

**TOWN OF CASTOR
REGULAR COUNCIL MEETING MINUTES
TOWN OF CASTOR COUNCIL CHAMBERS
Monday, November 10th, 2025**

The regular meeting of the Council of the Town of Castor was held at the Town of Castor Council Chambers on Monday, November 10th, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trudy Kilner
Deputy Mayor Brenda Hepp
Councillor Chad Gilchrist
Councillor Gwen Kleinschroth
Councillor Don Sisson
Councillor Matthew Sumegi
Councillor Brenda Wismer

Donna Rowland, CAO

ABSENT
CALL TO ORDER

The meeting was called to order by Mayor Kilner at 7:00 p.m.

**ACCEPTANCE OF
AGENDA**

Res. No. 283/25

MOVED by Councillor Hepp to accept the agenda as presented with Items 5 (a) Cash Statement ending October 31st, 2025 and 5 (b) Budget Update ending October 31st, 2025 being stricken.

CARRIED

**ADOPTION OF
MINUTES**

Res. No. 284/25

MOVED by Councillor Sumegi that Council directs administration to suspend all negotiations and refrain from signing any third-party solid waste collection contracts until further notice; consult with affected stakeholders prior to

preparing the updated proposal; prepare and present an updated proposal for the next regular meeting of Council that includes a summary of the stakeholder consultation feedback received and that any vote on this matter be recorded.

In Favour: Councillor Kleinschroth
Councillor Sumegi

Opposed: Councillor Gilchrist
Councillor Hepp
Mayor Kilner
Councillor Sisson
Councillor Wismer

DEFEATED

Res. No. 285/25

MOVED by Councillor Sisson that the minutes of the Regular Meeting of Council held on October 14th, 2025 be adopted as presented.

CARRIED

Res. No. 286/25

MOVED by Councillor Hepp that the minutes of the Organizational Meeting of Council held on October 27th, 2025 be adopted as presented.

CARRIED

DELEGATION

FINANCIAL REPORTS

Res. No. 287/25

MOVED by Councillor Gilchrist that the Gas Reconciliation ending September 30th, 2025 be accepted as presented.

CARRIED

Res. No. 288/25

MOVED by Councillor Sumegi that the Water Reconciliation ending September 30th, 2025 be accepted as presented.

CARRIED

CORRESPONDENCE

- Res. No. 289/25 MOVED by Councillor Kleinschroth that the letter from Municipal Affairs be accepted as information.
- CARRIED
- Res. No. 290/25 MOVED by Councillor Gilchrist that Council accept the Santa Run Christmas Parade as information.
- CARRIED
- Res. No. 291/25 MOVED by Councillor Kleinschroth to register for Assessment 101 training and host the webinar at administration office.
- CARRIED
- Res. No. 292/25 MOVED by Councillor Sisson that the letter from Municipal Affairs – Open House be accepted as information.
- CARRIED

BUSINESS

- Res. No. 293/25 MOVED by Councillor Hepp that Natasha Bozek is appointed to the Castor and District Recreation Board.
- CARRIED
- Res. No. 294/25 MOVED by Councillor Sisson that the ice rent on December 30th and 31st, 2025 for the Castor Minor Sports Beaverdome Classic be invoiced at an amount of one hundred and twenty dollars (\$120.00) per hour.
- CARRIED
- Res. No. 295/25 MOVED by Councillor Sumegi that the request for the Residential Tax Incentive Program at Plan 5488 HW; Block 38; Lot 3 for the tax years 2026, 2027 and 2028 years; further that the assessed value on the property will be thirty-eight thousand and eight hundred and forty dollars for the municipal portion of property taxes during this period.
- DEFEATED

Res. No. 296/25 MOVED by Councillor Kleinschroth that Administration proceed with the proposed approach and timeline for the development of the 2026-2029 Strategic Plan.

CARRIED

Res. No. 297/25 MOVED by Councillor Hepp that the 2025 Castor Centennial Swimming Pool report be accepted as presented.

CARRIED

Res. No. 298/25 MOVED by Councillor Sumegi that Council approve the replacement of windows for the Castor Opportunity Centre at an amount of approximately two thousand and five hundred dollars (\$2,500.00).

CARRIED

BYLAW

Res. No. 299/25 MOVED by Councillor Hepp that Council give first reading to proposed Bylaw 2025-1108, a bylaw to amend the Town of Castor Land Use Bylaw No. 1093.

CARRIED

Res. No. 300/25 MOVED by Councillor Sisson that Council authorize a public hearing be held for Bylaw 2025-1108, on December 8th, 2025 at 7:00 p.m., to allow for any person who claims they will be affected an opportunity to be heard by Council.

CARRIED

COMMITTEE REPORTS

Res. No. 301/25 MOVED by Councillor Sumegi to accept the Council Reports for information.

CARRIED

Res. No. 302/25 MOVED by Councillor Wismer to accept the CAO report for information.

CARRIED

Res. No. 303/25

MOVED by Councillor Hepp to host the Open House
December 12, 2025 from 2:00 – 4:00 p.m. at the Town of
Castor Council Chambers.

CARRIED

CLOSED SESSION

Res. No. 304/25

MOVED by Councillor Wismer that Council convene in
closed session at 8:51 p.m. pursuant to Section 197 of the
Municipal Government Act to meet in private to discuss
matters protected from disclosure by Section 20 (1) and (4)
(g).

CARRIED

Present: 7 – Mayor Kilner, Deputy Mayor Hepp, Councillor
Gilchrist, Councillor Kleinschroth, Councillor Sisson,
Councillor Sumegi and Councillor Wismer.

Administration: Donna Rowland, CAO

Res. No. 305/25

MOVED by Councillor Kleinschroth that Council revert to
regular meeting session at 9:11 p.m.

CARRIED

Res. No. 306/25

MOVED by Councillor Sumegi that Administration may hire
for a part time administrative employee.

CARRIED

ADJOURNMENT

Mayor Kilner adjourned the meeting at 9:12 p.m.

These minutes approved this 24th day of November 2025.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

DRAFT