

# Meeting Minutes - **Slave Lake Dance Creations Society**

January 10, 2024

**Location:** FIX

**Meeting Type:** Executive

**Board members in attendance:** Karlene Ching, April Garon, Veronica Ching, Tara Maitland, Chelsea Saluk, Karen Dana, Rachael Bellerose, Julie Hunt, Reanna Maitland

**Board members absent:** Sable Seppola

1. **Call to order:** Julie calls the meeting to order at 7:02 PM.
2. **Adoption of November meeting minutes:** Karen motions to accept, April 2nds.
3. **Discussion Topics:**
  - a. Action List
    - i. Julie will get the items to create the changestalls.
    - ii. The Grad picture and Dancer of the month walls are completed.
    - iii. We would like to revamp the whole Dance Creations website.
4. **Director Updates:**
  - a. Studio
    - i. Everyone looked great after a 3 week break.
    - ii. Reanna shared news of a dancer who is excelling in the Ballet class that she is currently in. Reanna would like to have her also attend a higher level ballet tech class. We've decided that we can offer her a 2 week free trial and if she enjoys and wants to continue We discussed the recital and are still needing to confirm some information.
    - iii. Kara is coming to complete time for extra numbers on Feb 18/19.
    - iv. Cleaning for Adult Hip Hop starting soon. Jodi will run through for 15 min after adult Jazz.
    - v. Reanna is having teacher meetings this week to touch base with everyone.
    - vi. Instructor interest for next year is being discussed and planning has begun.
  - b. Treasurer Report
    - i. Motion to accept September, October, November & December financials

1. Veronica motions to accept, Karen 2nd.
- ii. Income & Expenses
  1. September - Income: \$75,185.90 Expenses \$10,582.93
  2. October - Income: \$34,966.28 Expenses \$12,851.01
  3. November - Income: \$27,242.36 Expenses \$72,199.90
  4. December - Income: \$10,541.35 Expenses \$13,230.78
- c. Registration
  - i. Fees have been billed out for Jan.
  - ii. Hip Hop Duet has been figured out and charge adjustments made.
  - iii. Any accounts unpaid for 90 days or more have received a reminder email and the next step will be a phone call.
  - iv. Planning to start working on next season pre registration. The idea to put a QR code in the recital pamphlet came up.
- d. Fundraising
  - i. Calendars turned out great. Sold 37 and made \$252.80
  - ii. Popcorn, 47 families participated, Chelsea rented a Uhaul to pick up from Edmonton. Great fundraiser. \$3918.20
  - iii. Trip Raffle, \$14,885. 38 families took part.
  - iv. The January fundraiser is Little Caesars Pizza, starting next week.
  - v. Possibility to do another 50/50 or cash raffle in April going into May.
  - vi. DOTM - up to date. Dancers are very excited about the loot bag.
  - vii. Highest Fundraiser for each fundraiser is receiving a \$20 gift card, There will be 1 winner chosen by draw at the end of the season, This was all sponsored by Eben Construction.
  - viii. Disney update - Disney has changed the dates, Chelsea will talk to the parents who are planning to attend.
- e. Costume/Apparel
  - i. Costumes are trickling in.
  - ii. Costumes have stayed within budget this year.
  - iii. Props - fans will go to the costume fee and go home with dancers, chairs will be purchased by the studio and stay at the studio.
  - iv. Merchandise order has been organized and stored for now, Tara is planning to do a tights order beginning of february, and another merch order at the beginning of march.
  - v. Jacket fit night planned for Jan 23, 2024
  - vi. LookBooks are in the works.
  - vii. The display case in the lobby is set up with some inventory available. Please contact [costumes@dancecreations.ca](mailto:costumes@dancecreations.ca) for information.

- f. Performance
  - i. We've received an email stating that the Dance to the Future Festival in Camrose has been extended by a day. It will run Wednesday April 10th - Sunday April 14th.
  - ii. April is ready to start recital plans with Reanna.
- g. Communications
  - i. Sending email regarding Dance to the Future date extension.
  - ii. Meet the teacher posts will start next week.
- h. Vice-President
  - i. Updated the board on commitment time.
- i. Secretary
  - i. Keyless entry replacement- We removed and installed the new keyless entry and codes have been given to everyone who needs them.
    - 1. Karen motions to spend up to \$300 on replacing both exterior doors keyless entry, Veronica 2nds. (motion through text on December 31,2023)
  - ii. Entandem music licensing is due by Jan 31st.
- j. President
  - i. Nothing to report

**5. Round Table:**

- a. The AGM is coming up in June, let's start planning and talking about the open positions.
- b. A bluetooth speaker has been purchased for the instructors to use at festivals.
- c. Mat cleaning: Karlene has asked Sable to send a reminder email and post on facebook regarding the boot racks. The mats are collecting a ton of salt now and are very hard to clean. We will look into the cost of professional cleaning for the end of snow season.
- d. Tap classes - It was asked if adult tappers can rent the studio to run drop in classes just for fun. This was approved.

**6. Next meeting:** Wednesday February 21st at 6:30PM

**7. Adjournment of meeting:** Julie adjourned the meeting at 9:32 PM