

**Minutes of the
Regular Meeting of the Council
Of the Town Of Castor
Held Monday, June 25, 2018
Council Chambers, Castor Town Hall
Castor, Alberta**

The meeting was called to order at 7:00 p.m. by Mayor Richard Elhard.

Councillors in

Attendance:

Lonny Nelner, Rod Zinger, Travis Ryan, Brenda Wismer, Trudy Kilner, Tony Nichols.

Also in

Attendance:

Sandi Jackson – C.A.O.
Arjan Van Hienen – Foreman
Weston Gibson – Assist. Foreman
Kevin Sabo – Castor Advance Correspondent
Emily Wheller – ECA Review Correspondent
John Lamb – Alberta Emergency Management Field Officer
Barry Weseen Subdivision Owner
Rick Strankman - MLA

Agenda:

164/18 MOTION: Councillor Nichols that the agenda be approved with additions.

CARRIED

Delegation:

John Lamb:

Field Officer with Alberta Emergency Management attended the meeting to make a presentation to Council on Emergency Management.

- Explained the Incident Command System.
- Elected officials should be focused on preparation and our legislated responsibility.
- Changes will be coming to the Emergency Management Act.
- Suggested that Council become familiar with our Emergency Management Plan.
- Discussed media releases, a spokesperson could very likely be the contact with the media.

Mayor Elhard thanked Mr. Lamb for the informative presentation.

Mr. Lamb left the Council Chambers at 7:38pm.

Rick Strankman-MLA:

Thanked Council for inviting him to attend Council.

- Promoted the Passion Play in Drumheller – it's the 25th year.
- Rural Crime – working on releasing an app to work with rural crime watch to create an improved version of "Rural Crime Watch".
- Spoke briefly on Environmental Impact.
- He is an Advocate for Agriculture now and going forward.

Minutes:

Council reviewed the minutes of the June 11, 2018 Regular Meeting of Council.

165/18 MOTION: Councillor Zinger that the Minutes of the June 11, 2018 Regular meeting of Council be approved.

CARRIED

166/18 MOTION: Councillor Nelner that the Minutes of the June 11, 2018 Public Hearing be approved.

CARRIED

Accounts: The Lists of Accounts was presented to Council for payment.

167/18 MOTION: Councillor Zinger that Account numbers 23273 to 23319 be approved for payment and that the list of Accounts be marked Schedule "A" and attached to these minutes of Council.

CARRIED

Water and Gas

Reconciliation Reports: Council was presented with the water and gas comparisons to month ending May 31, 2018.

168/18 MOTION: Councillor Nichols that the water and gas comparisons to May 31, 2018 be approved as presented.

CARRIED

Correspondence:

Advertising Option: Council received a proposal for advertising through Real Country 93.3 radio.
It was suggested that the advertisement be sent to PEPS.

**Request to Rescind
A Fine:** A resident who received a fine for a derelict yard is asking Council to rescind the fine.
Council discussed the situation at length.

169/18 MOTION: Councillor Zinger that the fine remain as set and is due and payable to the Town of Castor.

CARRIED

Old Business:

**Museum Tree
Removal:** Council had an opportunity to look at the trees by the Museum.

The crew will trim one of the trees and hold off on removal.

New Business:

AUMA Convention: Three delegates have been booked into the convention and into a hotel in Red Deer for September 26 – 28, hotel rooms have been booked.

Distinguished Service
Nomination:

Past Councillor/Mayor Garry DeVloo qualifies for an award for distinguished Service as he served for more than 20 years.

170/18 MOTION: Councillor Wismer that Past Councillor/Mayor Garry DeVloo be nominated by the Council of the Town of Castor for a Distinguished Service Award for his 28 years of service as Councillor and Mayor for the Town of Castor.

CARRIED

Fire Hall Bay Rental:

A request was received by ATCO to, possibly rent a bay in the old fire hall for equipment. They hope to be able to store the vehicle starting in September.

The fire department will discuss and get back to the CAO.

Water Services – Branch
Lines:

Town staff is in the process of changing water meters to prepare for the new Itron meter reading system. One residence appears to have a branch line (a line from their service line that branches off before the meter). Currently, that is an infraction of our utility bylaw punishable by a fine of up to \$2,000.00.

A notice will be placed in the newsletter.

Barry Weseen entered the meeting at 8:27

Minimum Tax:

In 2017 the Council allowed a second “minimum tax” for “unoccupied farmland”. The reason was that there are currently on a few parcels of unoccupied farmland in Town and the \$500.00 minimum tax seem somewhat exorbitant. With changes to the Municipal Government Act, municipalities are only allowed to charge one minimum tax.

171/18 MOTION: Councillor Zinger that the one minimum tax for the Town of Castor be set at \$500.00.

CARRIED

Radio System Update:

The Public Works system will be moved from the old Paintearth Gas Co-op building to the back room of the Town Office at a cost of \$2,193.45.

Presented for Council’s information.

Road Closures:

A request to block off 50th Street from the cenotaph to 51st Avenue for a July 1 celebration was received from the pool.

Streets will also need to be blocked off for our parade on August 11 at 1:30pm.

172/18 MOTION: Councillor Nelner that the streets block off requests be approved as presented.

CARRIED

Bylaw 1060:

A Bylaw to regulate neighbourhood nuisance, safety and livability issues.

173/18 MOTION: Councillor Kilner that Bylaw Number 1060 be Introduced and Read a First Time this 25th Day of June, 2018.

CARRIED

174/18 MOTION: Councillor Nichols that Bylaw Number 1060 be Read a Second time this 25th Day of June, 2018.

CARRIED

175/18 MOTION: Councillor Nelner that Bylaw Number 1060 be given a Third Reading at this Regular Meeting of Council.

CARRIED UNANIMOUSLY

176/18 MOTION: Councillor Wismer that Bylaw Number 1060 be Read a Third Time and Finally Passed this 25th Day of June, 2018.

CARRIED

Bylaw 1061:

A Bylaw for the purpose of borrowing funds for the renovation of the arena.

177/18 MOTION: Councillor Nelner that Bylaw Number 1061 be Introduced and Read a First Time this 25th Day of June, 2018.

CARRIED

Tax Payment Plan and
Caveat Release:

A request was brought to Council from a local business owner requesting a payment plan for his outstanding taxes. His property was in the process of a purchase agreement and tax payment was the responsibility of the purchaser. The taxes were not paid and a caveat was placed on the property. The owner would like to be placed on the tax installment plan starting June 2018 with payments in the amount of 1/10th of the current amount owing. He is further requesting that the caveat be removed immediately.

178/18 MOTION: Councillor Kilner that the business owner be allowed to be placed on the installment plan at this time – due to extenuating circumstances. 10 payments must be made starting June

2018 and ending March 31, 2019 resulting in a zero balance on his property taxes at that time. It is further approved to the remove the caveat at this time in good faith of the business owner's commitment.

CARRIED

Barry Weseen: Barry Weseen approached Council about the condition of the boulevard trees at the trailer Court. He feels they have not been trimmed for quite some time.

Sewer – the line from OK Tire is causing an issue in the Trailer Court. He will not be maintaining it much longer.

Subdivision – Mr. Weseen feels that the telus line needs to be lowered.

Mr. Weseen left the meeting at 8:43pm.

Coronation & District
Seniors Housing
Society:

A Memorandum of Agreement to form a joint Board to be known as the Coronation & District Seniors Housing Society was presented to Council.

Presented for Information.

Kevin Sabo and Emily Wheller left the meeting at 8:41pm.

In Camera Session:

Council moved to an in camera session to discuss the Weseen Subdivision.

Greg Plester of Brownlee LLP joined the meeting via phone at 8:43pm.

179/18MOTION: Councillor Wismer to move to an in camera session to discuss the Weseen Subdivision.

CARRIED

Council moved to an in camera session at 8:43pm.

180/18 MOTION: Councillor Kilner to return to the Regular meeting of Council.

CARRIED

Council returned to the regular meeting at 9:24pm.

Committee Reports:

Councillor Nichols:

- Attended an EC911 meeting. Special Areas and Veteran have now dropped out of EC911but they have picked up Fort McKay. They continue to promote on call for alarm monitoring.
- Attended a Victims Services meeting. They budgeted \$200.00 for positive ticketing in each community. Cherry Waldner has been hired to take

Billie Jo Rossing's position. Victims Services will again sponsor a BBQ at the Elks park on July 26. A new RCMP office may see the start of construction in Coronation by July 2019.

Foreman:

- Paving is now complete.
- There is a Close out meeting planned for Wednesday at 1:00pm.
- Trees have been planted along the boulevards.

C.A.O.

- Attended a PCALC meeting. The PCALC staff does not work during the summer so the last day of work will be this Friday and they will start up again the end of August. The staff alternates checking the office and going through the mail during the summer.
- The Sidewalk Replacement list, removal list, curb replacement list, and sewer dig list has been provided to Council for their reference.
- Attended a Task Force meeting with "Ministries", bringing them to the table to see what they have to bring to our BREOC offices. The meeting took place in Forestburg.
- Attended a Regional information session in Hanna on Wednesday, June 13 put on by Municipal Affairs. Topics for discussion included:
 - Proposed Changes to the Emergency Management Legislative Framework.
 - Bylaws/Policies/Procedures.
 - Closed Meetings of Council.
 - Finance/Corporate Planning.
 - Administrative Roles & Responsibilities.
 - Tax Recovery.
- Attended the CAO session at the Palliser Office in Hanna. Discussed ICF's (Intermunicipal Collaboration Framework). ASSET management was another discussion. They are looking at a software system that would fit with their current mapping program. Cost would be \$160,000.00 – that would have to be picked up by the municipalities. They will look into the Federal grant.
- October 17 is the new start date that the Federal Government has set for Cannabis sales to start.

National Drowning
Prevention Week:

The Lifesaving Society of Alberta/NWT is requesting the Town to proclaim the week of July 15 – 21, 2018 as National Drowning Prevention Week in Castor.

181/18 MOTION: Councillor Nelner that the Council of the Town of Castor proclaim the week of July 15 – 21, 2018 as National Drowning Week in Castor.

CARRIED

Adjournment:

182/18 MOTION: Councilor Wismer that the meeting be adjourned.

CARRIED

The meeting adjourned at 9:45pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER