precious time to this cause. Special thanks also to Bob, Cal & Sandy, Wally & Christine, Leo & Eve for their almost perfect attendance to Art's Coffee Pot Social.

Special thanks to our Fire Fighters for doing the Mother's day breakfast May 12th.

I would now like to extend my heartfelt thanks to the entire Breakfast Club volunteers for a super great job and on-going support.

*** I would be remiss, if I failed to acknowledge Pauline and Gaëtan, Cal & Sandy, Kathie & Rod, and Don & Donna Couchie for their generous donations to the Breakfast Club & Brunch. Thank you so very much for your kindness.

And to you, all our faithful customers, I extend my deepest appreciation for your patronage.

Annette Tremblay, Breakfast Club

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Report from October 21, 2012 to September 15, 2013

Oct. 21	Carmen Fraser & Hugie Dépatie	318.50
Oct. 30	Art Fraser & Volunteers	299.35 - Coffee Pot Social
Nov. 18	Shelley Leonard & Christine Leonhardt	272.00
Nov. 7-29	Art Fraser & Volunteers	200.04 - Coffee Pot Social
Dec. 16	Annette, Jeanie Woodward & Jeannine Morin	502.00
Dec. 5-20	Art Fraser & Volunteers	144.05 - Coffee Pot Social
Jan. 20	Catherine Pike & Shelley Leonard	220.20
Jan. 2-31	Arthur Fraser & Volunteers	172.61 - Coffee Pot Social
Feb. 16	The Bos Family	315.00
Feb. 6-28	Art Fraser & Volunteers	189.73 - Coffee Pot Social
March 17	Carmen Fraser & Hugie Dépatie	332.80
March 6-28	Art Fraser & Volunteers	197.90 - Coffee Pot Social
April 21	Shelley Leonard & Christine Leonhardt	215.01
April 3-25	Art Fraser & Volunteers	174.30 - Coffee Pot Social
May 12	Firefighters Mother's Day Breakfast	343.30 - FF Mother's Day Brk.
May 19	The Bos Family	215.00
May 1-30	Art Fraser & Volunteers	182.75 - Coffee Pot Social
June 2	Catherine Pike & Shelley Leonard	403.00 - Switched Brunch for Breakfast
June 5-27	Art Fraser & Volunteers	108.50 - Coffee Pot Social
July 21	Annette, Jeanie Woodward & Jeannine Morin	266.00
Aug. 18	Carmen Fraser & Hugie Dépatie	178.00
Sept. 1	Annette, Jeanie, Jeannine & Carmen, Barry	89.85 - Pow Wow Brk.
Sept. 15	Shelley Leonard & Christine Leonhardt	114.00
		\$5453.89

Breakfasts: **\$2,478.70** Bake Sale & Donations: **\$1010.50**

Tips & Donations: **\$218.46** 50/50: **\$77.00**

Total: **\$3,784.96**

Coffee Pot Social: **\$1,205.50** Tips & Donations: **\$463.73**

Total: **\$1,669.23**

The Grand Total for the fiscal year 2012 & 2013: **\$5,453.89**

Annette Tremblay,
Breakfast Club
September 22, 2013

**ANNUAL REPORT OF THE JOCKO POINT AUXILIARY
SEPTEMBER 2012 – AUGUST 2013**

Mister President, members of the Board, and community members, I appreciate this opportunity to present the annual report of the Auxiliary.

The members of the Auxiliary Executive during the past year were:

Christine Leonhardt, President
Lydia Labelle, Secretary
Catherine Pike, Treasurer
Carmen Fraser, Staffing Co-ordinator.

Because of the Auxiliary's fundraising events, we were able to donate over \$12,600.00 between September 2012 and August 2013. We are very grateful to those members of our community who used our services and came to our events and helped us raise this substantial donation.

Our Sunday Brunches are being attended by more and more people, which is very gratifying. The Brunch price was raised to \$8.00 in January 2013, and there was no noticeable drop in attendance. We produced a cookbook that includes recipes for some of the dishes that have proven to be particularly popular at the Brunches, and sold 32 copies.

We raised almost \$1,300.00 at our yard sale last September. We are very grateful to community members who donated items for the sale, and also thank the Fire Department for allowing us to use the Fire Hall for our yard sales.

Our catering services brought in \$1,360.00. We are very grateful to Donna Couchie for continuing to support us by holding her annual Sewing Bee weekend here, and hiring us to prepare the meals.

The assistance of additional volunteers this year was greatly appreciated. The dedication of our regular volunteers continues to be exemplary.

As always, we invite more volunteers to join us. Together, we can accomplish a lot in support of our Fire Department and Community Centre.