



**Kingston Area Taxi Commission  
Standing Committee  
Meeting Number SC-02-2022**

Wednesday, February 16, 2022 at 6:30pm  
in virtual, electronic format.

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Please provide correspondence or regrets to Chloe Draeger, Licensing Agent at [info@katc.ca](mailto:info@katc.ca) or 613-547-3763.

**Committee Composition**

Commissioner Dowser, Chair

Commissioner Aziz

Commissioner Chapelle

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**Call Meeting to Order**

**Roll Call**

**Approval of Agenda**

**Approval of Additions**

**Disclosure of Potential Pecuniary Interest**

**Delegations**

**Briefings**

**Reports**

**Report Number 02: Received from the Chairman, Commissioner Dowser (Recommend)**

Report Number 02

To all members of the Standing Committee:

The Chairman reports and recommends as follows:

**That** the Commission consent to the approval of the following items:

**1. Driver ID Card.**

**That** the Standing Committee consent to the New Driver ID Design, attached as Exhibit A to Report Number SC-22-004.

**That** the Standing Committee consent to the Driver ID Holder.

**That** the Standing Committee consent to the budgeted production expense.

**That** the Standing Committee submit these items as one motion to the Commission for approval during the March 9, 2022, General Meeting of the Commission.



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**Motions**

**Notice on Motions**

**Other Business**

**Correspondence**

**Confirmation of Minutes**

**That** the Minutes of the Standing Committee Meeting Number SC-01-2022, held Wednesday February 2, 2022, be confirmed.

(Distributed to all Members of the Committee on February 14, 2022)

**Tabling of Documents**

**Adjournment**



## Kingston Area Taxi Licensing Commission

### Report to Standing Committee

Report Number: SC-22-004

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To: Members of the Standing Committee  
From: Commissioner Dowser, Chairman, Kingston Area Taxi Commission  
Resource Staff: NA  
Date of Meeting: February 16, 2022  
Subject: Driver ID Cards

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#### **Commission Strategic Plan Alignment:**

Theme: Safe and Reliable Service

Goal: See above

#### **Executive Summary:**

The purpose of this report is to provide a brief history regarding Driver ID cards that are to be displayed in a Taxicab, and the costs associated with production and purchases.

Since presented, this Motion has been deferred and returned several times for further debate and amendments through correspondence. It is now recommended to modify the design to provide a better visual representation while prominently displaying important information about the individual operating the Taxicab to patrons.

A supplier has been sourced for a continued supply of Driver ID Holders, thus satisfying this requirement.

#### **History:**

- Motion was presented by Commissioner Dowser in March 2021, introducing the necessity of Driver ID Cards visible in a Taxicab.
  - Upon review and discussion, changes were requested including what information was to be displayed.
  - The Commission requested correspondence from the Industry.
- Motion was returned during the May 2021 General Meeting of the Commission.
  - Commissioner Dowser presented the amended Driver ID Card design after receiving correspondence.
  - The Commission and Industry representatives discussed at great length, and it was moved that further deliberation and potential additional amendments be made to the Driver ID Card design.
  - The Commission moved to return this Motion including any potential changes and was to be voted upon during the June 2021 General Meeting of the Commission.



## Kingston Area Taxi Licensing Commission

### Report to Standing Committee

Report Number: SC-22-004

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- Motion was returned during the June 2021 General Meeting of the Commission.
  - The Commission moved to defer to August 2021 to allow further discussion and correspondence from members and Industry.
- Motion was returned during the August 2021 General Meeting of the Commission.
  - The Commission moved that the Driver ID Card design be amended to include Commission logos and phone numbers.
  - The Commission moved that the Taxi Inspector is to research holders for the Driver ID Cards.
  - The Commission moved to return this Motion during the September 2021 General Meeting of the Commission.
- Motion was returned during the September 2021 General Meeting of the Commission.
  - Commissioner Dowser presented the additional amendments of the Driver ID Card design.
  - The Commission through majority consensus will approve the Driver ID Card design.
  - The Commission moved that the Taxi Inspector was to research holders for the Driver ID Cards.
  - Costs to be determined.

#### **Driver ID Card:**

Size 5" x 7" Cardstock.  
Full Colour.  
Laminated.

#### **Driver ID Holder:**

Size 5" x 7" 8 mil Vinyl Pouch.  
Non-Rip Seams.  
Adhesive Backing.

#### **Costs:**

Below is a listing of costs associated with production of Driver ID Cards and the purchasing of Driver ID Card holders.

Driver ID Cards: \$1.19 each (approx.)  
Driver ID Holder: \$1.10 each (\$55/case of 50)

Total: \$2.29

It is recommended that the Commission cover all costs of production as detailed, requesting a budgeted expense not to exceed \$2000:

Total number of registered Taxi Drivers and Taxi Owners: 405 x \$2.29 = \$922.87



## Kingston Area Taxi Licensing Commission

### Report to Standing Committee

Report Number: SC-22-004

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#### **Recommendation:**

**That** the Standing Committee consent to the New Driver ID Design, attached as Exhibit A to Report Number SC-22-004.

**That** the Standing Committee consent to the Driver ID Holder.

**That** the Standing Committee consent to the budgeted production expense.

**That** the Standing Committee submit these items as one motion to the Commission for approval during the March 9, 2022, General Meeting of the Commission.



**Kingston Area Taxi Licensing Commission**

**Report to Standing Committee**

**Report Number: SC-22-004**

**Exhibit A to Report Number SC-22-004**

**New Driver ID Owner design:**



**KINGSTON AREA  
TAXI COMMISSION**

**12-1201 Division Street  
Kingston, Ontario, K7K 6X4  
Tel: 613-547-3763**

**Taxicab Owner**

**John**

**Badge: 9999**

**Expiry: Mar. 2023**



The bearer of this identification card as pictured is a dually licensed and registered individual by the Kingston Area Taxi Commission (KATC) and is hereby authorised to operate a Taxicab in Kingston and Loyalist Township.





**Kingston Area Taxi Licensing Commission**

**Report to Standing Committee**

**Report Number: SC-22-004**

**Exhibit A to Report Number SC-22-004 (continued)**

**New Driver ID Driver design:**



**KINGSTON AREA  
TAXI COMMISSION**

12-1201 Division Street  
Kingston, Ontario, K7K 6X4  
Tel: 613-547-3763

**Taxicab Driver**

**John**

**Badge: 9999**

**Expiry: Mar. 2023**



The bearer of this identification card as pictured is a duly licensed and registered individual by the Kingston Area Taxi Commission (KATC) and is hereby authorised to operate a Taxicab in Kingston and Loyalist Township.

