



ANNUAL Report 2021

Review of 2020



Annual General Meeting for 2021

March 16, 2021

5:30 PM

Connection Via Zoom

<https://us02web.zoom.us/j/86426211130>

Meeting ID: 864 2621 1130

One tap mobile

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1. Opening Procedures

- a) Call to Order
- b) Welcome to Attendees
- c) Adoption of the Agenda
 - i) *Motion: The Membership represented by those present at the AGM 2021 resolved to **accept the Agenda** as circulated.*
- d) Approval of the Minutes from the 2020 AGM (page 4-5)
 - i) *Motion: The Membership represented by those present at the AGM 2021 resolved to **accept the Minutes from 2020** as circulated.*

2. Reports by Department

- a) Chairperson's Report (page 6)
 - i) *Motion: The Membership represented by those present at the AGM 2021 resolved to **accept the Chairperson's Report** as circulated and presented.*
- b) Program Coordinator's Report (page 7)
 - i) *Motion: The Membership represented by those present at the AGM 2021 resolved to **accept the Program Coordinator's Report** as circulated and presented.*
- c) Humanity Network and HARBIR Report (page 8)
 - i) *Motion: The Membership represented by those present at the AGM 2021 resolved to **accept the Report from the Humanity Network** as circulated and presented.*
- d) Report on File Referrals (page 9-11)
 - i) *Motion: The Membership represented by those present at the AGM 2021 resolved to **accept the File Referral Report** as presented.*
- e) Membership List for 2021 (page 19)
 - i) *Motion: The Membership represented by those present at the AGM 2021 resolved to **accept the Membership List for 2021** as presented.*

3. Financial Statements

- a) Financial Report for 2020 (page 12-16)
 - i) *Motion: The Membership represented by those present at the AGM 2021 resolved to **accept the Financial Report for the Fiscal Year ending in December 31, 2020 as prepared by Redding and Associates.***



Meeting Attachments and Reports

Minutes for the Annual General Meeting for 2020

March 12, 2020

4:30 PM

CDRJS Office – Room 202 – 125 10th Ave S. Cranbrook BC

Remote Connection Via Zoom

In attendance:

Wendy Haley (BM)

Kevin Ward (BM)

Brandy Hoglund (M)

Doug McPhee (Coordinator)

Jana Schultz (BM)

Deb McPhee (M)

Kristy Diotte (V)

Amy Cross (Contractor)

Jolene Mellor (BM)

Barb Hunter (M)

Darcy Victor (V)

BM – Board Member

M – Member

V – Visitor

Meeting Agenda

1. Call to Order 4:40 PM

Adoption of the Agenda

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Agenda** as circulated. **Accepted by Consensus***

Approval of the Minutes from the 2019 AGM

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Minutes** from the 2019 AGM as circulated. **Accepted by Consensus***

2. a. Chairperson's Report

Comments from Wendy Haley and Jolene Mellor, Board Chairs

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Report from the Board Chairs** as presented and circulated. **Accepted by Consensus.***

b. Comments from Doug McPhee, Program Coordinator

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Report from the Program Coordinator** as presented and circulated. **Accepted by Consensus***

c. Comments from Jana Schulz, Debbie McPhee and/or Amy Cross, Program Contractor for the Humanity Network (page 8)

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Humanity Network** as presented and circulated. **Accepted by Consensus***

3. Reflection on File Referrals 2016-2020

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Report on File Referrals** as presented and circulated. **Accepted by Consensus***

4. Financial Statements for 2019

Budget for 2020

Discussion of Budget and Projections to Dec 2020

Approval of 2019 Budget

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Report on the Financial Statements for 2019** as presented and circulated. **Accepted by Consensus***



Cranbrook and District Restorative Justice Society

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Budget for 2020** as presented and circulated. **Accepted by Consensus***

5. Appointment of Accountant

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Accounting Services of Redding and Associates for 2020**. **Accepted by Consensus***

6. Requested Amendments to the Constitution and Bylaws

Alterations to Constitution (CDRJS Constitution and Bylaws 2018)

a. Criminal Record Checks

Motion: The Membership represented by those present at the AGM 2020 resolved to accept the addition of:

2.3 (e) the Criminal Record Check would be renewed on a cycle of 3 years to the Constitution and Bylaws of Cranbrook and District Restorative Justice Society
Accepted by Consensus

b. Proxy Voting in Directors' Meetings of the Board (page 22)

Motion: The Membership represented by those present at the AGM 2020 resolved to accept the change to 7.6 of the Constitution and Bylaws to read:

7.6 A Director will be considered present and included in a quorum if available by way of teleconference in accordance with Bylaw 3.18, or by a valid appointment of a proxy holder in accordance with section 85 of the Societies Act. If a member appoints a proxy holder, the proxy holder stands in place of the voting member and can do anything that member can do, including propose and second resolutions, participate in the discussion and vote, subject to any limitations set out in the appointment.

Tabled to further discussion

7. Logo Selection for CDRJS (page 23)

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Logo design for CDRJS** **Accepted by Consensus***

8. Membership List for March 2020 (page 23)

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Membership List for March 2020 as presented** **Accepted by Consensus***

9. Election of Directors (page 24)

The Membership wished to recognize and thank the contributions made to CDRJS of the two retiring members: Avery Hulbert and Brandon Veenstra. No additional names were put forward for membership on the Board of Directors. The current members are: Jolene Mellor, Jana Schulz, Wendy Haley, Kevin Ward and de factor RCMP member Cst, Kathy Forgeron

*Motion: The Membership represented by those present at the AGM 2020 resolved to **accept the Board of Directors for 2020** **Accepted by Consensus***

Adjournment 5:37 PM



Cranbrook and District Restorative Justice Society

Report from the Chair

Cranbrook and District Restorative Justice Society (CDRJS)- March 2021

I want to begin by acknowledging that we live and work within the ancestral, traditional, and unceded territory of the Ktunaxa Nation and amongst the Rocky Mountain Métis.

This past year with a new way of communicating and being, ponders the question of how have we been doing? How can we best support the community and ourselves as a whole moving forward? We are mindful of the challenges we face since the start of the pandemic, and we must continue to care for one another. With the many new tasks of the pandemic, Doug McPhee, Coordinator for CDRJ has been able to ensure meetings were held in alignment with Covid regulations and continues to assess every aspect in the delivery of future training and meetings.

Our work within the communities is guided by the principles of restoring and building resiliency and utilizing traditional practices that have restored peace, safety, and belonging for those who walked this path before us. As an organization, we will continue to partner with humility, valuing each person and each community's strengths and ideas to bring the best care, education, and solutions to restorative justice practice. All the while maintaining a culturally safe environment that promotes a positive learning experience.

The Board recognizes that non-profit organizations must obtain many sources of funding for continued sustainability; Doug's commitment and expertise in successfully securing continued funding, office space, and partnerships does not go unnoticed. We also need to recognize Amy, Deb, and Jana for their commitment to the East Kootenay Humanity Network (EKHN) and their continued community initiatives. Recently EKHN, CDRJ, Mount Baker School, and Street Angels partnered to distribute backpacks to individuals living on the street in our community. We thank you for your efforts in keeping the spirit of kindness through giving.

Furthermore, we wish to extend our gratitude for the continued support from our volunteers, referral agents, funders, community partners, and board of directors. We would also like to acknowledge a heartfelt thanks to Jeannie Argatoff and Adam Stenersen of RE/MAX Blue Sky Realty for graciously providing CDRJS, with a downtown, wheelchair-accessible office space. Your generosity and kindness is an example of community building and partnership.

Lastly, we welcome others to join our circle as new members, volunteers or board members who believe in reconciliation through relationships and restoring balance in our communities. Come be part of the change you want to see!

Respectfully,

Jolene Mellor B.A.J.S.;
CDRJS Chair



Cranbrook and District Restorative Justice Society

Program Coordinator's Report

Covid and Restorative Justice

This year presented some unique challenges for Restorative Justice Practice – maintaining some semblance of social interaction under the conditions of limited social distancing. What we needed to do and have done:

a) Relocated

We moved our office space to an area that will provide room for personal distancing during Intake and depending on the number of individuals engaged in a forum, actual safe distancing during restorative justice practice. Our previous office space in the Summit Community Services building was very nice and the people working in the building are very supportive, but the office was not conducive to moving forward under the current conditions.

b) Secured Additional Funding

Fortunately, we were able to secure additional funding through Red Cross Canada to help fund some of the changes made and the purchase of Covid-related supplies. Part of that support went to securing a Zoom license which has proven to be a useful in supporting meetings and with remote intake and forums.

c) Retooling for Training

Deb and I provide Facilitator Training through the Division E CJF Program. We have been trainers since 2014 and through CDRJS we host a training session for new facilitators on a yearly basis. We secured a grant through Civil Forfeiture to expand training within the Boundary/Kootenay region and thankfully interest and the demand for the training has expanded as well. The positive side of this initiative is that we currently have requests for 6 community-based training sessions. The flip-side to this dilemma is that under the current restrictions training groups need to be much smaller and non-essential travel is prohibited. Deb subcontracted her services under McPhee Consulting and spent time rewriting the training materials to permit the engagement of smaller training groups. In addition, she ensured that the training materials that we usually pack along also contain appropriate and recommended levels of Covid protection.

Hopefully, being seniors and the benefits apportioned to such, we will be inoculated in early May and moving forward in addressing facilitator training.

New Agreements

In addition to providing training, one of the interesting notes this year has been a new relationship with the Elk Valley RCMP and Glen Purdy. Glen is an amazing fellow who was one of the key founders in Restorative Practice in BC and this area. We have agreed to provide intake and follow-up support services for referrals in the Elk Valley, Glen has agreed to provide facilitation and the RCMP have been proving files. This is a very similar arrangement as that which we have with the Kimberley Detachment.

Location, location, location

Of the many positive notes of the new office location has been the elevator access to the second floor. We are often faced with the dilemma that limited access prohibits some clients and members from full participation. The entrance to the new location is directly off Baker street and the elevator provides unencumbered progress to our office door. The other immediate positive outcome is that Ktunaxa-Kinbasket Child and Family Services is directly across the street and WJS Canada is on the same floor. We have collaborated on a number of files in the past and the location of these support services will encourage further support for youth and families.



Humanity Network and HARBIR

The East Kootenay Network is currently engaged in updating, revising, revitalizing and re-establishing the Hate and Race Based Incident Response (HARBIR) Protocol Document for Cranbrook. The HARBIR Working Group has decided to break the work into two parts. To first complete the revisions to the Protocol Document and to engage in a community consultation process to ensure the response is respectful and that it works. The second part will be to develop a "Toolkit" that will provide a Community Resource in the area of anti-racism, multiculturalism, diversity and human dignity.

The HARBIR Working Group has had two well-attended meetings. The third meeting was cancelled and rescheduled for April due to COVID Health Regulations. The HARBIR Working Group has developed a Mission Statement and an Action Plan to guide the work of the committee.

The writing committee has almost completed the draft that will be used for community consultation. The HARBIR Working Group will develop a Terms of Reference for the Hate and Race Based Incident Response Team, identify and select members of the Hate and Race Based Incident Response Team. The final task will be to implement the communicate plan to ensure the public knows: what it is, how it works, and how to access should the need arise. The Hate and Race Based Incident Response Protocol will be established, understood, and used in Cranbrook by the fall of 2021.

Part Two, developing the Toolkit will be undertaken in the next funding cycle.

In addition, the East Kootenay Humanity Network is undertaking the celebration of one of the annually selected UN International Days. The Network members are in the process of finalizing the UN Day. Once that step is completed a webinar will be held this year due to the COVID situation. The Network is hoping to be able to creatively engage participants in the day and in suggesting International Days for the following year.



Cranbrook and District Restorative Justice Society

Reflection on 2018 – File Referrals

CDRJS offers Restorative Justice alternatives to formal court practices used to address crime. It is not an alternative to formal court process or in competition with formal court processes. Files that are referred to CDRJS from the RCMP and Crown are those in which the:

- a) Offender is taking responsibility for their actions and is willing to address the harm done to others,
- b) Severity of crime is deemed appropriate for a restorative process. Typical referrals for restorative processes are those for which the offender may receive fines and community service if the referral would proceed through court.

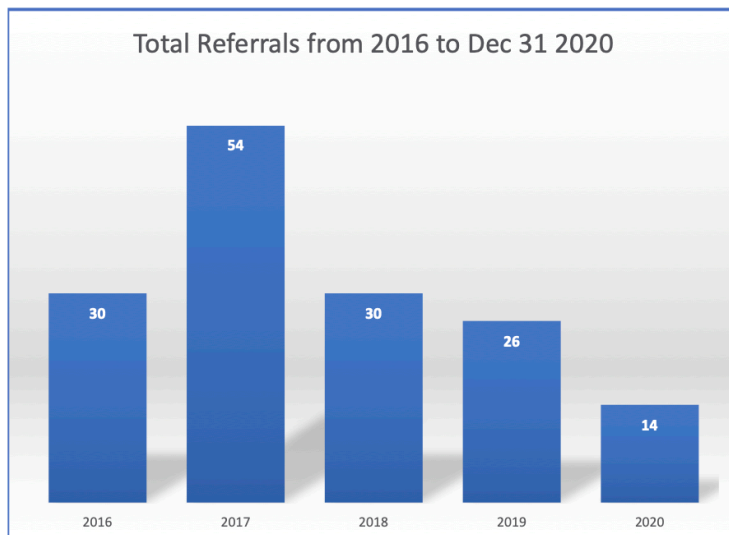
The identity and agreements reached as the result of a restorative justice process are confidential. The following data discussion is based on non-identifying information only.

It is important to note that this data is based on referrals to CDRJS which is only a small portion of work done by the RCMP and is not a true reflection of nature of all incidents in this area.

Sample Date Range: File Intake from 2016-01-01 to 2020-12-31
Total of 154 files for this period

Total Referrals from 2016 to Dec 31 2020

Year	2016	2017	2018	2019	2020
Referrals	30	54	30	26	14

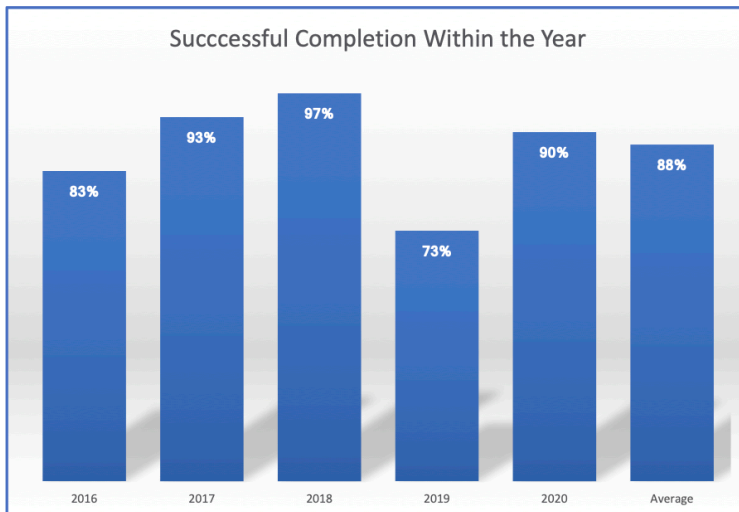




Cranbrook and District Restorative Justice Society

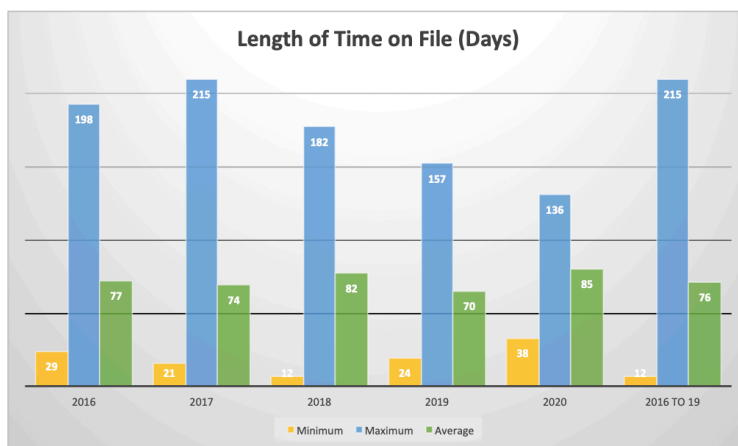
Successful Completion Within the Year

Year	2016	2017	2018	2019	2020	Average
Completed	25	50	29	19	9	30.75
Declined	5	4	1	7	1	4.25
% Declined	17%	7%	3%	27%	10%	
Active 2020	0	0	0	0	4	4
Referrals	30	54	30	26	14	35
% Completion	83%	93%	97%	73%	90%	88%



Length of Time on File (Days)

Year	2016	2017	2018	2019	2020	2016 to 19
Minimum	29	21	12	24	38	12
Maximum	198	215	182	157	136	215
Average	77	74	82	70	85	76



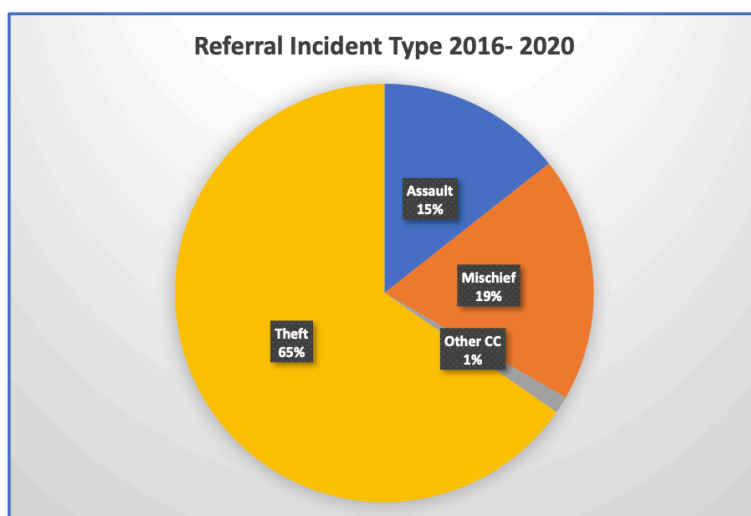


Cranbrook and District Restorative Justice Society

Referral Incident Category 2016 to 2020

Assault Total	22			
Type	Assault	Harassment	Sexual Interference	Uttering Threats
	13	1	2	6
Mischief Total	29			
Type	Mischief			
	29			
Other Criminal Code	2			
Type	Other CC			
	2			
Theft	100			
Type	Fraud	Theft	Break and Entry	Extortion
	3	9	5	1
	From MV	Possession S.P.	Shoplifting	
	3	3	76	
Totals	Assault	Mischief	Other CC	Theft
	22	29	2	100

Legend	Other C.C.	Other Criminal Code
	From M.V.	Theft from Motor Vehicle
	Possession S.P.	Possession of Stolen Property



Other Observations:

Theft is the largest referral category which indicates that file referrals support the local business community as well as individuals in the community due to the frequency of referrals related to Shoplifting.

There is roughly an even split between the male and females who are indicated as the offender in the referral.

There is no particular age group which is exempt from representation in the offender category. The higher frequencies are in the Young Adult and Youth age categories.



Cranbrook and District Restorative Justice Society

Financial Report 2020 and Budget for 2021

Year End Report (prepared by Redding and Associates)

Cranbrook & District Restorative Justice Balance Sheet As at 31/12/2020

ASSET

Current Assets

Share account 832402	11.25	
Share Account Gaming 860072	11.96	
Chequing Bank Account 429951	-13.78	
Gaming account 432674	-9.91	
RBC 01360-1024736	24,428.35	
RBC 1360-1024744	39,197.60	
RBC 01360-1024751	14,418.45	
Total Cash		78,043.92

Total Current Assets		78,043.92
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Capital Assets

Office Furniture & Equipment	1,264.71	
Net - Furniture & Equipment		1,264.71
Computer		1,786.79
Software		432.00

Total Other Non-Current Assets		3,483.50
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TOTAL ASSET		81,527.42
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LIABILITY

TOTAL LIABILITY		0.00
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EQUITY

Surplus

Surplus		70,967.09
Current Earnings		10,560.33

Total Owners Equity		81,527.42
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TOTAL EQUITY		81,527.42
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LIABILITIES AND EQUITY		81,527.42
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Cranbrook and District Restorative Justice Society

Cranbrook & District Restorative Justice Comparative Income Statement

	Actual 01/01/2020 to 31/12/2020	Actual 01/01/2019 to 31/12/2019
REVENUE		
Revenue		
Private and Service Clubs	0.00	0.00
CBT & RDEK	0.00	0.00
Solicitor General	0.00	1,000.00
RCMP & COTR -In Kind	0.00	0.00
Donations	0.00	129.55
United Way Donations	0.00	0.00
Restitution	0.00	0.00
Grants (other)	27,455.52	28,900.00
CAP Grant	5,000.00	2,500.00
BC GAMING GRANT	24,500.00	24,500.00
Net Revenue	56,955.52	57,029.55
TOTAL REVENUE	56,955.52	57,029.55
EXPENSE		
Payroll Expenses		
Wages & Salaries GAMING ACCT.	24,230.00	27,530.00
Wages Humanity	4,920.00	0.00
Employee benefits GAMING AC...	0.00	0.00
Employee remittances GAMING ...	0.00	0.00
Volunteer training GAMING ACCT.	1,874.26	0.00
Total Payroll Expense	31,024.26	27,530.00
General Expenses		
Professional Fees	2,310.00	4,284.04
Advertising & Promotions	44.32	449.93
Advertising & Promotion HN	0.00	95.20
Meeting expenses GRANT ACCT.	2,249.42	6,252.14
Business Fees & Licenses GRA...	1,294.38	105.00
Restitution	220.00	0.00
Courier & Postage	225.24	244.21
GST Expense	0.00	0.00
Interest and Bank Charges	268.50	243.04
Interest & Bank Charges GRANT ...	0.00	0.00
Office Supplies GRANT ACCT.	1,645.36	2,992.12
Volunteer Training	1,632.79	2,400.00
Office Rental GRANT ACCT.	3,080.00	3,350.00
Telephone GRANT ACCT.	1,865.11	1,718.71
Travel & Entertainment	432.86	0.00
Website	102.95	258.49
Website HN	0.00	40.84
Total General & Admin. Expen...	15,370.93	22,433.72
TOTAL EXPENSE	46,395.19	49,963.72
NET INCOME	10,560.33	7,065.83



Cranbrook and District Restorative Justice Society

Cranbrook & District Restorative Justice Trial Balance As at 31/12/2020

Ac...	Account Description	Debits	Credits
1020	Cash to be deposited	0.00	-
1030	Share account 832402	11.25	-
1040	Share Account Gaming 860072	11.96	-
1050	Petty Cash	0.00	-
1055	Savings Bank Account	0.00	-
1060	Chequing Bank Account 429951	-	13.78
1067	Gaming account 432674	-	9.91
1070	RBC 01360-1024736	24,428.35	-
1071	RBC 1360-1024744	39,197.60	-
1072	RBC 01360-1024751	14,418.45	-
1200	Accounts Receivable	0.00	-
1205	Allowance for Doubtful Accounts	0.00	-
1220	Payroll Advances	0.00	-
1320	Prepaid Expenses	0.00	-
1520	Inventory A	0.00	-
1810	Leasehold Improvements	0.00	-
1820	Office Furniture & Equipment	1,264.71	-
1825	Accum. Amort. -Furn. & Equip.	0.00	-
1910	Computer	1,786.79	-
1920	Goodwill	0.00	-
1930	Incorporation Cost	0.00	-
1940	Software	432.00	-
2100	Accounts Payable	-	0.00
2115	Restitution payable	-	0.00
2120	Accounts Payable	-	0.00
2170	Vacation payable	-	0.00
2180	Employee Remittance Payable	-	0.00
2185	CPP Payable	-	0.00
2190	Federal Income Tax Payable	-	0.00
2230	WCB Payable	-	0.00
2310	GST Charged on Sales	-	0.00
2312	GST Charged on Sales - Rate 2	-	0.00
2315	GST Paid on Purchases	-	0.00
2325	GST Adjustments	-	0.00
2330	ITC Adjustments	-	0.00
2460	Prepaid Sales/Deposits	-	0.00
3010	Owners Contribution	-	0.00
3560	Surplus	-	70,967.09
4020	Private and Service Clubs	-	0.00
4030	CBT & RDEK	-	0.00
4040	Solicitor General	-	0.00
4050	RCMP & COTR -In Kind	-	0.00
4100	Donations	-	0.00
4110	United Way Donations	-	0.00
4120	Restitution	-	0.00
4200	Miscellaneous	-	0.00
4220	Grants (other)	-	27,455.52
4230	CAP Grant	-	5,000.00
4240	BC GAMING GRANT	-	24,500.00
4420	Freight Revenue	-	0.00
4440	Interest Revenue	-	0.00
4460	Miscellaneous Revenue	-	0.00
5300	Freight Expense	0.00	-
5410	Wages & Salaries GAMING ACCT.	24,230.00	-
5415	Wages Humanity	4,920.00	-
5420	Employee benefits GAMING AC...	0.00	-
5430	Employee remittances GAMING ...	0.00	-
5440	WCB Expense GAMING ACCT.	0.00	-
5465	Volunteer training GAMING ACCT.	1,874.26	-
5466	Insurance	0.00	-
5467	Professional staff devel.	0.00	-
5468	Public Education	0.00	-
5610	Professional Fees	2,310.00	-
5615	Advertising & Promotions	44.32	-
5616	Advertising GAMING ACCT	0.00	-



Cranbrook and District Restorative Justice Society

Cranbrook & District Restorative Justice Trial Balance As at 31/12/2020

Ac...	Account Description	Debits	Credits
5617	Advertising & Promotion HN	0.00	-
5620	Meeting expenses GRANT ACCT.	2,249.42	-
5625	Business Fees & Licenses GRA...	1,294.38	-
5630	Restitution	220.00	-
5640	Courier & Postage	225.24	-
5645	Donations	0.00	-
5650	GST Expense	0.00	-
5680	Resource library	0.00	-
5685	Insurance	0.00	-
5687	Interest and Bank Charges	268.50	-
5690	Interest & Bank Charges GRANT...	0.00	-
5700	Office Supplies GRANT ACCT.	1,645.36	-
5720	Volunteer Training	1,632.79	-
5750	Public Education	0.00	-
5760	Office Rental GRANT ACCT.	3,080.00	-
5780	Telephone GRANT ACCT.	1,865.11	-
5784	Travel & Entertainment	432.86	-
5790	Utilities	0.00	-
5791	Website	102.95	-
5792	Website HN	0.00	-
5900	Suspense	0.00	-
		127,946.30	127,946.30

Banking Statement for All Accounts 2021-03-12

Bank Accounts	Total: \$74,269.29 CAD
CDRJS Gaming > Chequing 01360-1024736	\$17,079.35 CAD ⋮
CDRJS General > Chequing 01360-1024744	\$37,339.26 CAD ⋮
CDRJS HN General > Chequing 01360-1024751	\$19,850.68 CAD ⋮



Cranbrook and District Restorative Justice Society

Current Grant Applications 2021

Grant	Amount	Area	Status
City of Cranbrook 2021	\$10, 000.00	Operating General Operating HN	Successful but not deposited
CAP Grant 2021	\$4, 000.00	Operating General	Applied for
Civil Forfeiture 2021	\$19, 387.60	CJF Training	Applied for
BC Gaming 2021	\$24, 500.00	Operating Gaming Program Coordination	Received in 2020-10-26
Resilience Grant	\$7, 500.00	Humanity Network	\$6, 500.00 Received



Cranbrook and District Restorative Justice Society

Budget for 2021

The Budget for 2021 has been broken into the 3 funding areas:

Account CDRJS Gaming: BC Gaming Grant: Program Coordinator Contract				
Spent in 2020	Budget Monthly 2021	Total Budget 2021	Current Balance March 2021	Balance Dec 31, 2021
\$22,622.49	\$1,700.00	\$20,400.00	\$17,079.35	\$79.35

Account CDRJS General: CAP Grant, City of Cranbrook, Civil Forfeiture: Operating, Training				
Spent in 2020	Operating and Increase in Training	Total Budget 2021	Current Balance and Grants to be Received	Balance Dec 31, 2021
\$12,720.27	6 Site Requests	\$34,534.91	\$37,339.26 \$14,000.00 Total \$51,399.26	\$16,864.35

Account CDRJS HN General: Resilience BC Grant. OARAH: Community Engagement, HARBIR				
Spent in 2020	Targeted Funding	Total Budget 2021	Current Balance and Grants to be Received	Balance Dec 31, 2021
\$9,884.56		\$17,500.00	\$19,850.69	\$2,350.00

All Accounts and Total Budget 2021				
Spent in 2020		Total Budget 2021	Current Balance	Balance Dec 31, 2021
\$45,227.32		\$72,434.91	\$88,269.29	\$19,293.70



Comments on the Budget

There are three accounts used by CDRJS as there is a need to track projects with their associated grant funding.

The current account totals are as 2021-03-12. The Budget for 2021 was adjusted to reflect that there has already been 2 months of funding taken from the monies available in 2021.

There are 2 grants which have yet to be received, but will be actual in 2021. This results in an additional \$14, 000.00 being added to the CDRJS General account. This has been taken into consideration when determining the projected balance for this account at the end of December 2021.

Part of the budget allocation in the CDRJS General Account has been to honour training responsibilities which was funded by the Civil Forfeiture Grant in 2020. Currently there are requests in Cranbrook, Trail, Castlegar, Golden and Revelstoke. Training will be supported when travel restrictions are lifted, social groupings of 6 are permitted and the trainers have received their vaccinations.



Cranbrook and District Restorative Justice Society

Membership for March 2020

Interested in becoming a member or your contact information has changed, please visit
<https://www.cdrjsociety.ca/membership>

Jennifer Adams	Kelli DePape	Wendy Haley	Mary Lindquist	Doug McPhee	Eldeen Stanley (Cst.)
Gerri Atchison	Jacque Dust	Melissa Hampton	Sandra Luke	Jolene Mellor	Audrey Stetski
Christie, Baker	Lisa Caniglia Edwards	Jennifer Hewitt	Jordan MacDonald	Sheilagh Moore	Ron Tarr
Michele Bates	Kathleen Ess	Brandy Hogleund	Roxanne MacKay	Shaunee Murphy	Cecillia Teneese
Mona Bell	Susan Flemming	Avery Hulbert	Carla McDonald	Glenda Newsted	Gerry VandenBrink
Kimberley Bray	Katie Forgeron (Cst.)	Barbara Hunter	Christina McDonaugh	Christopher Pallai	Brandon Veenstra
Linda Butcher	June Forsythe	Chris Huston	Kayla McKinley	Leah Phillips	Kevin Ward
Dean Chatterson	Eleanor George	Dean Juneau	Douglas McLachlan	Natalie Phillips	Diane Whitehead
Kimberly Crown	Rachelle Golding	Roger Kawano	Olivia McMahon	Amber Riel	Judy Wiwchar
Jim Cupidio	Joe Goodlad	Daphne Kelgard	Darrell McNeil (Cst.)	Jared Riel	Yme Woensdregt
Jody Dagg	Laurie Goodlad	Virginia Kristensen	Debbie McPhee	Jana Schulz	Tanya Wright



Election of Directors

Methods of Voting

Reference: Societies Act of B.C. - Chapter 18 Part 6 – Members and General Meetings – Division 3 - Voting

3.14 A member in good standing has the right to participate in decision-making during a general meeting.

3.15 At a general meeting:

(a) consensus is used to determine the resolution on all matters requiring the decision of the group, except the election of individuals to the position of Trustee and special resolutions presented by voting members.

(b) election of members to the Board of Directors will be done by show of hands or in the case of two or more members applying for the same position, by secret ballot.

(c) in the case of a tie vote on a secret ballot, a second or third ballot will be conducted.

(d) voting via remote means or through a proxy holder is not permitted.

Board Directors March 2021

Jolene Mellor	Chair	Signing Authority
Jana Schulz	Co-Chair	
Wendy Haley	Secretary-Treasurer	Signing Authority
Shaunee Keyes	Director	
Kevin Ward	Director	Signing Authority
Kathy Forgeron	de facto RCMP Director	

Term of Directors

4.11 At the first meeting of the directors, half of the total number of directors elected, appointed or acclaimed will be designated as holding terms of office for two consecutive years. The remaining directors shall hold terms of office for one year. At the second Annual General Meeting of the Society, those directors shall resign as their term will have expired. The number of directors needed to complete the total number of directors of the Board shall be elected to hold office for terms of two consecutive years.